



North Lyon County Fire Protection District

195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 Fax (775) 575-3314
Jason Nicholl, Fire Chief

Notice of Meeting

Date: Tuesday June 29, 2021

Time: 6:00 p.m. or 1800 hours

Location: 195 East Main Street
Fernley NV 89408

OR

Virtual Zoom Meeting

Directors

Dan McCassie, Chairman Paul Murphy, Director
Greg McCaffrey, Vice Chair Harry Wheeler, Director
Mike Callagy, Jr., Secretary/Treasurer

Join Zoom Meeting at:

<https://us02web.zoom.us/j/83094469356?pwd=U242R3l4M096cGV0UnFqaGdJOWs0UT09>

Dial: 1-253-215-8782 Passcode: 281891 Meeting ID: 830 9446 9356

NLCFPD Board of Directors Meeting Agenda

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

CONSENT AGENDA* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)
3.
 - 3a. Review and Approval of Board Agenda
 - 3b. Review & Approve Board Minutes
 - 3c. Review of Summary Reports
Discussion and possible action regarding Revenue and Expenditures*
4.
 - 4a. Enterprise Fund Revenue and Expenditures
 - 4b. General Fund Revenue and Expenditures
5. Discussion and possible action to approve a Resolution to Augment the 2020-2021 Ambulance Fund Budget*
6. Discussion and possible action to approve a Resolution to Augment the 2020-2021 Fire Fund Budget*
7. Discussion and possible action to approve the 2021-2022 NPAIP Member Coverage*

Discussion and possible action to approve Resolution 2021-02, Identifying the terms and conditions for
8. Fire District response away from their official duty station and assigned to an emergency incident with Cal OES*
9. Discussion and possible action to approve Resolution 2021-03, Authorizing overtime and portal to portal pay for employees with Cal OES*
10. Discussion and action regarding Chief Nicholl's Annual Performance Review*
11. Discussion regarding the Strategic Plan
12. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley
13. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)
14. Adjournment*

- Notices:**
1. The Board may act on any of the “*” items.
 2. At any time, the order of agenda items may be changed, removed, or combined with another item with Board consensus.
 3. The Board may limit the amount of time for public comments based upon the number of speakers on the same subject.
 4. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify in writing at the North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408 or by calling (775) 575-3310.

CERTIFICATE OF POSTING

I, Kasey Miller, do hereby certify that I posted or caused to be posted, a copy of this agenda at the following locations on or before 9:00 a.m. June 24, 2021:

1. North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408
2. U.S. Post Office, Hardie Lane Fernley, Nevada 89408
3. City of Fernley – City Hall, 595 Silverlace Blvd, Fernley, Nevada 89408
4. Fernley Senior Center, 105 Lois Lane, Fernley, Nevada 89408
5. Lyon County Manager, 27 S. Main Street, Yerington, Nevada 89447
6. Nevada Public Notice Website, www.notice.nv.gov

Distribution: To ALL persons requesting notification.

PEOPLE FIRST

North Lyon County Fire Protection District is an Equal Opportunity Employer & Provider

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MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

May 18, 2021

1. Call to Order

The meeting was called to order by Chairman McCassie at 1810 hours.
Directors present included Greg McCaffrey, Harry Wheeler.
Directors Callagy and Murphy were absent.

The Pledge of Allegiance was led by Harry Wheeler. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review of Summary Reports

Director Wheeler made a motion to accept the Consent Agenda as presented.
Director McCaffrey seconded the motion.
The motion carried as follows: 3-0-2

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| | | | |
|-----------|-----|---------|--------|
| McCassie | Aye | Callagy | Absent |
| McCaffrey | Aye | Murphy | Absent |
| Wheeler | Aye | | |

4. Discussion and possible action regarding Revenue and Expenditures*

4a. Enterprise Fund Revenue and Expenditures

4b. General Fund Revenue and Expenditures

Director McCaffrey made a motion to accept Revenue and Expenditures as presented.

Director Wheeler seconded the motion.

The motion carried as follows: 3-0-2

| | | | |
|-----------|-----|---------|--------|
| McCassie | Aye | Callagy | Absent |
| McCaffrey | Aye | Murphy | Absent |
| Wheeler | Aye | | |

5. PUBLIC HEARING: Discussion regarding NLCFPD 2021-3033 Fiscal Year Budget

Chief Nicholl reminded the Board of their approval of the Tentative Budget at the last meeting which authorized three additional personnel, as well as an 8% cost-of-living increase for the firefighters, noting the cost-of-living increase is part of the current 3-year Labor Agreement. He referred to the packet spreadsheet and State Final Budget attachments noting the addition of two new GL items: Cadets and Contract Obligations. Chief Nicholl said labor agreement items that cost the District additional monies such as vacation buy-out and deferred compensation do not have a budget mechanism to account for those funds being put in the general fund monies, thus the creation of a new \$8,000.00 line. Chief Nicholl stated a new \$7,500.00 line was created for the Cadets due to its growth, strength, fundraising and donations; the recent Golf Tournament fundraiser was very successful with net proceeds over \$14,000.00.

Director McCaffrey requested clarification for vacation buy-out, to which Chief Nicholl explained that employees with enough accrued vacation time can request a portion of that time to be put into deferred compensation. He said the District matches dollar for dollar up to \$150.00; if every eligible employee put \$150.00 into deferred compensation, there would be a significant budgetary impact.

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Chief Nicholl stated normally the line would be \$3,000.00, but there is a \$12,000.00 increase in Personnel Operating Expenses due to the desperate need for Wildland PPE including fire shelters, jackets, helmets, gloves, etc.

Chief Nicholl referred to new Wildland Fleet line item, which is a break-down of apparatus: heavy apparatus, light fleet, ambulance fleet, miscellaneous and other (staff vehicles, utility vehicles), Wildland fleet (Type 3, Type 6, and a portion of the water tenders). He said the creation of the line item is specific to need to Wildland vehicle repair and maintenance; it is funded at \$4,000.00.

Chief Nicholl noted \$7,000.00 was mistakenly put in Personnel Operating Expenses sub-category Prevention and should have been put in Administration. He said it is \$6,000.00 for a new fuel tracking system.

Chief Nicholl stated \$9,000.00 in Equipment (non-Capital) is for the purchase of uniform replacement medical bags for all our apparatus; on average we should expect to replace them every three years.

***Director Callagy arrived at 1815.**

Chief Nicholl moved on to the Repair/Maintenance of Stations 61 and 62 of \$28,000.00 and \$15,000.00; \$20,000.00 additional for Station 61 and \$7,000.00 additional for Station 62. He said this funding is for capital improvements in each; Station 61 includes plumbing issues in living quarters, better workspaces for supervisors, (2) dorm rooms, (1) bathroom and plumbing in kitchen and Station 62 improvement includes an additional dorm room.

Chief Nicholl referred to Personnel Operating Expenses Depreciation saying he is a huge proponent of actual funded depreciation; when funding depreciation over of a course of time the money will be in the bank to replace the equipment when necessary. He reiterated the Board's agreement at the last meeting of not depreciating the brand-new engines this year due to the advance payment made the year prior to receiving the engines thus, saving the \$147,000.00 out of this budget, and beginning depreciation next year and continuing five years beyond the payoff date. He said the payments will also continue for an additional four years which would give us our ten-year timeline for front line apparatus, and by that time if we have depreciated in cash, or hard depreciation over those four additional years, plus the three years, we will have the cash in the bank to buy another engine to cycle those engines out. Chief Nicholl said they really only have a front line life span of ten years, and then reserve life span of fifteen to twenty years; that is the strategy and why depreciation is at zero.

Chief Nicholl asked for any questions regarding any other line items, or items included in the spreadsheet and operational budget, to which there were none.

Chief Nicholl introduced District Accountant, Dave Silva to explain the State Budget.

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Dave Silva stated he took the numbers gathered by Chief Nicholl and put them in the State mandated Budget Form that has been used for the last twenty to thirty years. He said Page 8, Column 3 shows the agreed upon Tentative Budget and Column 4 shows the Final Budget proposal; the differences having just been explained by Chief Nicholl.

Director McCaffrey asked if USDA on Page 14 is actually Station 61, to which Chief Nicholl affirmed.

Director McCaffrey asked if a balance is due, to which Dave Silva affirmed in Column 8 of the amount of \$416,000.00 with maturity scheduled in 2034.

Chairman McCassie asked why we are still doing operations transfers from fire to ambulance, to which Chief Nicholl explained the switch in billing company caused a delayed ramp-up of billing making last years' projected revenue of 1.25 million come in under what we anticipated; only in the past two months have we hit stride in that number and the fund transfer is making up the over estimation of last year.

Chairman McCassie stated it seems like these transfers are a yearly occurrence that was started when North Lyon County took over the ambulance service, and he would like to see it eventually go; it seems we run more ambulance calls than fire calls.

Chief Nicholl affirmed and noted the substantial increase in rates two years ago with additional increases called for this year, both of which are helping to close the gap; the hope is to get the point that we are completely self-sustaining on the ambulance side.

Chairman McCassie said it seems it has not reduced, and public perception is that it would pay for itself, to which Chief Nicholl said we are getting better, and we are committed to continuing to get better.

Chairman McCassie said he would hold Chief Nicholl to it, to which Chief Nicholl said, "You can quote me on anything I say."

Chairman McCassie asked for any Public Comment to which there was none.

6. Discussion and action to approve the Fiscal Year 2021-2022 Final Budget, establish the tax rate and spending authorization for Fiscal Year 2021-2022*

Director Wheeler made a motion to approve the Fiscal Year 2021-2022 Final Budget with established tax rate and spending authorization for Fiscal Year 2021-2022.

Director McCaffrey seconded the motion.

The motion carried as follows: 4-0-1

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| | | | |
|--------------|-----|--------|--------|
| McCassie | Aye | Murphy | Absent |
| McCaffrey | Aye | | |
| Callagy, Jr. | Aye | | |
| Wheeler | Aye | | |

7. Discussion regarding Hydrant Identification System

PIO Jim Sullivan re-counted a fire last year at a mobile home park in which the fire hydrant was not in the location indicated on their map, resulting in the firefighters spending crucial time searching for it. He said he suggested to Chief Nicholl a possible solution of installing blue reflectors as clear indicators of where the hydrants actually are, thus facilitating faster suppression response.

Mr. Sullivan said with the help of Councilman Albert Torres, the City of Fernley is purchasing said reflectors and will begin installing them sometime in the coming weeks. He said the reflectors will be regularly maintained and part of the city's annual hydrant inspections.

Chairman McCassie asked if the City has GSI and whether or not they can be linked with dispatch.

Chief Nicholl affirmed and added that only about 82% of hydrants are shown, some just get lost; work with dispatch has been unsuccessful.

Mr. Sullivan noted the reflectors will also be very beneficial to mutual aid responders.

Councilman Torres stated that GIS is mostly plotted; Spillman will give live action mapping, but it is expensive. He said in the past a proposal to purchase Spillman was presented to all the Districts with the cost divided between them, but it did not come to fruition. Mr. Torres offered to help in any way he can and encouraged emails, calls and personal visits if needed.

Director Wheeler asked if the street department will be installing the reflectors, to which Mr. Torres affirmed the City will install and track them. Chief Nicholl added that the reflectors will be part of annual highway maintenance.

8. Discussion and possible action to approve Ordinance #2021-01 Creating the North Lyon County Fire Protection District Citation Authority*

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Chief Nicholl stated the Ordinance #2021-01 gives code enforcement abilities to our Fire Marshal Division similar the powers of City Code Enforcement Officers in that he will be able to issue misdemeanor citations for Fire Code and WUI Code violations as defined in the District adopted 2018 IFC as well as 2018 WUI Fire Codes.

Director Wheeler asked if they need to be peace officers, to which Chief Nicholl replied in the negative; they do not need to be law enforcement officers to function as Code Enforcement Officers as they will only enforce fire code violations.

Director Callagy made a motion to approve Ordinance #2021-01 Creating the North Lyon County Fire Protection District Citation Authority.

Director McCaffrey seconded the motion.

The motion carried as follows: 4-0-1

| | | | |
|--------------|-----|--------|--------|
| McCassie | Aye | Murphy | Absent |
| McCaffrey | Aye | | |
| Callagy, Jr. | Aye | | |
| Wheeler | Aye | | |

9. Discussion and possible action to adopt Resolution regarding FT2021-2022 Fee Schedule*

Kasey Miller reported the new Resolution Draft was placed in the Board Packet just prior to the meeting with the following corrections made by legal that morning: Page 1, Paragraph II was struck; Page 1, added sentence before 1. Fee schedule: Page 4, numbers 2 through 5 were stricken and numbers 6 and 7 became 2 and 3.

Chief Nicholl stated upon his inception as Fire Chief, each year at budget time the Fee Schedule has been presented for adjustments of the rates charged for services. He said historically the process has been done as Policy, but legal recommended Policy as well as Resolution. Chief Nicholl said page 3 reflects significant changes: Medical with a base rate increase, and the Hazardous Materials Disposal site fee from \$3,500.00 to \$5,800.00 due to the increased risk to our community, along with the need to fund the Hazardous Materials Program.

Chairman McCassie asked if the Plan Review/Application fee is standard in the industry to which Chief Nicholl affirmed, saying the standard application is four to five pages long with

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small gaps in the values; he bundled the values in a such a way that condensed the evaluations to 10-lines.

Chairman McCassie asked for clarification of multi-lines to which Chief Nicholl stated when construction and building inspections are done, the inspection fee is \$65.00 for up to 10-units; each unit above is an additional \$6.00. He said the plan review evaluation is separate of the inspection fee.

Chairman McCassie voiced his concern over the inexpensive nature of the inspection fee for multi-family facilities, to which Chief Nicholl explained the typical multi-family dwellings are replicas of one another, thus less complex than that of an industrial facility that require much more attention to detail.

Director McCaffrey asked if ambulance is divided between ALS and BLS services, to which Chief Nicholl clarified that we do not provide BLS services as we are only licensed to provide ALS services.

Director McCaffrey asked for clarity of the resource matrix reference, to which Chief Nicholl said the matrix determines the need of service in the interest of public safety at Special Events; the matrix is a suggestion.

Director McCaffrey made a motion to accept Resolution 2021-01 Fee Schedule.

