

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

August 5, 2021

1. Call to Order

The meeting was called to order by Chairman McCassie at 1803 hours.
Directors present included Mike Callagy, Jr., Paul Murphy, and Harry Wheeler.
Director McCaffrey was absent.

The Pledge of Allegiance was led by Jason Nicholl. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review of Summary Reports

Director Wheeler made a motion to accept the Consent Agenda as presented.

Director Callagy seconded the motion.

The motion carried as follows: 4-0-1

McCassie	Aye	McCaffrey	Absent
Callagy, Jr.	Aye		
Murphy	Aye		
Wheeler	Aye		

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4. Discussion and possible action regarding Revenue and Expenditures*

4a. Enterprise Fund Revenue and Expenditures

4b. General Fund Revenue and Expenditures

Office Manager Kasey Miller advised of the absence of the expenditure report due to new budget and sub items and said there will be a report at the next meeting.

5. Badge Pinning Ceremony: Captain Bill Snyder

Chief Nicholl said it is the greatest day on the job to see someone grow and achieve. He said Mr. Snyder is an incredible asset and someone he admires.

Chief Carr pinned right side collar brass.
Chief Nicholl pinned left side collar brass.
Mr. Snyder's son, Victor pinned the badge.

Captain Snyder thanked Chief Nicholl and everyone for being supportive.

Chairman McCassie recessed at 1826.

Chairman McCassie reopened at 1833.

6. Discussion and action to approve the agreement on Allocation of Opioid Recoveries and use of recovery proceeds to remediate the harms, impact, and risks caused by the opioid epidemic to the District and its residents*

Director Wheeler made a motion to approve the agreement as presented.

City Attorney for the Board Brandi Jensen stated multiple agencies have filed a class action law suit against the opioid manufacturers; it has resulted in a global resolution between all governmental agencies in the State of Nevada. She said each jurisdiction will get an amount determined on the calculations presented in the attached agreement.

Director Wheeler reiterated his motion to approve the agreement as presented.

Director Callagy seconded the motion.

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The motion carried as follows: 4-0-1

McCassie	Aye	McCaffrey	Absent
Callagy	Aye		
Murphy	Aye		
Wheeler	Aye		

7. Discussion and action regarding Exposure Control Plan Board Policy 11*

Chief Nicholl stated the item was pulled at the last minute due to inaccuracies.

Chairman McCassie tabled the item.

8. Discussion and action regarding Battalion Chief Job Description*

Chief Nicholl stated currently there is one Chief Officer, and although the authority and responsibility always falls to one person, that person needs assistance-meaning himself. He said over the course of the past two years there has been a slow building of operations with fifteen new firefighters, and additional administrative abilities but, there are still struggles with administration lacking in standing to effectively do their jobs and effectively represent to the community and larger fire service industry in the region. Chief Nicholl said last year the Fire Marshal position was implemented; it is a Captain's supplemental job description and the person has to be Captain grade or have Captain capability with additional requirements to occupy the position. He said likewise, the Wildland Coordinator, or Fire Manager, that started as a firefighter position, morphed into a Captain's position and now that position is a supplemental also. Chief Nicholl said before the Board is an attempt to turn these two Captain staff positions into Temporary Assignment Battalion Chief positions that would be filled by the current incumbents. He said based on his observations of their capability and their benefit to the District, he believes they would fulfill the requirement perfectly. Chief Nicholl said someone would fit into the Captain role and take on the supplemental position of either the Wildland Coordinator or Fire Marshal, and based on District need, the incumbent's capability, and at the privilege of the Fire Chief, promote them to Battalion Chiefs with total authority. Chief Nicholl said barring not having a Battalion Chief test, roster or base camp, the incumbents that would receive this temporary duty would be a permanent grade Captain; if they were to choose to leave the Wildland Coordinator or Fire Marshal position to go back into operations, they would go back to Captain grade.

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He said there is also a 5% pay increase to account for all of the additional responsibilities; from an operational standpoint, this would help him immensely. Chief Nicholl said presently he is the Duty Chief and the only time he isn't is when he is out-of-town; this would give the ability to divide the platoons and have a Chief Officer overseeing each of the 3 platoons and be able to keep a good span of control. He said as we grow toward Captains at Station 62, this becomes more apparent as we would be pushing the 10-person limit thus, too many people for him to keep track of. Chief Nicholl said both incumbents are supportive; this is a management reclassification into a temporary grade and he asked the Board to accept the changes he put in the job description.

Director Murphy asked if it is possible to have the additional requirement of Fire Officer II within 2-years.

Chief Nicholl said it would be difficult and in the next version of the Captain's test for Fire Officer based on the Fire Marshal's availability in providing the classes, the requirement may go away. He said there is just no ability for someone to get those classes in a reasonable time frame; yes it would be a huge feather in the cap for someone but, their ability to get it is not guaranteed.

Director Murphy asked if NFA offers those classes.

Chief Nicholl said there are classes around but over the last 18-months the classes he has seen through NFA are all disaster management, COVID and pandemic related. He said the core Officer courses are difficult to come by; they are encouraged and he will push the officers toward them. Chief Nicholl said he will not make them make a promise that they can't necessarily keep not of their own fault.

Director Wheeler asked who would cover the third platoon, to which Chief Nicholl said he would cover it himself unless the other two wanted to step-up and split it in half; he does not see that happening.

Director Murphy asked if with the minimum qualifications of the Wildland Coordinator being Captain minimum with additional qualifications; would we ever be in a situation where a non-structured hired person running an incident as a Battalion Chief that they're not qualified to run to which Chief Nicholl said that would not be a possibility.