Director Callagy seconded the motion.

The motion carried as follows: 4-0-1

| | | | |
|--------------|-----|--------|--------|
| McCassie | Aye | Murphy | Absent |
| McCaffrey | Aye | | |
| Callagy, Jr. | Aye | | |
| Wheeler | Aye | | |

10. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley

Director Wheeler commented that Stacey Rowling's transcription of the April 14, 2021 Board Meeting Minutes were outstanding, and she did an excellent job.

Director Callagy reported the Cadet Golf Scholarship Tournament was a fantastic event.

Director McCaffrey: None.

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Chief Nicholl reported he is excited about the approved budget and moving forward in July with additional staff; he gave props to his staff and PIO James Sullivan work on the smurf program; he commended Mrs. Miller on her work with Safe and Sober Program for the graduating class of Fernley High School; NLCFPD will be financially contributing also; he reminded the Board of his upcoming performance evaluation.

Stacey Rowling: None.

Kasey Miller reported Safe and Sober will be June 4th after graduation at the Senior Center parking lot; the City and Fire District have signed-off on the permit and the SO will be contacted as well; she thanked the Fire District and City for their support and donations.

Volunteers: None.

Local 4547: None.

City of Fernley: None.

11. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

Fernley resident and Realtor Dana Uhlhorn stated his appreciation of Chief Nicholl saying he is doing an absolutely fantastic job and noted his many accomplishments such as additional staffing, the reopening of Station 62, two new fire engines, and shorter response times. Mr. Uhlhorn asked the Board to back the Chief's budget request, "and give him what he is asking for."

12. Adjournment*

Chairman McCassie adjourned at 1913.

NOTE(s): All items indicated by an asterisk ("*") were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder May 18, 2021.

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Respectfully Submitted by:

| | |
|--|------------------------------|
| Stacey Rowling, Administrative Assistant North Lyon County Fire Protection District | <u>June 10, 2021</u> Date |
|--|------------------------------|

Approval of Minutes

| | <u>For</u> | <u>Against</u> | <u>Abstain</u> | <u>Absent</u> | |
|-------------------------------|------------|----------------|----------------|---------------|-----|
| ___ Approved as Read | ___ | ___ | ___ | ___ | ___ |
| ___ Approved with Corrections | ___ | ___ | ___ | ___ | ___ |

| | |
|--|------------------------------|
| Dan McCassie, Chairman North Lyon County Fire Protection District | <u>June 10, 2021</u> Date |
|--|------------------------------|

NFA - Major Fires - Top 3 Property Loss Fires

Top 10 Records Of 21 Displayed

| Incident Date Time | Incident Number | Arson Property Ownership | Property Use | Address | Civilian Deaths | Property Loss |
|------------------------|-----------------|--------------------------|---|--|-----------------|---------------|
| 06/25/2021 16:07:05 | 211648 | 1 - Private | Residential, other | 1965 SMITHRIDGE FERNLEY, NV 89408 | 0 | \$400,000 |
| 05/01/2021 14:26:40 | 211116 | | Residential, other | 2134 Fort Bridger FERNLEY, NV 89408 | 0 | \$100,000 |
| 05/13/2021 17:32:03 | 211259 | | Highway or divided highway | IR80W EXIT 38 SPARKS, NV 89510 | 0 | \$100,000 |
| 06/03/2021 14:15:49 | 211448 | | 1 or 2 family dwelling | 1358 HORSE CREEK FERNLEY, NV 89408 | 0 | \$80,000 |
| 06/17/2021 15:44:29 | 211571 | | 1 or 2 family dwelling | 250 Circle FERNLEY, NV 89408 | 0 | \$75,000 |
| 06/25/2021 19:53:07 | 211650 | | Residential street, road or residential driveway | 1645 MEADOWS FERNLEY, NV 89408 | 0 | \$40,000 |
| 05/29/2021 13:32:20 | 211395 | | Highway or divided highway | US95A North FERNLEY, NV 89408 | 0 | \$30,000 |
| 03/28/2021 23:47:51 | 210813 | | Property Use, other | 855 MESA FERNLEY, NV 89408 | 1 | \$21,000 |
| | | | Residential, other | 855 MESA FERNLEY, NV 89408 | 1 | \$21,000 |
| 05/14/2021 07:21:39 | 211262 | | Highway or divided highway | IR80W 48 MM FERNLEY, NV 89408 | 0 | \$20,000 |

NFA - Breakdown of Structure Fires and Other Fires and Incidents

Top 10 Records Of 16 Displayed

| Basic Incident NFA Type | Number of Fires | Number of Civilian Fire Deaths | Number of Civilian Fire Injuries | Estimated Property Damage and Contents From Fire (in Dollars) |
|---|-----------------|--------------------------------|----------------------------------|---|
| *NA | 12 | 0 | 0 | |
| 01. Private Dwellings (1 or 2 family), including mobile homes (FPU 419) | 4 | 0 | 0 | \$110,500 |
| 04. All Other Residential (dormitories, boarding houses, tents, etc.) (FPU 400, 439, 459-499) | 3 | 1 | 1 | \$475,200 |
| 06. Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199) | 1 | 0 | 0 | \$0 |
| 12. Other Structures (outbuildings, bridges, etc.) (FPU 900-999) | 3 | 0 | 0 | \$4,500 |
| 14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137) | 9 | 0 | 0 | \$104,500 |
| 14b. Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138) | 1 | 0 | 0 | |
| 15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140,141,161-162,164,170-173) | 7 | 0 | 0 | \$10,000 |
| 16. Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved. (IT 142-143) | 2 | 0 | 0 | |
| 17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150-155) | 3 | 0 | 0 | \$0 |

NFA - 5. Total Residential Fires (Sum 1- 4 above)

| Fires In Structures By Fixed Property Use (Occupancy) | Number of Fires | Number of Civilian Fire Deaths | Number of Civilian Fire Injuries | Estimated Property Damage and Contents from Fire |
|---|-----------------|--------------------------------|----------------------------------|--|
| 5. TOTAL RESIDENTIAL FIRES (Sum of lines 1 through 4) | 7 | 1 | 1 | \$585,700 |

NFA - 13. Totals For Structure Fires (Sum 5 - 12 above)

| Fires In Structures By Fixed Property Use (Occupancy) | Number of Fires | Number of Civilian Fire Deaths | Number of Civilian Fire Injuries | Estimated Property Damage and Contents from Fire |
|--|-----------------|--------------------------------|----------------------------------|--|
| 13. TOTALS FOR STRUCTURE FIRES (Sum of lines 5 through 12) | 11 | 1 | 1 | \$590,200 |

NFA - 19. Total For Fires (Sum 13 -18 above)

| Fires In Structures By Fixed Property Use (Occupancy) | Number of Fires | Number of Civilian Fire Deaths | Number of Civilian Fire Injuries | Estimated Property Damage and Contents from Fire |
|---|-----------------|--------------------------------|----------------------------------|--|
| 19. TOTALS FOR FIRES (Sum of lines 13 through 18) | 40 | 1 | 2 | \$711,200 |

NFA - 25. Total For All Incidents (Sum 19 - 24 above)

| Fires In Structures By Fixed Property Use (Occupancy) | Number of Fires | Number of Civilian Fire Deaths | Number of Civilian Fire Injuries | Estimated Property Damage and Contents from Fire |
|--|-----------------|--------------------------------|----------------------------------|--|
| 25. TOTAL FOR ALL INCIDENTS (Sum of lines 19 through 24) | 1,646 | 1 | 3 | \$1,116,200 |

NFPA - Breakdown of False Alarm Responses

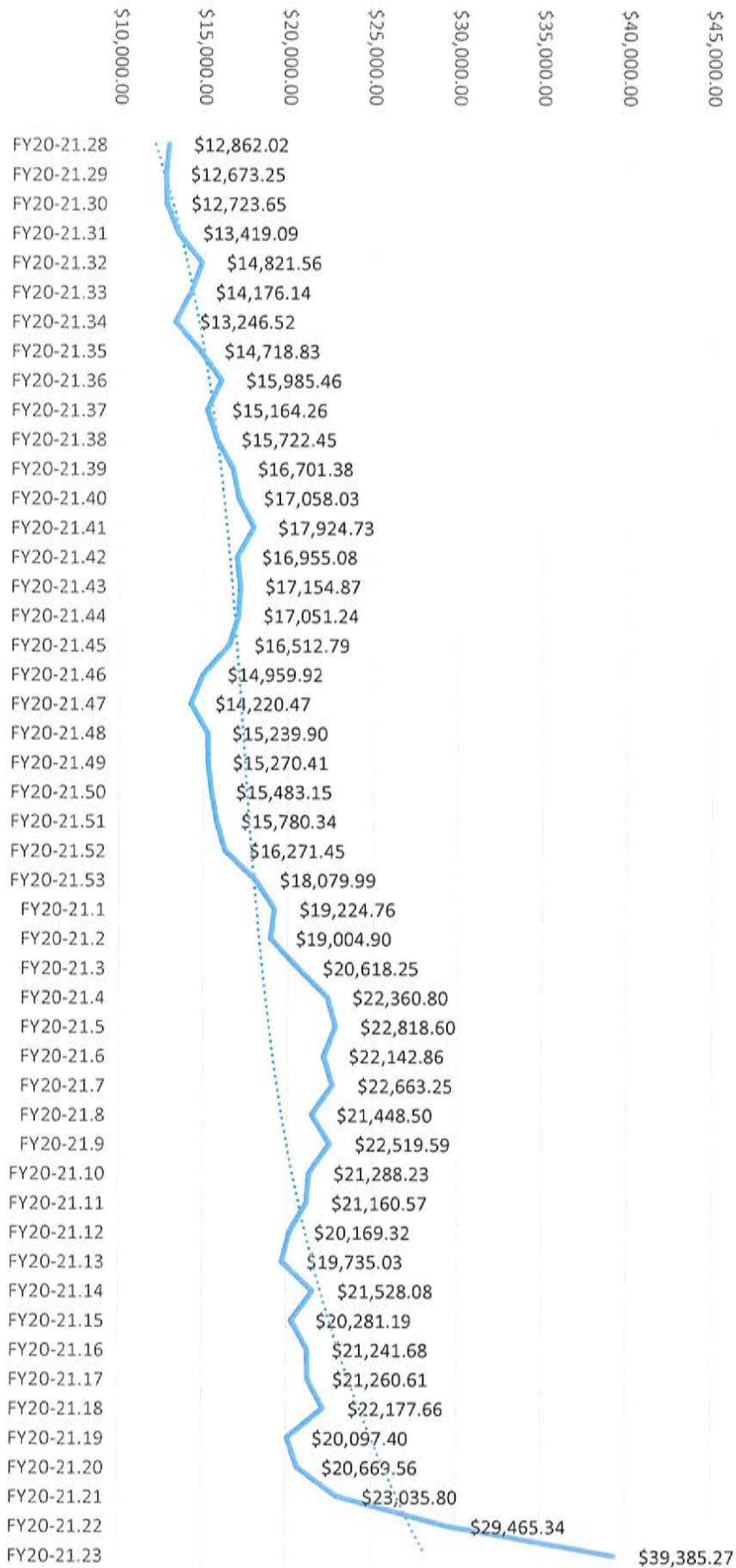
| Basic Incident NFPA False Alarm Type | Number of Incidents |
|---|---------------------|
| 02. System Malfunction (IT 730–739) | 15 |
| 03. Unintentional (tripping on interior device accidentally, etc.) (IT 740–749) | 18 |
| 04. Other False Alarms (bomb scares, etc.) (IT 721, 700) | 63 |

NFPA - Fire Service Exposure and Injuries - Totals

| Total Firefighters Exposed To Infectious Diseases | Total Firefighters Exposed to Hazardous Conditions | Total Firefighters with non-fatal Injuries |
|---|--|--|
| 0 | 0 | 1 |

Report Filters

Basic Incident Date Time: is between '01/01/2021' and 'Today'
 Agency Name: is in 'North Lyon County Fire Protection District'



Runs by Response Disposition

| Disposition Incident Patient Disposition (eDisposition.12) | Number of Runs | Percent of Total Runs |
|--|---------------------|-----------------------|
| Patient Treated, Transported | 757 | 51.92% |
| AMA - Patient Evaluated/Treated - No transport | 317 | 21.74% |
| Patient refuse care | 201 | 13.79% |
| Canceled (Prior to Arrival At Scene) | 58 | 3.98% |
| Canceled (After Arrival At Scene) | 55 | 3.77% |
| Patient Evaluated/Treated - No transport | 51 | 3.50% |
| Standby-No Services or Support Provided | 10 | 0.69% |
| Patient Treated, Transferred Care to Another EMS Unit | 7 | 0.48% |
| | 1 | 0.07% |
| IFT - Patient Transported | 1 | 0.07% |
| | Total: 1,458 | Total: 100.00% |

Runs by Zone - District

| Scene Incident Zone | Number of Runs | Percent of Total Runs |
|---------------------|---------------------|-----------------------|
| 61 | 1,017 | 69.75% |
| 62 | 425 | 29.15% |
| Central | 7 | 0.48% |
| | 6 | 0.41% |
| Mason | 2 | 0.14% |
| Fallon/Churchill | 1 | 0.07% |
| | Total: 1,458 | Total: 100.00% |

Runs by City

| Scene Incident City Name (eScene.17) | Number of Runs | Percent of Total Runs |
|--------------------------------------|---------------------|-----------------------|
| FERNLEY | 1,376 | 94.38% |
| | 28 | 1.92% |
| City of Fernley | 26 | 1.78% |
| SILVER SPRINGS | 10 | 0.69% |
| WADSWORTH | 9 | 0.62% |
| FALLON | 6 | 0.41% |
| SPARKS | 1 | 0.07% |
| YERINGTON | 1 | 0.07% |
| City of Sparks | 1 | 0.07% |
| | Total: 1,458 | Total: 100.00% |

Runs by County

| Scene Incident County Name (eScene.21) | Number of Runs | Percent of Total Runs |
|--|---------------------|-----------------------|
| Lyon | 1,413 | 96.91% |
| | 28 | 1.92% |
| Washoe | 11 | 0.75% |
| Churchill | 6 | 0.41% |
| | Total: 1,458 | Total: 100.00% |

Runs by Time and Day of Call

| Incident Day Name | Incident Three Hour Range Of Day 24 | Number of Runs | Percent of Total Runs |
|--------------------------|--|-----------------------|------------------------------|
| Sunday | 00:00:00 - 02:59:59 | 17 | 1.17% |
| | 03:00:00 - 05:59:59 | 12 | 0.82% |
| | 06:00:00 - 08:59:59 | 17 | 1.17% |
| | 09:00:00 - 11:59:59 | 26 | 1.78% |
| | 12:00:00 - 14:59:59 | 28 | 1.92% |
| | 15:00:00 - 17:59:59 | 35 | 2.40% |
| | 18:00:00 - 20:59:59 | 34 | 2.33% |
| | 21:00:00 - 23:59:59 | 25 | 1.71% |
| Monday | 00:00:00 - 02:59:59 | 14 | 0.96% |
| | 03:00:00 - 05:59:59 | 7 | 0.48% |
| | 06:00:00 - 08:59:59 | 16 | 1.10% |
| | 09:00:00 - 11:59:59 | 29 | 1.99% |
| | 12:00:00 - 14:59:59 | 43 | 2.95% |
| | 15:00:00 - 17:59:59 | 32 | 2.19% |
| | 18:00:00 - 20:59:59 | 33 | 2.26% |
| | 21:00:00 - 23:59:59 | 20 | 1.37% |
| Tuesday | 00:00:00 - 02:59:59 | 12 | 0.82% |
| | 03:00:00 - 05:59:59 | 12 | 0.82% |
| | 06:00:00 - 08:59:59 | 28 | 1.92% |
| | 09:00:00 - 11:59:59 | 36 | 2.47% |
| | 12:00:00 - 14:59:59 | 44 | 3.02% |
| | 15:00:00 - 17:59:59 | 30 | 2.06% |
| | 18:00:00 - 20:59:59 | 23 | 1.58% |
| | 21:00:00 - 23:59:59 | 24 | 1.65% |
| Wednesday | 00:00:00 - 02:59:59 | 13 | 0.89% |
| | 03:00:00 - 05:59:59 | 16 | 1.10% |
| | 06:00:00 - 08:59:59 | 28 | 1.92% |
| | 09:00:00 - 11:59:59 | 31 | 2.13% |
| | 12:00:00 - 14:59:59 | 34 | 2.33% |
| | 15:00:00 - 17:59:59 | 44 | 3.02% |
| | 18:00:00 - 20:59:59 | 33 | 2.26% |
| | 21:00:00 - 23:59:59 | 19 | 1.30% |
| Thursday | 00:00:00 - 02:59:59 | 16 | 1.10% |
| | 03:00:00 - 05:59:59 | 21 | 1.44% |
| | 06:00:00 - 08:59:59 | 26 | 1.78% |
| | 09:00:00 - 11:59:59 | 45 | 3.09% |
| | 12:00:00 - 14:59:59 | 35 | 2.40% |
| | 15:00:00 - 17:59:59 | 40 | 2.74% |
| | 18:00:00 - 20:59:59 | 27 | 1.85% |
| | 21:00:00 - 23:59:59 | 20 | 1.37% |
| Friday | 00:00:00 - 02:59:59 | 13 | 0.89% |
| | 03:00:00 - 05:59:59 | 6 | 0.41% |
| | 06:00:00 - 08:59:59 | 19 | 1.30% |
| | 09:00:00 - 11:59:59 | 37 | 2.54% |
| | 12:00:00 - 14:59:59 | 27 | 1.85% |
| | 15:00:00 - 17:59:59 | 32 | 2.19% |
| | 18:00:00 - 20:59:59 | 29 | 1.99% |
| | 21:00:00 - 23:59:59 | 16 | 1.10% |
| Saturday | 00:00:00 - 02:59:59 | 22 | 1.51% |
| | 03:00:00 - 05:59:59 | 13 | 0.89% |
| | 06:00:00 - 08:59:59 | 23 | 1.58% |
| | 09:00:00 - 11:59:59 | 33 | 2.26% |
| | 12:00:00 - 14:59:59 | 39 | 2.67% |
| | 15:00:00 - 17:59:59 | 40 | 2.74% |

| Incident Day Name | Incident Three Hour Range Of Day 24 | Number of Runs | Percent of Total Runs |
|-------------------|-------------------------------------|---------------------|-----------------------|
| | 18:00:00 - 20:59:59 | 35 | 2.40% |
| | 21:00:00 - 23:59:59 | 29 | 1.99% |
| | | Total: 1,458 | Total: 100.00% |

Runs by Hour of Day

| Incident Hour Range Of Day 24 | Number of Runs | Percent of Total Runs |
|-------------------------------|-----------------------|-----------------------|
| 00:00:00 - 00:59:59 | 39 | 2.67% |
| 01:00:00 - 01:59:59 | 41 | 2.81% |
| 02:00:00 - 02:59:59 | 27 | 1.85% |
| 03:00:00 - 03:59:59 | 22 | 1.51% |
| 04:00:00 - 04:59:59 | 32 | 2.19% |
| 05:00:00 - 05:59:59 | 33 | 2.26% |
| 06:00:00 - 06:59:59 | 33 | 2.26% |
| 07:00:00 - 07:59:59 | 48 | 3.29% |
| 08:00:00 - 08:59:59 | 76 | 5.21% |
| 09:00:00 - 09:59:59 | 72 | 4.94% |
| 10:00:00 - 10:59:59 | 89 | 6.10% |
| 11:00:00 - 11:59:59 | 76 | 5.21% |
| 12:00:00 - 12:59:59 | 95 | 6.52% |
| 13:00:00 - 13:59:59 | 78 | 5.35% |
| 14:00:00 - 14:59:59 | 77 | 5.28% |
| 15:00:00 - 15:59:59 | 81 | 5.56% |
| 16:00:00 - 16:59:59 | 86 | 5.90% |
| 17:00:00 - 17:59:59 | 86 | 5.90% |
| 18:00:00 - 18:59:59 | 70 | 4.80% |
| 19:00:00 - 19:59:59 | 81 | 5.56% |
| 20:00:00 - 20:59:59 | 63 | 4.32% |
| 21:00:00 - 21:59:59 | 64 | 4.39% |
| 22:00:00 - 22:59:59 | 50 | 3.43% |
| 23:00:00 - 23:59:59 | 39 | 2.67% |
| Total: 1,458 | Total: 100.00% | |

Runs by Day of Week

| Incident Day Name | Number of Runs | Percent of Total Runs |
|---------------------|-----------------------|-----------------------|
| Sunday | 194 | 13.31% |
| Monday | 194 | 13.31% |
| Tuesday | 209 | 14.33% |
| Wednesday | 218 | 14.95% |
| Thursday | 230 | 15.78% |
| Friday | 179 | 12.28% |
| Saturday | 234 | 16.05% |
| Total: 1,458 | Total: 100.00% | |

Average Run Time Summary Report (In Minutes)

| Avg Unit Notified to Enroute in Minutes | Avg Unit Enroute to Arrived at Scene | Avg Unit Arrived on Scene to Left Scene | Avg Unit Left Scene to Arrived at Dest | Avg Patient Arrived at Destination to Patient Transfer of Care | Avg Patient Arrived at Destination to Unit Back in Service | Number of Runs |
|---|--------------------------------------|---|--|--|--|----------------|
| 2.42 | 5.06 | 18.45 | 35.77 | 8.44 | 55.69 | 1,458 |

Chute Time

| Incident Unit Notified By Dispatch To Unit En Route Range In Minutes | Number of Runs | Percent of Total Runs |
|--|---------------------|-----------------------|
| | 136 | 9.33% |
| 0 to <1 | 387 | 26.54% |
| 1 to <2 | 477 | 32.72% |
| 2 to <3 | 246 | 16.87% |
| 3 to <4 | 103 | 7.06% |
| 4 to 5 | 34 | 2.33% |
| > 5 | 75 | 5.14% |
| | Total: 1,458 | Total: 100.00% |

En-route Time

| Incident Unit En Route To Unit Arrived On Scene Range In Minutes | Number of Runs | Percent of Total Runs |
|--|---------------------|-----------------------|
| | 174 | 11.93% |
| 0 to <5 | 715 | 49.04% |
| 5 to <10 | 513 | 35.19% |
| 10 to 15 | 38 | 2.61% |
| > 15 | 18 | 1.23% |
| | Total: 1,458 | Total: 100.00% |

Scene Time

Top 10 Records Of 12 Displayed

| Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes | Number of Runs | Percent of Total Runs |
|--|---------------------|-----------------------|
| | 690 | 47.33% |
| 0 to <5 | 10 | 0.69% |
| 5 to <10 | 92 | 6.31% |
| 10 to <15 | 194 | 13.31% |
| 15 to <20 | 193 | 13.24% |
| 20 to <25 | 135 | 9.26% |
| 25 to <30 | 77 | 5.28% |
| 30 to <35 | 41 | 2.81% |
| 35 to <40 | 7 | 0.48% |
| 40 to <45 | 8 | 0.55% |
| | Total: 1,447 | Total: 99.25% |

Transport Time

| Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes | Number of Runs | Percent of Total Runs |
|---|---------------------|-----------------------|
| | 699 | 47.94% |
| 0 to <5 | 2 | 0.14% |
| 10 to 15 | 1 | 0.07% |
| > 15 | 756 | 51.85% |
| | Total: 1,458 | Total: 100.00% |

Runs by Dispatch Reason

| Incident Complaint Reported By Dispatch (eDispatch.01) | Number of Runs | Percent of Total Runs |
|---|-----------------------|------------------------------|
| Falls | 153 | 10.49% |
| Traffic/Transportation Incident | 106 | 7.27% |
| Abdominal Pain/Problems | 104 | 7.13% |
| Breathing Problem | 99 | 6.79% |
| Chest Pain (Non-Traumatic) | 82 | 5.62% |
| Altered Mental Status | 52 | 3.57% |
| Psychiatric Problem/Abnormal Behavior/Suicide Attempt | 49 | 3.36% |
| Convulsions/Seizure | 49 | 3.36% |
| No Other Appropriate Choice | 47 | 3.22% |
| Pain | 43 | 2.95% |
| Lift Assist | 42 | 2.88% |
| Unknown Problem/Person Down | 40 | 2.74% |
| Nausea/Vomiting | 39 | 2.67% |
| Assault | 37 | 2.54% |
| Sick Person (weakness, etc.) | 36 | 2.47% |
| Traumatic Injury | 33 | 2.26% |
| Back Pain (Non-Traumatic) | 26 | 1.78% |
| Weakness/Lethargic | 25 | 1.71% |
| Stroke/CVA | 23 | 1.58% |
| Hemorrhage/Laceration | 22 | 1.51% |
| Syncope/near-fainting | 21 | 1.44% |
| Alcohol intoxication | 20 | 1.37% |
| Diabetic Problem | 20 | 1.37% |
| Dizziness | 19 | 1.30% |
| Cardiac Arrest/Death | 18 | 1.23% |
| Hypotension / hypertension | 18 | 1.23% |
| Unconscious/Fainting/Near-Fainting | 17 | 1.17% |
| Overdose/Poisoning/Ingestion | 17 | 1.17% |
| Well Person Check | 16 | 1.10% |
| Heart Problems/AICD | 15 | 1.03% |
| Medical Alarm | 15 | 1.03% |
| Anxiety Attack | 14 | 0.96% |
| Assist Police with a Citizen | 13 | 0.89% |
| Allergic Reaction/Stings | 10 | 0.69% |
| Fever | 9 | 0.62% |
| None | 9 | 0.62% |
| Headache | 8 | 0.55% |
| Standby | 8 | 0.55% |
| Automated Crash Notification | 7 | 0.48% |
| Cardiac dysrhythmia | 7 | 0.48% |
| Pandemic/Epidemic/Outbreak | 6 | 0.41% |
| Epistaxis (Nosebleed) | 6 | 0.41% |
| Auto vs. Pedestrian | 5 | 0.34% |
| Head Injury | 5 | 0.34% |
| Choking | 5 | 0.34% |
| Welfare Check | 5 | 0.34% |
| Stabbing | 4 | 0.27% |
| Fire | 4 | 0.27% |
| Cardiac Arrest - Possible DOA | 4 | 0.27% |
| Pediatric Fever | 3 | 0.21% |
| Animal Bite | 2 | 0.14% |
| Chronic Illness/Medical Condition | 2 | 0.14% |
| Burns/Explosion | 2 | 0.14% |
| Transfer/Interfacility | 2 | 0.14% |

| Incident Complaint Reported By Dispatch (eDispatch.01) | Number of Runs | Percent of Total Runs |
|--|---------------------|-----------------------|
| Dehydration | 2 | 0.14% |
| Heat/Cold Exposure | 2 | 0.14% |
| | 2 | 0.14% |
| Gunshot | 2 | 0.14% |
| Alcohol Detox/Withdrawal | 1 | 0.07% |
| Pregnancy/Childbirth/Miscarriage | 1 | 0.07% |
| Carbon Monoxide/Hazmat/Inhalation/CBRN | 1 | 0.07% |
| Eye Problem/Injury | 1 | 0.07% |
| Electrocution/Lightning | 1 | 0.07% |
| Stab/Gunshot Wound/Penetrating Trauma | 1 | 0.07% |
| Septic Shock | 1 | 0.07% |
| | Total: 1,458 | Total: 100.00% |

Runs by Patient Age Range in Years

| Patient Age Range In Years | Number of Runs | Percent of Total Runs |
|----------------------------|---------------------|-----------------------|
| | 164 | 11.25% |
| < 1 | 9 | 0.62% |
| 1 - 9 | 34 | 2.33% |
| 10 - 19 | 76 | 5.21% |
| 20 - 29 | 105 | 7.20% |
| 30 - 39 | 143 | 9.81% |
| 40 - 49 | 144 | 9.88% |
| 50 - 59 | 169 | 11.59% |
| 60 - 69 | 215 | 14.75% |
| 70 - 79 | 221 | 15.16% |
| 80 - 89 | 148 | 10.15% |
| 90 - 99 | 30 | 2.06% |
| | Total: 1,458 | Total: 100.00% |

Runs by Destination Name

| Disposition Destination Name Delivered Transferred To (eDisposition.01) | Disposition Destination Code Delivered Transferred To (eDisposition.02) | Number of Runs | Percent of Total Runs |
|---|---|---------------------|-----------------------|
| Banner Churchill Community Hospital | 90012 | 619 | 42.46% |
| Carson Tahoe Regional Medical Center | 90011-1 | 59 | 4.05% |
| Northern Nevada Medical Center | 90117 | 4 | 0.27% |
| Not Applicable | | 209 | 14.33% |
| Not Recorded | | 69 | 4.73% |
| Reno VA Medical Center | 90099-7 | 3 | 0.21% |
| Renown Regional Medical Center | 90134 | 19 | 1.30% |
| Renown South Meadows Medical Center | 90135 | 391 | 26.82% |
| St. Mary's Regional Medical Center | 90024 | 2 | 0.14% |
| | | 83 | 5.69% |
| | | Total: 1,458 | Total: 100.00% |

Report Filters

Incident Date: is between '01/01/2021' and 'Today'

Agency Name (Dagency.03): is in 'North Lyon County Fire Protection District'

Management Analysis
Prepared for you by
National Business Factors, Inc.