Chief Nicholl said the safety on that is that the temporary duty promotion to Battalion Chief does not mean they are immediately given crossed bugles and a gold badge; it would be the prerogative of the Fire Chief and the need of the District to do that.

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Director Callagy made a motion to accept the job description of Battalion Chief.
Director Wheeler seconded the motion.
The motion carried as follows: 4-0-1

McCassie	Aye	McCaffrey	Absent
Callagy	Aye		
Murphy	Aye		
Wheeler	Aye		

9. Discussion and action regarding surplus vehicle status*

Chief Nicholl reminded the Board of the current vehicles in surplus status as being: (2) fire engines, one of which is being repaired, (3) ambulances, one of which is the Rehab ambulance. He requested authorization to add the current Wildland Coordinator 2006 Ford F-250 with 160k miles that is needing replaced soon and the current Fire Marshal 2004 Ford F-250 that requires costly repairs, as well as the 2005 Ford F150 2-wheel drive. Chief Nicholl asked for approval to put the red 250, white 250 and white 150 into surplus.

Director Wheeler made a motion to surplus the three vehicles in question.
Director Callagy seconded the motion.
The motion carried as follows: 4-0-1

McCassie	Aye	McCaffrey	Absent
Callagy	Aye		
Murphy	Aye		
Wheeler	Aye		

10. Discussion and action regarding ambulance purchase*

Chief Nicholl said the City has approved some funds for the District in the amount of \$500,000.00 and we are now awaiting the check. He said the funds are wage replacement and will go into the current salaries category in the budget as unanticipated revenue but, there are needs.

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Chief Nicholl said with the amount of money we are able to replace in the wages budget, about \$5000,000.00 will be freed up and we need another ambulance. He referred to the 2022 ambulance quote saying it is identical to the ambulances purchased last year and the year before and it works perfectly into the capital replacement plan with 2021, 2021 and 2022; we will be looking at another replacement next year as well. Chief Nicholl said there are minor increases in cost as he elected to add replacement air packs as a joint capital replacement program; they are an integral part of the vehicles. He said there is also the addition of a communicable disease decontamination unit as the current unit is only at Station 61 and with the significant increase in communicable disease calls there is a need for an additional unit at Station 62. Chief Nicholl said the total for the ambulance is \$301,971.00 but, there will be additional cost for lettering and other minor things; he requested approval, pending the receipt of funds from the City of Fernley, not to exceed \$320,000.00.

Director Wheeler made a motion to approve \$320,000.00 for the new ambulance.
Director Callagy seconded the motion.

Chief Nicholl asked Chairman McCassie for clarification of the approval.

Mrs. Miller said the motion should contain, “pending the receipt of funds from the City of Fernley.”

Director Wheeler agreed to the amendment of his motion.

Director Callagy seconded the motion.

The motion carried as follows: 4-01

McCassie	Aye	McCaffrey	Absent
Callagy	Aye		
Murphy	Aye		
Wheeler	Aye		

11. Discussion and action regarding staff vehicle purchase*

Chief Nicholl said the red 250 and white 250 have exceeded their life span and need replaced; the going market replacement for operations is the Chevrolet Tahoe. He said he believes the Tahoe to be the most appropriate vehicle for replacement and he has been in contact with Champion Chevrolet who owns the contract for State Purchasing.

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Chief Nicholl said the 2022 Tahoe Police Special Service Unit model, red in color, will be approximately \$55,000.00; one will go to the Fire Marshal and another to the Fire Chief. He said the Dodge pick-up currently used by the Fire Chief would then go to the Wildland Coordinator. Chief Nicholl asked for approval of \$55,000.00 times two, pending payment from the City of Fernley, for the purchase of two new fleet vehicles.

Director Wheeler made a motion to approve the requested purchase pending payment from the City of Fernley.

Director Callagy seconded the motion.

The motion carried as follows: 4-0-1

McCassie	Aye	McCaffrey	Absent
Callagy	Aye		
Murphy	Aye		
Wheeler	Aye		

12. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

Mayor Roy Edgington thanked the District for participating in the Night Out event at the Out-of-Town park and showing comradery. He said he would ask Mrs. Lewis tomorrow about the check for the District, and the City Council voted to do the Community Center for which he may ask for a letter from the District in order to assist in getting a grant for Adult Education and Job Training. He said they will apply for grants to assist in building classrooms which will give the ability to host teaching events. He thanked the District and Fire Chief Nicholl for the improved relationship with the City and the community; the residents are pleased with the idea of having a fire department calendar. He said the improved relations say a lot about how far the District has come in the last few years including the leadership, Board, and the firefighters.

County Commissioner Rob Jacobson thanked Chief Nicholl for the tour of Station 61 and advised the Board of the great presentation Chief Nicholl did at the County Council several weeks back; he congratulated the crew as well.

Chief Nicholl had no comment.

Director Wheeler reported the National Night Out highlighted the ladder truck and the kids loved it.

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Director Callagy had no comment.

Director Murphy had no comment.

Kasey Miller had no comment.

Stacey Rowling had no comment.

Volunteers/Rehab had no comment.

Local 4547 had no comment.

13. Adjournment*

Chairman McCassie adjourned at 1850.

**NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD
Recorder August 5, 2021.**

Respectfully Submitted by:

Stacey Rowling, Administrative Assistant
North Lyon County Fire Protection District

September 9, 2021
Date

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Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
___ Approved as Read	___	___	___	___	___
___ Approved with Corrections	___	___	___	___	___

Dan McCassie, Chairman
North Lyon County Fire Protection District

September 9, 2021
Date