Prepared for:
NORTH LYON COUNTY FPD
Client # NLFPD6020C

Period Ending: 05/31/21

| Date | Assignments | | Cancelled | | Average | |
|---------------------------|-------------|-------------------|-----------|------------------|------------|--------------|
| | # | Amount | # | \$ Amount | Age | \$ Bal |
| Jun-20 | - | - | - | - | - | - |
| Jul-20 | - | - | - | - | - | - |
| Aug-20 | - | - | - | - | - | - |
| Sep-20 | - | - | - | - | - | - |
| Oct-20 | 13 | 31,745 | - | - | 184 | 2,442 |
| Nov-20 | 2 | 3,412 | 1 | 2,558 | 223 | 1,706 |
| Dec-20 | - | - | - | - | - | - |
| Jan-21 | 13 | 29,371 | 1 | 1,819 | 277 | 2,259 |
| Feb-21 | 115 | 221,915 | 1 | 2,317 | 473 | 1,930 |
| Mar-21 | - | - | 2 | 4,985 | - | - |
| Apr-21 | - | - | 2 | 2,401 | - | - |
| May-21 | - | - | 1 | 159 | - | - |
| Totals | 143 | \$ 286,443 | 8 | \$ 14,239 | 289 | 2,084 |
| Net Assignments this year | 135 | \$ 272,204 | | | | |

One year ago this month - \$ -

Contingent Fee Collections

| Date | |
|---------------|------------------|
| Jun-20 | 1,262 |
| Jul-20 | 1,137 |
| Aug-20 | 1,654 |
| Sep-20 | 776 |
| Oct-20 | 717 |
| Nov-20 | 635 |
| Dec-20 | 535 |
| Jan-21 | 614 |
| Feb-21 | 2,666 |
| Mar-21 | 7,564 |
| Apr-21 | 3,235 |
| May-21 | 769 |
| Totals | \$ 21,565 |

One year ago this month \$ 321

Total Open Inventory \$ 2,847,354

This Year's recovery % 8%

Inception Date (01-16-12) Recovery % 7%

NLCFPD
Statement of Revenues and Expenditures - Rev Exp Vs Budget - Ambulance 2021 Percentage
From 7/1/2020 Through 6/30/2021

| | Current Period Budget - 2021Original | Current Year Actual | Total Budget Variance - 2021Original | Percent Total Budget Remaining - 2021Original |
|----------------------------------|--|---------------------|--|---|
| REVENUES | | | | |
| Other Revenue | | | | |
| Grants | 0.00 | 5,700.00 | 5,700.00 | 0.00% |
| Ambulance Fees | 1,250,000.00 | 893,499.08 | (356,500.92) | (28.52)% |
| GEMT Ambulance | 170,000.00 | 0.00 | (170,000.00) | (100.00)% |
| Ambulance Subscription | 6,500.00 | 10,785.00 | 4,285.00 | 65.92% |
| Miscellaneous Revenue | 0.00 | 580,137.50 | 580,137.50 | 0.00% |
| Total Other Revenue | 1,426,500.00 | 1,490,121.58 | 63,621.58 | 4.46% |
| Total REVENUES | 1,426,500.00 | 1,490,121.58 | 63,621.58 | 4.46% |
| EXPENDITURES | | | | |
| Personnel Expenses | | | | |
| Salaries and Wages | 602,610.00 | 642,626.88 | (40,016.88) | (6.64)% |
| Temporary Salaries | 84,458.00 | 10,635.79 | 73,822.21 | 87.41% |
| Overtime | 70,000.00 | 203,135.85 | (133,135.85) | (190.19)% |
| Holiday | 29,834.00 | 32,032.08 | (2,198.08) | (7.37)% |
| Uniforms | 5,000.00 | 2,979.57 | 2,020.43 | 40.41% |
| Employee Physicals | 0.00 | 1,267.00 | (1,267.00) | 0.00% |
| PERS Retirement | 256,406.00 | 259,512.68 | (3,106.68) | (1.21)% |
| Employer Taxes and Fees | 16,000.00 | 17,189.45 | (1,189.45) | (7.43)% |
| Workers Comp | 62,250.00 | 79,782.63 | (17,532.63) | (28.16)% |
| Health Insurance | 97,032.00 | 96,196.74 | 835.26 | 0.86% |
| Total Personnel Expenses | 1,223,590.00 | 1,345,358.67 | (121,768.67) | (9.95)% |
| Office Operating Expenses | | | | |
| Office Supplies and Postage | 4,000.00 | 3,731.58 | 268.42 | 6.71% |
| Books and Publications | 1,500.00 | 0.00 | 1,500.00 | 100.00% |
| Fire Prevention Public Education | 2,000.00 | 576.44 | 1,423.56 | 71.18% |
| Insurance | 25,000.00 | 19,802.00 | 5,198.00 | 20.79% |
| Professional Fees | 10,000.00 | 12,277.34 | (2,277.34) | (22.77)% |
| Dues | 2,000.00 | 330.00 | 1,670.00 | 83.50% |
| Travel | 1,500.00 | 1,041.01 | 458.99 | 30.60% |
| Other | 0.00 | 7,172.67 | (7,172.67) | 0.00% |
| Total Office Operating Expenses | 46,000.00 | 44,931.04 | 1,068.96 | 2.32% |
| Personnel Operating Expenses | | | | |
| Training | 9,000.00 | 7,660.89 | 1,339.11 | 14.88% |

NLCFPD
Statement of Revenues and Expenditures - Rev Exp Vs Budget - Ambulance 2021 Percentage
From 7/1/2020 Through 6/30/2021

| | Current Period Budget - 2021Original | Current Year Actual | Total Budget Variance - 2021Original | Percent Total Budget Remaining - 2021Original |
|---|--|---------------------|--|---|
| Recruitment and Retention | 1,500.00 | 0.00 | 1,500.00 | 100.00% |
| Safety Equipment | 0.00 | 7,380.00 | (7,380.00) | 0.00% |
| Turnouts | 7,500.00 | 0.00 | 7,500.00 | 100.00% |
| Total Personnel Operating Expenses | 18,000.00 | 15,040.89 | 2,959.11 | 16.44% |
| Vehicle Operating Expenses | | | | |
| Heavy Apparatus | 0.00 | 779.54 | (779.54) | 0.00% |
| Ambulance Fleet | 15,000.00 | 23,781.80 | (8,781.80) | (58.55)% |
| Misc and Other | 1,000.00 | 0.00 | 1,000.00 | 100.00% |
| Vehicle Fuel | 10,000.00 | 26,810.34 | (16,810.34) | (168.10)% |
| Total Vehicle Operating Expenses | 26,000.00 | 51,371.68 | (25,371.68) | (97.58)% |
| Equipment Supplies Operating Expenses | | | | |
| Medical Supplies | 54,000.00 | 63,252.90 | (9,252.90) | (17.14)% |
| Equipment Non Capital | 4,000.00 | 0.00 | 4,000.00 | 100.00% |
| Communications | 5,000.00 | 4,063.53 | 936.47 | 18.73% |
| Operating Supplies | 3,000.00 | 3,384.14 | (384.14) | (12.80)% |
| Small Equipment R & M | 12,000.00 | 9,229.07 | 2,770.93 | 23.09% |
| Total Equipment Supplies Operating Expenses | 78,000.00 | 79,929.64 | (1,929.64) | (2.47)% |
| Station Operating Expenses | | | | |
| Station Repair & Maintenance 61 | 30,000.00 | 226.19 | 29,773.81 | 99.25% |
| Station Repair & Maintenance 62 | 2,000.00 | 13,391.45 | (11,391.45) | (569.57)% |
| Utilities 61 | 7,000.00 | 2,121.95 | 4,878.05 | 69.69% |
| Utilities 62 | 5,000.00 | 14,092.19 | (9,092.19) | (181.84)% |
| Total Station Operating Expenses | 44,000.00 | 29,831.78 | 14,168.22 | 32.20% |
| Other Non Operating Expenses | | | | |
| Capital Outlay | 270,000.00 | 29,470.00 | 240,530.00 | 89.09% |
| Depreciation | 113,400.00 | 0.00 | 113,400.00 | 100.00% |
| Lease Payments | 0.00 | 204,779.00 | (204,779.00) | 0.00% |
| Total Other Non Operating Expenses | 383,400.00 | 234,249.00 | 149,151.00 | 38.90% |
| Total EXPENDITURES | 1,818,990.00 | 1,800,712.70 | 18,277.30 | 1.00% |
| REVENUES IN EXCESS OF EXPENDITURES | (392,490.00) | (310,591.12) | 81,898.88 | (20.87)% |

NILCFPD
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage
From 7/1/2020 Through 6/30/2021

| | Current Period Budget - 2021Original | Current Year Actual | Total Budget Variance - 2021Original | Percent Total Budget Remaining - 2021Original |
|----------------------------------|--|---------------------|--|---|
| REVENUES | | | | |
| Taxes | | | | |
| Ad Valorem Taxes | 1,637,681.00 | 1,619,580.46 | (18,100.54) | (1.11)% |
| Consolidated Taxes | 202,007.00 | 199,731.38 | (2,275.62) | (1.13)% |
| Total Taxes | 1,839,688.00 | 1,819,311.84 | (20,376.16) | (1.11)% |
| Other Revenue | | | | |
| Mutual Aid | 150,000.00 | 540,773.37 | 390,773.37 | 260.52% |
| Contracts | 340,000.00 | 430,390.75 | 90,390.75 | 26.59% |
| Interlocal | 50,000.00 | 0.00 | (50,000.00) | (100.00)% |
| Inspections | 22,000.00 | 33,023.63 | 11,023.63 | 50.11% |
| Hazmat Permits | 40,000.00 | 4,700.00 | (35,300.00) | (88.25)% |
| Fire and Safety Reviews | 42,000.00 | 79,802.00 | 37,802.00 | 90.00% |
| Operational Permits | 9,000.00 | 7,995.00 | (1,005.00) | (11.17)% |
| Cost Recovery | 0.00 | 6,615.82 | 6,615.82 | 0.00% |
| Miscellaneous Revenue | 0.00 | 174,678.94 | 174,678.94 | 0.00% |
| Total Other Revenue | 653,000.00 | 1,277,979.51 | 624,979.51 | 95.71% |
| Total REVENUES | 2,492,688.00 | 3,097,291.35 | 604,603.35 | 24.26% |
| EXPENDITURES | | | | |
| Personnel Expenses | | | | |
| Salaries and Wages | 1,006,265.00 | 833,958.21 | 172,306.79 | 17.12% |
| Temporary Salaries | 156,166.00 | 122,009.74 | 34,156.26 | 21.87% |
| Overtime | 130,000.00 | 314,418.94 | (184,418.94) | (141.86)% |
| Holiday | 43,627.00 | 51,962.48 | (8,335.48) | (19.11)% |
| Uniforms | 8,950.00 | 19,168.66 | (10,218.66) | (114.17)% |
| Employee Physicals | 21,300.00 | 3,666.77 | 17,633.23 | 82.79% |
| PERS Retirement | 385,387.00 | 370,660.11 | 14,726.89 | 3.82% |
| Employer Taxes and Fees | 20,800.00 | 34,278.54 | (13,478.54) | (64.80)% |
| Workers Comp | 80,925.00 | 112,504.91 | (31,579.91) | (39.02)% |
| Health Insurance | 151,133.00 | 141,270.59 | 9,862.41 | 6.53% |
| Total Personnel Expenses | 2,004,553.00 | 2,003,898.95 | 654.05 | 0.03% |
| Office Operating Expenses | | | | |
| Office Supplies and Postage | 6,000.00 | 7,367.75 | (1,367.75) | (22.80)% |
| Books and Publications | 500.00 | 2,536.03 | (2,036.03) | (407.21)% |
| Fire Prevention Public Education | 3,000.00 | 4,799.87 | (1,799.87) | (60.00)% |

NILCFPD
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage
From 7/1/2020 Through 6/30/2021

| | Current Period Budget - 2021Original | Current Year Actual | Total Budget Variance - 2021Original | Percent Total Budget Remaining - 2021Original |
|--|--|---------------------|--|---|
| Insurance | 30,000.00 | 22,303.23 | 7,696.77 | 25.66% |
| Professional Fees | 46,000.00 | 39,719.41 | 6,280.59 | 13.65% |
| Dues | 2,000.00 | 1,518.50 | 481.50 | 24.07% |
| Travel | 1,500.00 | 550.64 | 949.36 | 63.29% |
| Wildland Travel | 16,000.00 | 14,204.14 | 1,795.86 | 11.22% |
| Other | 0.00 | 9,930.03 | (9,930.03) | 0.00% |
| Total Office Operating Expenses | 105,000.00 | 102,929.60 | 2,070.40 | 1.97% |
| Personnel Operating Expenses | | | | |
| Training | 10,000.00 | 2,663.99 | 7,336.01 | 73.36% |
| Recruitment and Retention | 9,000.00 | 2,211.91 | 6,788.09 | 75.42% |
| Safety Equipment | 21,679.00 | 2,640.41 | 19,038.59 | 87.82% |
| Turnouts | 23,925.00 | 212,262.22 | (188,337.22) | (787.20)% |
| Total Personnel Operating Expenses | 64,604.00 | 219,778.53 | (155,174.53) | (240.19)% |
| Vehicle Operating Expenses | | | | |
| Heavy Apparatus | 30,000.00 | 31,307.00 | (1,307.00) | (4.36)% |
| Light Fleet | 8,000.00 | 12,084.79 | (4,084.79) | (51.06)% |
| Misc and Other | 1,000.00 | 6,747.50 | (5,747.50) | (574.75)% |
| Vehicle Fuel | 30,000.00 | 22,915.03 | 7,084.97 | 23.62% |
| Total Vehicle Operating Expenses | 69,000.00 | 73,054.32 | (4,054.32) | (5.88)% |
| Equipment Supplies Operating Expenses | | | | |
| Medical Supplies | 5,000.00 | 0.00 | 5,000.00 | 100.00% |
| Equipment Non Capital | 8,000.00 | 1,859.09 | 6,140.91 | 76.76% |
| Communications | 19,500.00 | 24,617.63 | (5,117.63) | (26.24)% |
| Operating Supplies | 5,000.00 | 17,400.73 | (12,400.73) | (248.01)% |
| Small Equipment R & M | 18,000.00 | 29,122.17 | (11,122.17) | (61.79)% |
| Total Equipment Supplies Operating Expenses | 55,500.00 | 72,999.62 | (17,499.62) | (31.53)% |
| Station Operating Expenses | | | | |
| Station Repair & Maintenance 61 | 37,000.00 | 31,046.69 | 5,953.31 | 16.09% |
| Station Repair & Maintenance 62 | 6,000.00 | 0.00 | 6,000.00 | 100.00% |
| Utilities 61 | 13,000.00 | 16,460.50 | (3,460.50) | (26.62)% |
| Utilities 62 | 10,000.00 | 0.00 | 10,000.00 | 100.00% |
| Total Station Operating Expenses | 66,000.00 | 47,507.19 | 18,492.81 | 28.02% |
| Other Non Operating Expenses | | | | |

NLCFPD
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage
From 7/1/2020 Through 6/30/2021

| | Current Period Budget - 2021Original | Current Year Actual | Total Budget Variance - 2021Original | Percent Total Budget Remaining - 2021Original |
|---------------------------------------|--|---------------------|--|---|
| Contingency | 66,000.00 | 0.00 | 66,000.00 | 100.00% |
| Capital Outlay | 47,000.00 | 221,037.99 | (174,037.99) | (370.29)% |
| Debt Payments | 52,000.00 | 38,500.00 | 13,500.00 | 25.96% |
| Lease Payments | 144,000.00 | 143,758.22 | 241.78 | 0.17% |
| Interfund Transfers Out | 100,000.00 | 100,000.00 | 0.00 | 0.00% |
| Total Other Non Operating Expenses | 409,000.00 | 503,296.21 | (94,296.21) | (23.06)% |
| Total EXPENDITURES | 2,773,657.00 | 3,023,464.42 | (249,807.42) | (9.01)% |
| REVENUES IN EXCESS OF EXPENDITURES | (280,969.00) | 73,826.93 | 354,795.93 | (126.28)% |

NORTH LYON FIRE PROTECTION DISTRICT

**BOARD RESOLUTION TO AUGMENT THE FY 2020-2021 BUDGET OF
THE AMBULANCE FUND**

WHEREAS, the Ambulance Fund is being augmented by \$469,300 for net unanticipated revenues and there is a need to apply this increase;

Now, therefore, it is hereby RESOLVED, that the North Lyon Fire Protection District shall augment its FY 2020-21 budget of the Ambulance Fund by appropriating the revenues cited above. The detailed Schedule 1 is attached to this Resolution and by reference is made a part thereof.

PASSED, ADOPTED AND APPROVED this 29th day of June 2021.

AYES

NAYES

Attest: _____
Secretary/Treasurer

By: _____
Board President

**NORTH LYON COUNTY FIRE PROTECTION DISTRICT
AMBULANCE FUND
FY 21 FINAL BUDGET vs FY 21 AUGMENTED BUDGET**

| | Final Budget | Augmented Budget | Change |
|---|--------------------|---------------------|-------------------|
| Operating Revenue | | | |
| Net Ambulance fees | \$ 1,250,000 | \$ 904,300 | \$ (345,700) |
| Grant revenues | - | 585,800 | 585,800 |
| Total Operating Revenue | <u>1,250,000</u> | <u>1,490,100</u> | <u>240,100</u> |
| Operating Expenses | | | |
| Salaries | 786,902 | 892,400 | 105,498 |
| Employee benefits | 431,688 | 449,900 | 18,212 |
| Services and supplies | 217,000 | 224,200 | 7,200 |
| Depreciation | 113,400 | 113,400 | - |
| Total Operating Expense | <u>1,548,990</u> | <u>1,679,900</u> | <u>130,910</u> |
| Operating Income (Loss) | <u>(298,990)</u> | <u>(189,800)</u> | <u>109,190</u> |
| Nonoperating Revenues | | | |
| GEMT | 170,000 | 500,000 | 330,000 |
| Miscellaneous | 6,500 | 5,700 | (800) |
| | <u>176,500</u> | <u>505,700</u> | <u>329,200</u> |
| Net Income (Loss) Before Transfers | (122,490) | 315,900 | 438,390 |
| Operating Transfers In | <u>100,000</u> | <u>-</u> | <u>(100,000)</u> |
| Change in Net Position | <u>\$ (22,490)</u> | <u>\$ 315,900</u> | <u>\$ 338,390</u> |

NORTH LYON FIRE PROTECTION DISTRICT

BOARD RESOLUTION TO AUGMENT THE BUDGET & TRANSFER APPROPRIATIONS IN THE GENERAL (FIRE) FUND FOR FY 2020-2021

WHEREAS, the General Fund has a budgeted Contingency account of \$66,000, for which it is desired to transfer the appropriation to the Public Safety function.

WHEREAS, total resources of the General (Fire) Fund were budgeted to be \$3,398,394 on July 1, 2020; and the total available resources are now determined to be \$3,694,465; and there is a need to apply the overall increase.

Now, therefore, it is hereby RESOLVED, that the North Lyon Fire Protection District shall transfer the budgeted Contingency appropriation of \$66,000 to the Public Safety function of its General Fund.

IT IS FURTHER RESOLVED, that the North Lyon Fire Protection District shall augment its General (Fire) Fund's 2020-2021 budget by appropriating unanticipated revenues and decreasing its opening fund balance, thereby increasing its appropriations from \$2,773,657 to \$3,173,657. A detailed schedule is attached to this Resolution and by reference is made a part thereof.

IT IS FURTHER RESOLVED, that Office Manager Kasey Miller shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED AND APPROVED this 29th day of June 2021.

AYES

NAYES

Attest: _____
Secretary/Treasurer

By: _____
Board President

**NORTH LYON COUNTY FIRE PROTECTION DISTRICT
GENERAL (FIRE) FUND
FY 21 FINAL BUDGET vs FY 21 AUGMENTED BUDGET**

| | <u>Final Budget</u> | <u>Aug. Budget</u> | <u>Change</u> |
|-----------------------------|---------------------|---------------------|-------------------|
| RESOURCES | | | |
| Revenue | | | |
| Property taxes | \$ 1,637,681 | \$ 1,637,681 | \$ - |
| Intergovernmental | 202,007 | 202,007 | - |
| Charges for services | 653,000 | 1,253,000 | 600,000 |
| Total Revenue | <u>2,492,688</u> | <u>3,092,688</u> | 600,000 |
| | | | |
| Opening Fund Balance | <u>905,706</u> | <u>601,777</u> | <u>(303,929)</u> |
| | | | |
| TOTAL ALL RESOURCES | <u>\$ 3,398,394</u> | <u>\$ 3,694,465</u> | <u>\$ 296,071</u> |
| | | | |
| APPLICATIONS | | | |
| Public Safety Function | \$ 2,364,657 | \$ 2,830,657 | \$ 466,000 |
| | | | |
| Other Uses: | | | |
| Contingency | 66,000 | - | (66,000) |
| Transfers out | 343,000 | 343,000 | - |
| | | | |
| Ending Fund Balance | <u>624,737</u> | <u>520,808</u> | <u>(103,929)</u> |
| | | | |
| TOTAL APPLICATIONS | <u>\$ 3,398,394</u> | <u>\$ 3,694,465</u> | <u>\$ 296,071</u> |



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NEVADA PUBLIC AGENCY INSURANCE POOL MEMBER COVERAGE SUMMARY

Prepared For:

North Lyon County Fire Protection District

Prepared By:

LP Insurance Services, Inc.

**THANK YOU FOR
YOUR
MEMBERSHIP!**



Dear POOL Member:

Thank you for your continuing leadership commitment to serving your communities. The POOL continues to offer programs, services and support for Members' financial security and success in fulfilling your public service mission.

This Member Coverage Summary reflects the successful negotiations with multiple markets to obtain cost-effective terms, conditions and pricing for approval by the POOL Board on behalf of all Members.

Your POOL offers extensive risk management services, such as POOL/PACT HR services which converted most of its training courses into virtual training and ELearning modules in response to the challenges of the Pandemic. They also conducted their popular POOL/PACT HR Symposium virtually with increased attendance Enrollment in the ELearning program, Target Solutions Fire/EMS training, and KnowBe4 email security training continues to reach an increasing number of employees for convenient and cost-effective learning. Our ongoing focus on law enforcement policies and practices targeted jail operations with onsite and virtual assessments.

We encourage you to discuss the POOL's services with staff and your agent. We regularly update our website and encourage you to visit www.poolpact.com to utilize a growing base of HR and risk management information in the resource libraries. While there, look for the POOL Coverage documents, board and committee agendas and minutes.

Thanks to all Member volunteers who serve on our boards and committees. These volunteers do a superb job of representing the interests of the Members of your POOL.

Sincerely,

Wayne Carlson
Executive Director
Nevada Public Agency Insurance Pool



STATE OF THE MARKET

Property:

The current property environment is full of challenges, and we anticipate continued hardening through 2021. Until underwriting profitability returns, expect little relief in rate, with continued pull-back in sublimits and tightening of policy wordings.

- Catastrophe losses and continued attritional losses amid uncertainty surrounding COVID-19 are just a few factors contributing to the sustained rate pressure buyers are experiencing. The level and magnitude of these increases vary greatly by the class of business, account loss history and perceived rate adequacy of the account.
- The elevated frequency of events continues to put pressure on the marketplace; 2020 third quarter natural catastrophe losses for U.S. property/ casualty insurance were the largest since the third quarter of 2017 when we experienced hurricanes Harvey, Irma and Maria.

Casualty:

The increase in severity for liability losses of all types is crudely attributed to “social inflation.” The excess liability marketplace continues to experience extensive disruption. Deteriorating loss trends continue to negatively impact underwriting profitability driving underwriters to require continued, significant rate increases, to narrow underwriting appetites, to reevaluate coverage grants, and to require changes to program structures, i.e., reducing available capacity and requiring higher attachment points.

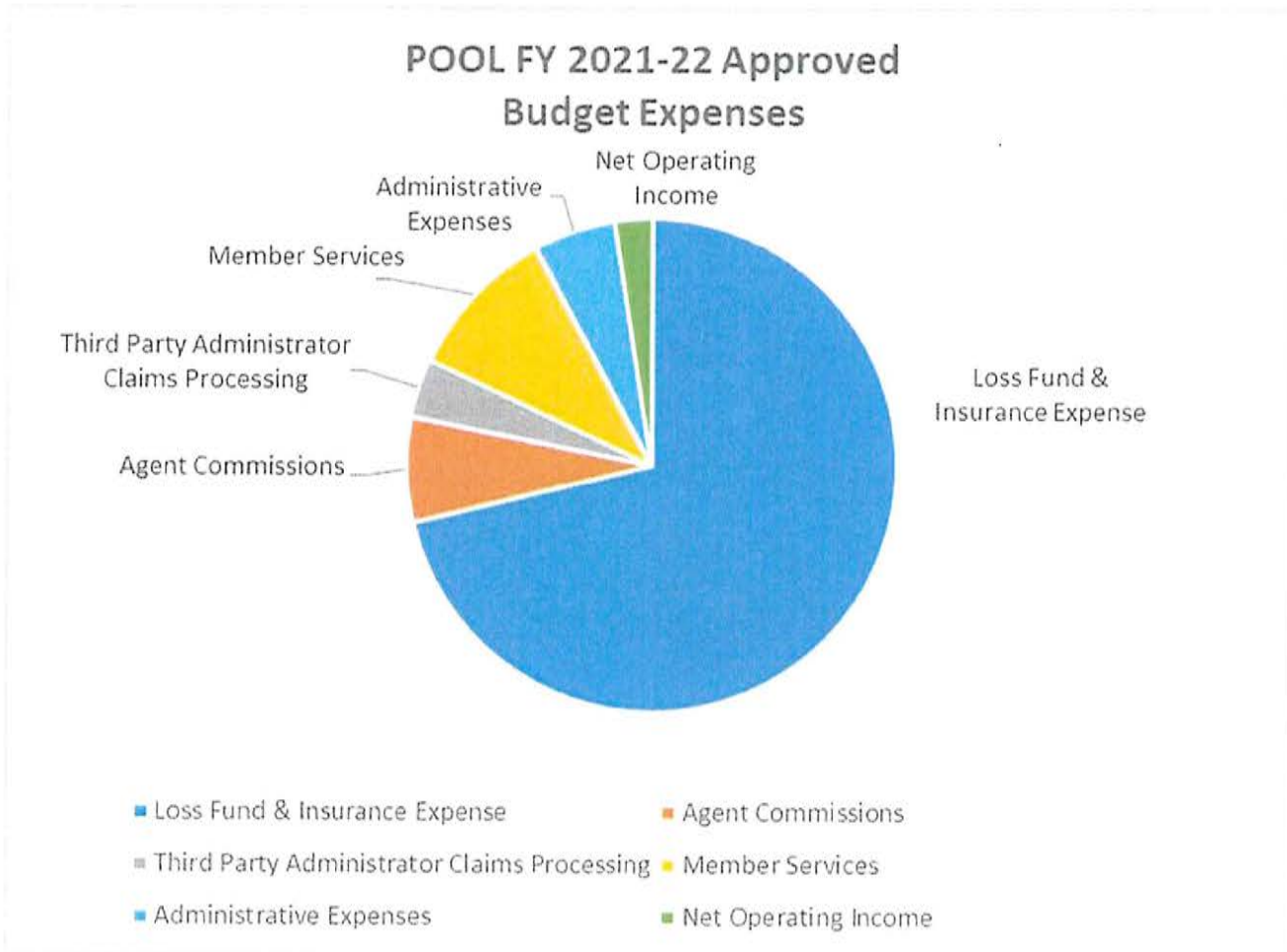
- Loss severity is increasing along with the percentage of claims that are litigated. The median value of the top 50 U.S. verdicts in 2019 is estimated to be \$88 million, which would mark a 62% increase from 2018’s median value of \$54.33 million. We have seen the median value of the top 50 U.S. verdicts increase by 318% since 2014. The recent numbers have become the benchmark for future claims and are the result of aggressive litigation, litigation financing, the impact of changing attitudes of juries and social inflation. (Data from Chubb and Lewis Brisbois)
- Nuclear verdicts (greater than \$100 million) and large settlements, even in jurisdictions perceived as conservative, are another major driver of the current market.
- Securing coverage for wildfire, concussion/traumatic brain injury (TBI) litigation, sexual assault and molestation (SAM) and most recently communicable disease, is proving more and more difficult. Reinsurer feedback in the public entity sector largely concerns law enforcement, jail liability, and sexual abuse and molestation claims (SAM). Of note are exceedingly high demands forcing underwriters to reevaluate both their limit and coverage offerings for risks where these exposures exist. The erosion of societal trust, resulting in lawsuit abuse, is unlikely to change course. There is little possibility of tort reform to offset steadily growing jury awards.

Cyber:

Given the dramatic increase in ransomware incidents during the pandemic, in both frequency and severity across all industries, organizations that are proactive in assessing their cyber resilience, and are able to demonstrate this resilience to underwriters, will fare the best. Cyber renewals are now averaging premium increases in the 25% to 40% range, with no losses and strong cyber risk management protocols in place.



POOL 2021-2022 APPROVED BUDGET AND EXPENSES





NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

| RENEWAL PROPOSAL | COVERAGE PERIOD | NAMED ASSURED | MAINTENANCE DEDUCTIBLE |
|------------------|---|---|------------------------|
| | 07/01/2021 – 07/01/2022 Standard Time | North Lyon County Fire Protection District | \$2,500 |

Property Coverage

| Coverage | Limit per Loss | |
|----------|----------------|------------------------------|
| Property | \$300,000,000 | Per Schedule of Locations |

The following sub-limits apply to Section V. C. Extensions of Property Coverage:

| | |
|--|--|
| Accounts Receivable | \$5,000,000 per loss |
| Arson Reward | 10% up to \$25,000 per loss |
| Debris Removal - Mold/ Asbestos | \$100,000 |
| Earthquake | \$150,000,000 aggregate |
| Flood | \$150,000,000 aggregate \$25,000,000 aggregate - Flood Zone A |
| Equipment Breakdown | \$100,000,000 per loss |
| <ul style="list-style-type: none"> • Loss of Income & Extra Expense | included |
| <ul style="list-style-type: none"> • Hazardous Substance Coverage | \$250,000 per loss |
| <ul style="list-style-type: none"> • Spoilage Coverage | \$250,000 per loss |
| <ul style="list-style-type: none"> • Data Restoration | \$100,000 per loss |
| <ul style="list-style-type: none"> • Electrical Risk Improvements | \$10,000 |
| Expediting Expenses | \$25,000 per loss |
| Unintentional Errors and Omissions | \$5,000,000 per loss |
| Money and Securities | \$500,000 per loss |
| Ordinance or Law – LEED Building | \$500,000 |
| Agreed Value Vehicles | Per Attachment D, if applicable |



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Liability Coverage

The Limits of Liability are as follows:

| Coverage | Limit per Named Assured | Annual Aggregate Limit per Named Assured |
|---|-----------------------------------|--|
| Per Event | \$10,000,000 | \$10,000,000 |
| <i>All Sublimits are a part of and not in addition to the Limits of Liability.</i> | | |
| <i>Liability Sublimits:</i> | | |
| <ul style="list-style-type: none"> • Additional Insured (Lessors) (Section I, item 2) | \$2,000,000 | |
| <ul style="list-style-type: none"> • Weed Spray Property Damage (Section IV, item 3 (B) (2) (ix)) | \$250,000 | \$250,000 |
| <ul style="list-style-type: none"> • Emergency Response to Pollution (Section IV, item 3 (B) (2) (v)) | \$1,000,000 | \$1,000,000 |
| <ul style="list-style-type: none"> • Criminal Defense Fees and Costs (Section VI, part C, item 4) | \$50,000 | \$50,000 |
| <ul style="list-style-type: none"> • Defense for Regulatory Agency Actions (Section VI, part C, item 16) | \$50,000 | |
| Sexual Abuse Sublimit (Section VI, part C, item 21) | \$2,500,000 | \$2,500,000 |
| <i>Retroactive Date</i> | | <i>May 1, 1987 except as shown in Attachment C</i> |



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Cyber Risk Security Coverage

| | | |
|---|-------------|---|
| The Limits of Liability are as follows: Privacy or Security Liability Limits | \$3,000,000 | Each Named Assured Member/Annual Member Aggregate |
| Security Failure/ Privacy Event Management Coverage Sublimit | \$100,000 | Each Named Assured Member |
| Network Interruption Coverage Sublimit | \$250,000 | Waiting Hours Period: 12 Hours |
| Proof of Loss Preparation Costs Sublimit | \$50,000 | Each Named Assured Member |
| Retroactive Date: July 1, 2013 | | |

Environmental Liability Coverage

The Limits of Liability are as follows:

| | |
|------------|--|
| Coverage A | Third Party Claims for Bodily Injury, Property Damage or Remediation Expense |
| Coverage B | First Party Remediation Expense |
| Coverage C | Emergency Response Expense |
| Coverage D | Business Interruption |

| COVERAGE | DEDUCTIBLE | EACH INCIDENT LIMIT | AGGREGATE LIMIT |
|----------|------------|---------------------|-----------------|
| A,B,C | \$25,000 | \$2,000,000 | \$10,000,000 |

| COVERAGE | DEDUCTIBLE | BUSINESS INTERRUPTION LIMIT (Days) | BUSINESS INTERRUPTION LIMIT (\$) |
|----------|------------|------------------------------------|----------------------------------|
| D | 3 Days | 365 | \$2,000,000 |



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Member Contribution:

| | |
|--|--------------------|
| Total Cost: | \$46,732.99 |
| Agent Compensation: | \$3,270.30 |
| Total Program Cost Including All POOL Services: | \$50,003.28 |



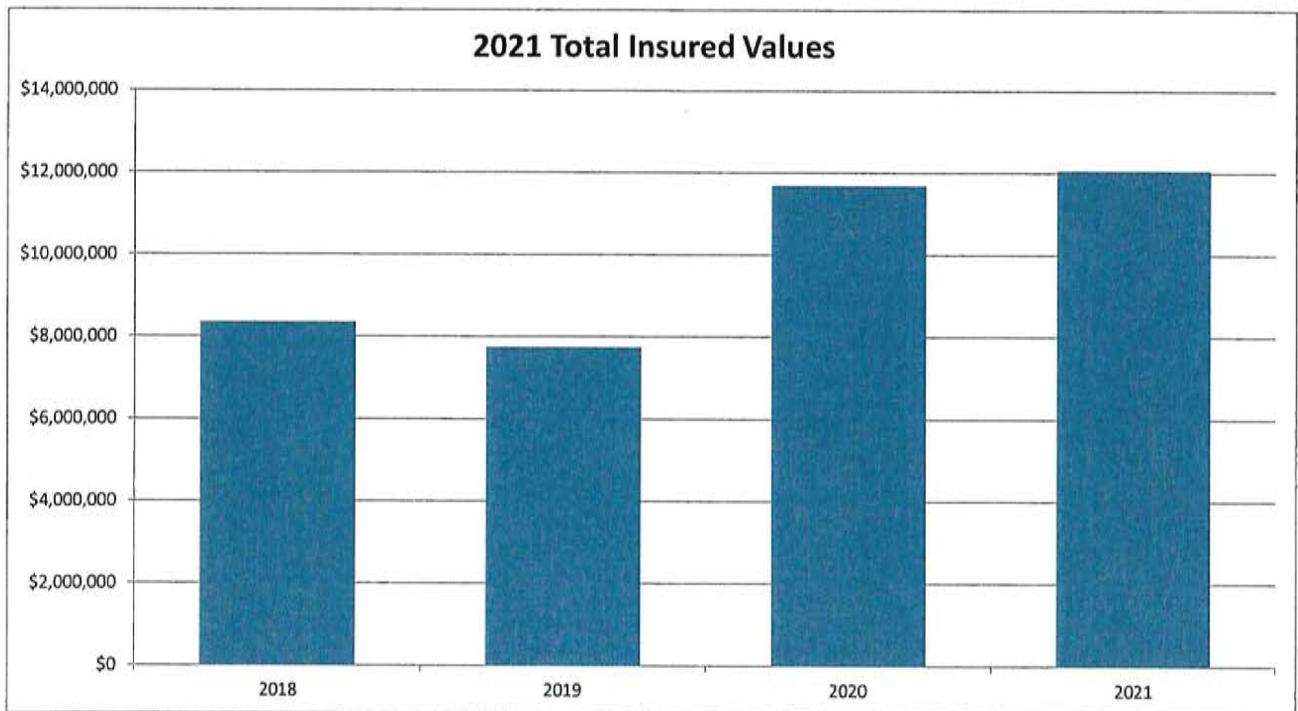
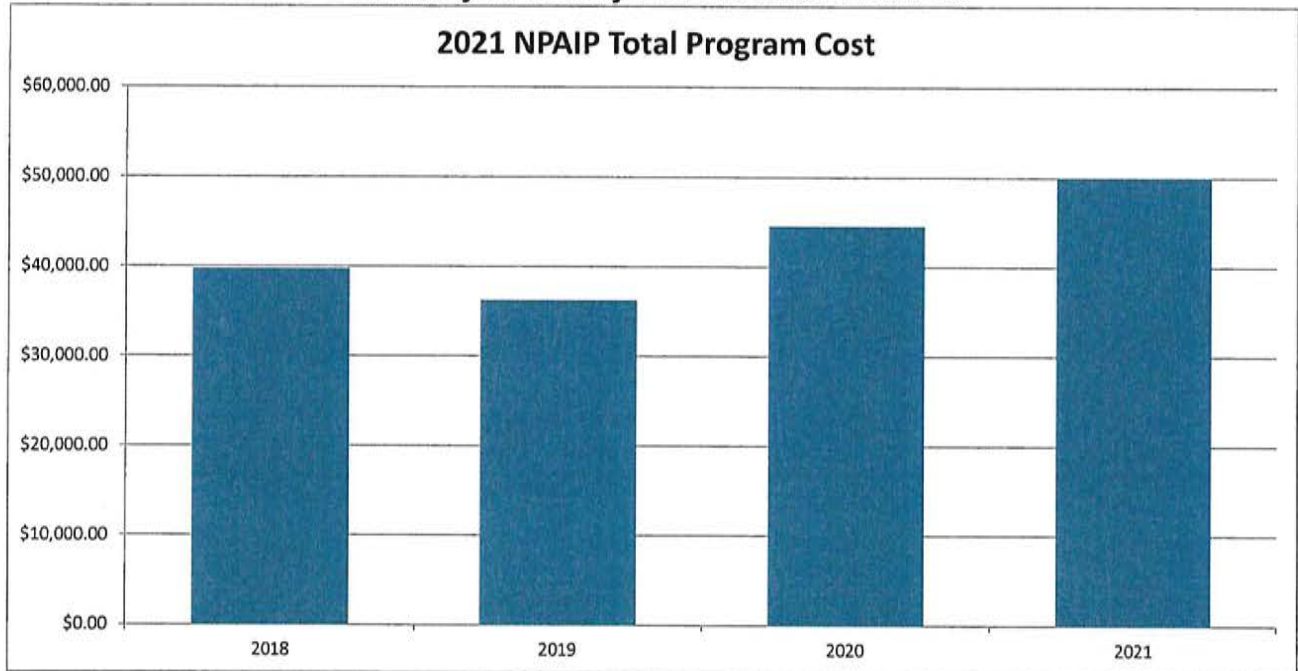
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NEVADA PUBLIC AGENCY INSURANCE POOL

Historical Member Data & Loss Experience

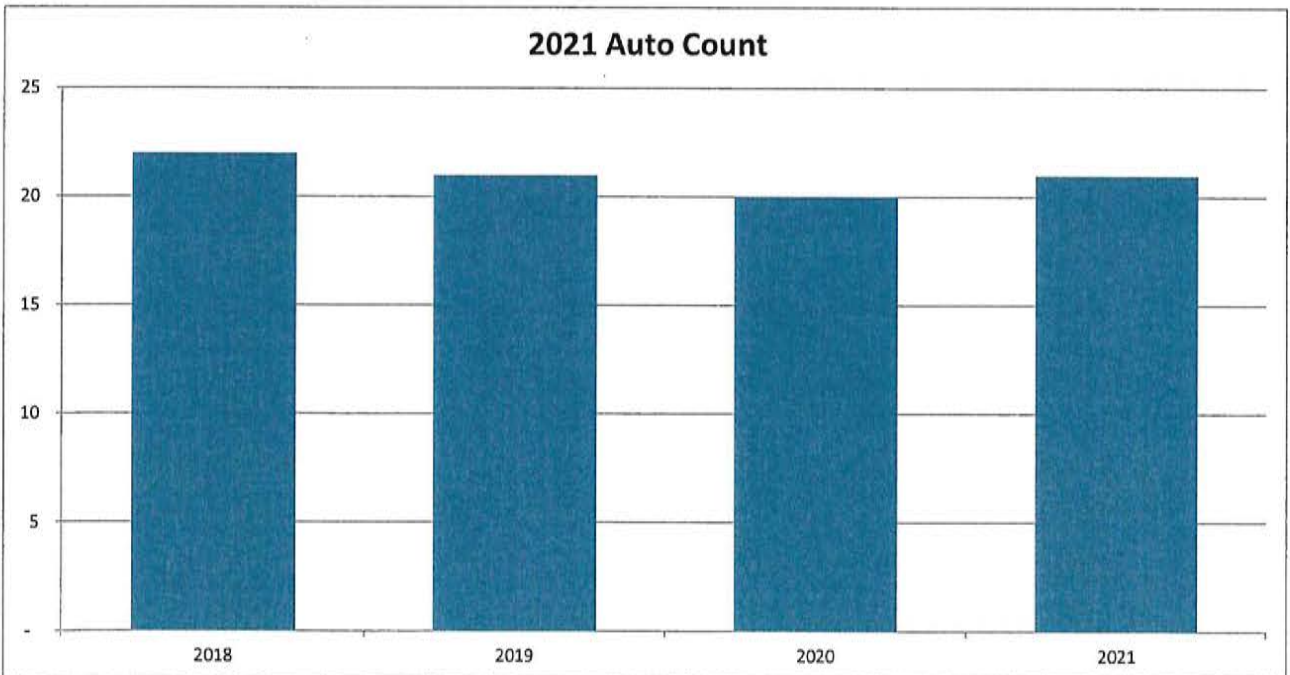
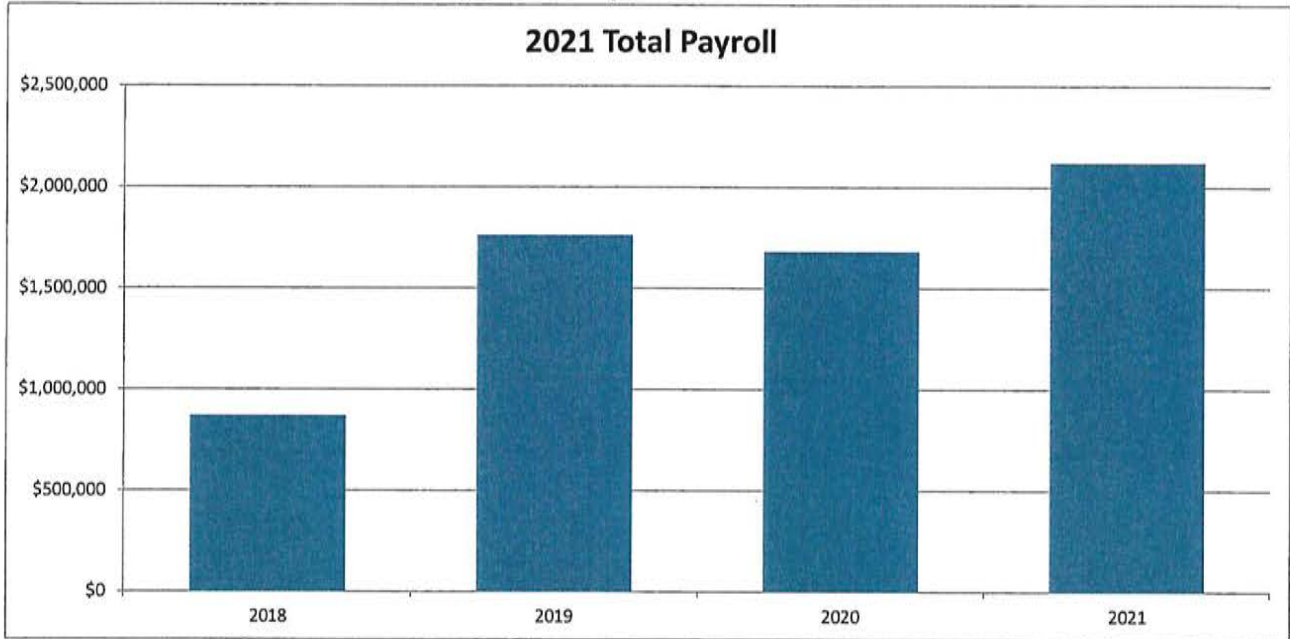


2021 Member Exposure Data
North Lyon County Fire Protection District





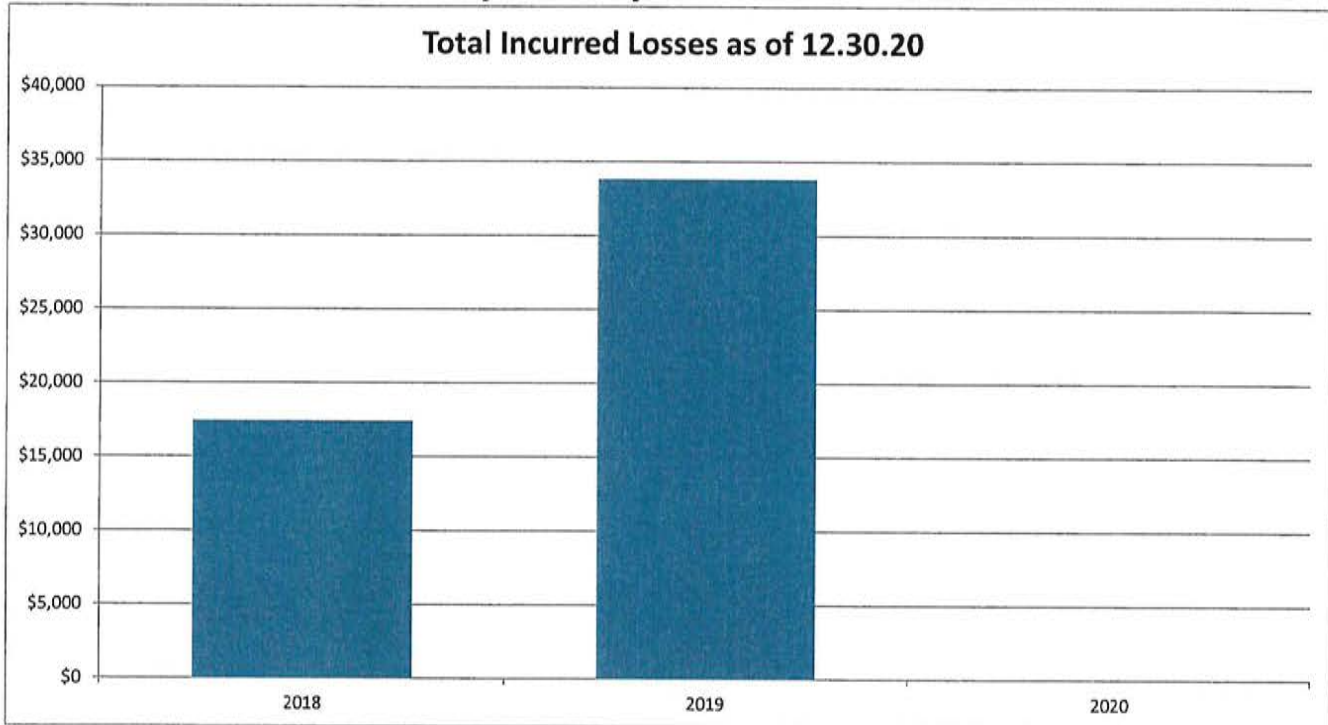
2021 Member Exposure Data North Lyon County Fire Protection District





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2021 Member Loss Data
North Lyon County Fire Protection District





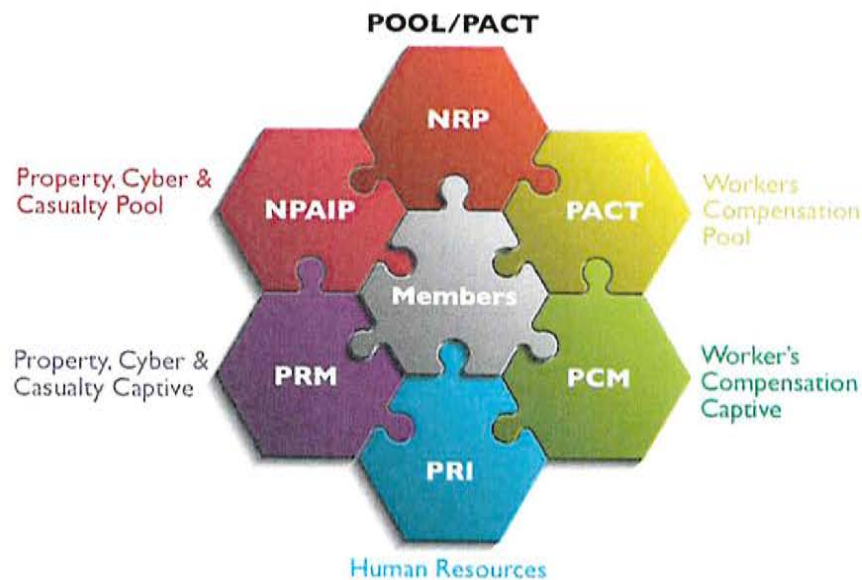
POOL PACT – HERE FOR YOU

Members Helping Members

In 1987, four Nevada counties formed their own risk sharing pool. Now over thirty years later, the majority of Nevada's rural public entities remain committed to each other and the mission of their risk pool organization. POOL/PACT continues to excel in providing an unparalleled level of service to our members. Our mission seeks to help members manage their risks so they can serve the public effectively.

The POOL Board is comprised of dedicated, hardworking, and ethical Member leaders focused on public risk management. They continue to do an excellent job of representing the interests of the Member-owners of POOL/PACT.

Our members continue to see great value in being part of the POOL/PACT because of extensive services, and that keeps membership retention strong. POOL/PACT encourages you to discuss the services we offer with your insurance agent – its valued partner in the POOL program.



POOL Executive Committee

Cash Minor - Chair (Elko County)
Josh Foli - Vice Chair (Lyon County)
Geof Stark - Director (Churchill County)
Dan Murphy - Director (Pershing Co.SD)
Gina Rackley - Director (Humboldt Co)
Ann Cyr - Director (Carson City SD)
Vacant – Special Districts/ GID's

PACT Executive Committee

Paul Johnson - Chair (White Pine SD)
Cash Minor - Vice Chairman (Elko County)
Mike Giles - Trustee (City of Lovelock)
Josh Foli - Trustee (Lyon County)
Chris Mulkerns - Trustee (Town of Tonopah)
Cindy Hixenbaugh - Trustee (Pershing GH)
Elizabeth Frances - Trustee(White Pine County)



PROGRAMS AND SERVICES AVAILABLE TO POOL/PACT MEMBERS

RISK MANAGEMENT

Training

POOL/PACT provides extensive training. Here are some examples, visit www.poolpact.com for more: Safe Driving Techniques • Blood Borne Pathogens • Ethics • Nevada Open Meeting Law • POOL/PACT 101 • Positive Governance

eLearning

POOL/PACT provides a dynamic eLearning platform, ongoing and timely learning courses, and support for: • Human Resources • Employee Safety • Cyber Security • Risk Management • Health and Wellness and more. • Emergency Medical Services • Fire Safety

Risk Management On-Site Programs

Risk Control Program Analysis • Infrared Thermography (IRT) • Safety Policies and Procedures Review • Site Surveys • OSHA Compliance Assistance • Safety and Loss Control Committees Review and Development • Traffic Safety Cones • Improved Security Systems • On-site Respirator Fit and Fire Extinguisher Training • Swimming Pool Safety Training and Inspections • School and Bus Safety Training • Accident Investigation Claims Analysis • Hazard Communication Program Review and Development

Law Enforcement and Fire Protection

On-line Law Enforcement training, policies, and best practices from the Legal Liability Risk Management Institute • Fire and EMS training, policies, and best practices from TargetSolutions. Jail safety and best practice review is being provided to all members operating correction facilities. The Fit 4 Retirement program is being enhanced to increase involvement and medical outcomes with oversight committee.

Risk Management Grant Program and Loss Control Excellence Program

POOL/PACT provides Loss Control grants to help mitigate or eliminate risk to employees and liability exposure. Five, \$2,000 risk management grants are available to each member each year. The Loss Control Excellence Program has been refreshed and enhanced including a larger financial incentive for attainment

24-7-365 Workers Comp Nurse Triage Program

PACT members are eligible to use our innovative and streamed lined WC information and reporting system for non-life-threatening on-the-job injuries

Cyber-Security

All POOL members are provided a KnowBe4 online account subscription. Ongoing and updated Cyber Security training • Best Practices • Practice guidelines • Network assessments • Virtual Risk Officer

MSDSonline

OSHA and state compliance with safety data sheet management and updates are available online to ensure compliance and updated information.

For additional information contact Marshall Smith, POOL/PACT Risk Manager,
(775) 885-7475 email: marshallsmith@poolpact.com website: www.poolpact.com



PROGRAMS AND SERVICES AVAILABLE TO POOL/PACT MEMBERS

HUMAN RESOURCES

A variety of services are offered through POOL/PACT HR. We work with each member individually to address their specific HR-related needs and reduce liability. The basic services include:

- Consultation with members to manage and resolve critical employment-related issues to include identifying options, providing step-by-step guidance, monitoring progress, and answering questions.
- Instructor-led training courses, workshops, and certificate programs.
- eLearning and live online training courses.
- Webinars on HR-related topics.
- On-site assessments of members' HR practices with recommendations.
- Communication issued as "Alerts" to notify members when a significant HR-related law or practice has changed.
- On-site HR Briefings tailored to specific needs/requests of members.
- Sample personnel policies which may be adopted for use by members.
- Sample job description templates and numerous HR forms that can be tailored for use by members.
- Salary schedule database available on our website for member reference.
- Summary of HR-related legislation produced each legislative session.
- HR Scholarships to assist member HR representatives in attaining nationally recognized HR certifications.
- Annual HR Conference providing HR representatives and CEOs valuable information on communication, leadership, and legal compliance.

For additional information contact Stacy Norbeck, POOL/PACT Human Resources Manager,
(775) 885-7475 email: stacynorbeck@poolpact.com website: www.poolpact.com



POOL PACT CONTACTS

Nevada Risk Pooling (NRP) (775) 885 7475

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Alan Kalt, Chief Financial Officer
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Marshall Smith, Risk Manager
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Mike Van Houten, eLearning Administrator
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Margaret Malzahn – WC Claims Supervisor
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Pooling Resources, Inc. POOL/PACT HR (775) 887 2240

Stacy Norbeck, General Manager
stacynorbeck@poolpact.com

Jeff Coulam – Sr. HR Business Partner
jeffcoulam@poolpact.com



NPAIP MEMBERSHIP

Counties:

Churchill County
Douglas County
Elko County
Esmeralda County
Eureka County
Humboldt County
Lander County
Lincoln County
Lyon County
Mineral County
Nye County
Pershing County
Storey County
White Pine County

Towns:

Town of Gardnerville
Town of Genoa
Town of Minden
Town of Pahrump
Town of Round Mountain
Town of Tonopah

School Districts:

Carson City School District
Churchill County School District
Douglas County School District
Elko County School District
Esmeralda County School District
Eureka County School District
Humboldt County School District
Lander County School District
Lincoln County School District
Lyon County School District
Mineral County School District
Nye County School District
Pershing County School District
Storey County School District
White Pine County School District

Cities:

Boulder City
City of Caliente
City of Carlin
City of Elko
City of Ely
City of Fernley
City of Lovelock
City of Wells
City of West Wendover
City of Winnemucca
City of Yerington

Fire Districts:

Moapa Valley Fire Protection District
Mt. Charleston Fire Protection District
North Lake Tahoe Fire Protection District
North Lyon County Fire Protection District
Pahranagat Valley Fire District
Tahoe Douglas Fire Protection District
Washoe County Fire Suppression
White Pine Fire District

Others:

Central Nevada Historical Society
Central Nevada Regional Water Authority
County Fiscal Officers Association of Nevada
Douglas County Redevelopment Agency
Elko Central Dispatch
Elko Convention & Visitors Authority
Humboldt River Basin Water Authority
Mineral County Housing Authority
Nevada Association of Counties
Nevada Commission for the Reconstruction of the V & T Railway
Nevada League of Cities
Nevada Risk Pooling, Inc.
Nevada Rural Housing Authority
Pooling Resources, Inc.
Regional Transportation Commission of Washoe County
Truckee Meadows Regional Planning Agency
U.S. Board of Water Commissioners
Virginia City Tourism Convention
Western Nevada Regional Youth Center
White Pine County Tourism

Special Districts:

Alamo Water & Sewer District
Amargosa Library District
Beatty Library District
Beatty Water & Sanitation District
Canyon General Improvement District
Carson-Truckee Water Conservancy District
Carson Water Subconservancy District
Churchill County Mosquito, Vector and Weed Control District
Douglas County Mosquito District
Douglas County Sewer
East Fork Swimming Pool District
Elko County Agricultural Association
Elko TV District
Fernley Swimming Pool District
Gardnerville Ranchos General Improvement District
Gerlach General Improvement District
Humboldt General Hospital
Incline Village General Improvement District
Indian Hills General Improvement District
Kingsbury General Improvement District
Lakeridge General Improvement District
Lincoln County Water District
Logan Creek Estates General Improvement District
Lovelock Meadows Water District
Marla Bay General Improvement District
Mason Valley Swimming Pool District
Minden Gardnerville Sanitation District
Moapa Valley Water District
Nevada Association of Conservation Districts
Nevada Association of School Boards
Nevada Association of School Superintendents
Nevada Tahoe Conservation District
Northern Nye County Hospital District
Pahrump Library District
Palomino Valley General Improvement District
Pershing County Water Conservation District
Sierra Estates General Improvement District
Silver Springs General Improvement District
Silver Springs Stagecoach Hospital
Skyland General Improvement District
Smoky Valley Library District
Southern Nevada Area Communication Council
Southern Nevada Health District
Stagecoach General Improvement District
Sun Valley General Improvement District
Tahoe Douglas District
Topaz Ranch General Improvement District
Tahoe Reno Industrial General Improvement District
Tonopah Library District
Walker Basin Conservancy
Walker River Irrigation District
Washoe County Water Conservation District
West Wendover Recreation District
Western Nevada Development District
White Pine Television District #1
Zephyr Cove General Improvement District
Zephyr Heights General Improvement District

**THANK YOU
FOR YOUR
MEMBERSHIP!**

DRAFT

RESOLUTION No.: 2021-02

A RESOLUTION OF THE NORTH LYON COUNTY FIRE PROTECTION DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the North Lyon County Fire Protection District is a public agency located in the County of Lyon, State of Nevada, and

WHEREAS, it is the North Lyon County Fire Protection District desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the North Lyon County Fire Protection District has in its employ, Fire/EMS response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter.

WHEREAS, the North Lyon County Fire Protection District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

WHEREAS, the North Lyon County Fire Protection District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the North Lyon County Fire Protection District that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The North Lyon County Fire Protection District will maintain a current salary survey or acknowledgment of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer/Apparatus/Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter.

PASSED, APPROVED AND ADOPTED this 29th day of June 2021.

DRAFT

Dan McCassie, Board Chairperson

ATTEST:

Jason Nicholl, Fire Chief

I, Kasey Miller, Board Clerk of the North Lyon County Fire Protection District, hereby certify that the foregoing resolution was duly passed at a regular meeting of the Board of Directors of the North Lyon County Fire Protection District held on the 29th day of June, 2021 by the following vote on roll call:

Ayes:

Noes:

Absent:

Kasey Miller, Board Clerk

North Lyon County Fire Protection District

Resolution No: 2021-03

DRAFT

Authorizing Overtime and Portal to Portal Pay for Employees

WHEREAS, the North Lyon County Fire Protection District is a public agency located in the County of Lyon, State of Nevada, and

WHEREAS, it is the North Lyon County Fire Protection District desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the North Lyon County Fire Protection District has in its employ, Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter.

WHEREAS, the North Lyon County Fire Protection District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the North Lyon County Fire Protection District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW THEREFORE BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the North Lyon County Fire Protection District.

PASSED, APPROVED AND ADOPTED this 29th day of June 2021.

, Dan McCassie, Board Chairman

ATTEST:

DRAFT

I, Kasey Miller, Board Clerk of the North Lyon County Fire Protection District, hereby certify that the foregoing resolution was duly passed at a regular meeting of the Board of Directors held on the 29th day of June, 2021 by the following vote on roll call:

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Kasey Miller, Board Clerk

| | | | |
|-----------------|---------------|----------------|-----------------------|
| Name | Jason Nicholl | Year | 07/01/2020-06/30/2021 |
| Employee Number | | Date of Review | |

| | Dimension Title | Exceeds Expectations | Meets Expectations | Needs Improvement |
|----|--|----------------------|--------------------|-------------------|
| | Rating | 1 | 2 | 3 |
| A. | Professional Conduct / Leadership a. Establishes a culture of excellence and accountability by inspiring personnel through mentoring, leading, motivating and establishing measurements of success. | | | |
| B. | Meet Professional Standards and Regulations a. Maintain currency with legal standards b. Maintain Industry Standards (safety and risk) c. Utilizes organizational adaptation as required | | | |
| C. | Financial Management a. Provides critical analysis and recommendations for issues related to finance with a view towards more effective and efficient resource management. b. Contains costs and manages in a fiscally responsible manner c. Completes long range planning - Equipment Replacement Fund, Capital Facilities Maintenance Fund, unfunded liabilities, etc. d. Complies with state and federal audit standards | | | |
| D. | Communications and Correspondence a. Professionally communicates (written, verbal, non-verbal) b. Complete/accurate/concise reports and correspondence c. Communicates in a timely manner | | | |
| E. | Organizational Planning a. Plans and organizes to deal with functional and operational issues in the agency. | | | |
| F. | Professional Development a. Formal continuing education (elective training exceeds rating) b. Self-study c. Required Training (EVIP, CBT) d. Attends conferences (state, national, etc.) e. Develop and maintain succession plan for staff | | | |

North Lyon County Fire Protection District

Strategic Plan 2019-2025



Purpose



The purpose of this document is to provide a logical and clear path to achieve District goals and to improve the overall safety of the citizens we serve. This document also serves as a quantifiable measuring device for District service improvement and advancement. This document is not all inclusive of District activity and should routinely be modified to meet new District opportunities and challenges.

People First

Our Motto:

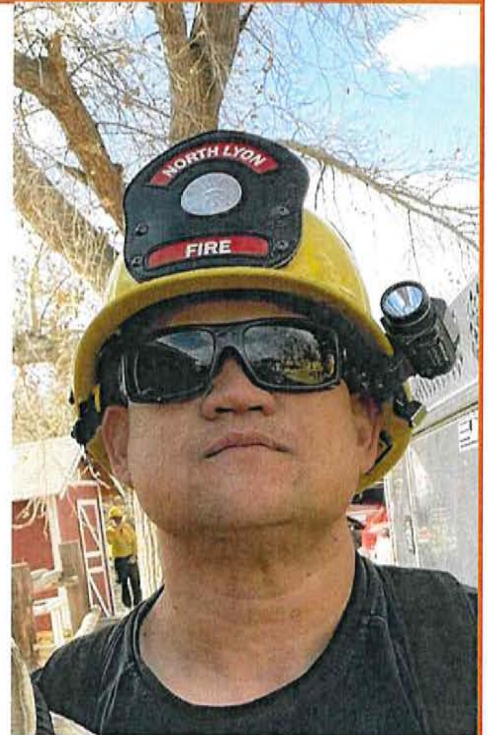
People First is Our Motto and overriding theme. We are a **People First** District. Within this simple Motto resides the entirety of our foundation and focus. We will always put others needs first. We enthusiastically seek to provide exceptional services to the people in our community and those who call for our assistance from a **People First** approach. Everything we do must be considered from a **People First** perspective. Our mission, vision, and values are all firmly grounded in our **People First** approach.

Our Mission:

We save lives. We protect property. We strengthen community relationships. We engage with our community. We do this to make our community safer, better, and stronger.

Our Vision:

Enhance and advance our emergency response and protection capabilities to meet the needs of our diverse and growing community.





Our Values:

Service - Nothing takes priority over responding to our community's needs.

Dedication - We are dedicated to our citizens, community, and District. We choose to serve and demonstrate our dedication through our daily actions and reactions to the needs of our citizens, community, and District.

Teamwork - We all bring a unique perspective, skills set, and experience to the District. We recognize that we are stronger and safer as a team. We value diversity and respect the different paths that have brought us together in service to the community.

Integrity - We are honest, truthful, trustworthy, accountable, and **People First** guides our actions.

Accountability - We own our failures so that we can own our successes. We hold each other to the highest standards of our profession and help each other achieve, grow, and learn.

Plan Process

This strategic plan was first implemented in August of 2019 following the principles of Best Practices, Stakeholder Engagement, Professional Development, Culture & Investment, a Growth Plan, and Goal Identification. This strategic plan is a growing document and thus requires constant attention. As such, a formal review of this plan was undertaken in 2021 as a measure of goal accomplishment and to determine the path forward on new and advancing goals. As in the initial plan formulation, the process for setting of updated goals follows the same principles used at the outset.

Goals

Reduce the risk of injury or death whether by fire, medical emergency, or combination that residents and visitors to our community face daily. We accomplish this goal by:

1. Improvement and implementation of new Enhanced Automatic Aid agreements between our regional partner fire departments.
2. Improve daily staffing commensurate to the risk tolerance determined by the Fire Chief and District Board of Directors.
3. Implement a "Falls" risk reduction program aimed at reducing the frequency and severity of Falls within the District.
4. Expand District coverage by beginning preparations for a Station 63 and expanded staffing at Station 62.



Improve District operational performance by utilizing known industry best practices and the appropriate collection and use of operational data. We aim to become data driven in operational design and deployment. We accomplish this goal by

1. Implement and fully utilize a QA/QI program through administration and operational components.
2. Exploring opportunities for flex staffing for known high call volume times and events to reduce operational fatigue and financial burden.
3. Expand grant applications and regional partnerships based on solid data collection and determination of need.
4. Review and modify as needed District cost recovery mechanisms.



Expand and further develop the District budgetary process to identify and capture additional funding streams thus allowing for achievement of the previously listed goals. We accomplish this goal by

1. Review and modification of District policy and procedures after review and consideration of data evidence, best practice, community need, and financial impact.
2. Refine and implement a districtwide purchasing program.
3. Actively seek grant funding for high priority deficiencies.
4. Work with local and regional partners to identify and implement purchasing and contracting strategies that maximize economies of scale, reduce redundancy, and minimize financial expenditures.
5. Review and modify as needed District cost recovery mechanisms.

Coordinate, engage, and strengthen external and internal relationships. We accomplish this goal by:

1. Engaging with our community leaders by involvement in civic organizations.
2. Communicating, coordinating, and participating with the City of Fernley.
3. Expand and fully integrate the Cadet program into the Districts foundation.
4. Actively participate in community related activities including sponsorships for programs that reduce risk and further public safety.



Summary

The contents of this Strategic Plan are intended to be revised and reviewed on a routine basis as certain objectives are met or other priorities are identified. This Strategic Plan provides guidance and a general outline of operational, financial, administrative, and industry tasks required to achieve our goals. We, the members of the North Lyon County Fire Protection District commit ourselves to the advancement of our District, the reduction of risk in the community, and improved satisfaction of service delivery by our community members.



Jason Nicholl, Fire Chief



North Lyon County Fire Protection District

Strategic Plan 2019-2025

Operational Profiles



June 25, 2021
Jason Nicholl, Fire Chief

Operational Profiles

Current Operational profile FY20-21

Total Budget: \$4,592,647

Total FTE's: 27 (22.5 Operations / 5.5 Administration)

Daily structural minimum staffing: 6.5

Daily wildland minimum staffing: 3.0

Total Volunteers/Reserves: 27

Total Cadets: 7

Total call volume: 3300

Station 61 (4.5)

E61 - One Captain/1.5 Firefighters (Jump staffing R63)

R61 - Two Firefighters (Paramedic/AEMT)

R63 - Unstaffed - Jump staffed by Engine crew

T61 - Unstaffed - staffed as needed and able

B361 - Unstaffed (Seasonal)

B661 - Unstaffed (Seasonal)

B663 - Three WL Firefighters (Monday-Thursday 0800-1800)

R64 - Unstaffed - Typically Volunteer and special event staffing

WT61 - Unstaffed - staffed as needed and able

Station 62 (2)

Engine 62 - Two Firefighters (Jump staffing R62)

R62 - Two Firefighters (Jump staffed)

B662 - Unstaffed - staffed as needed and able

WT62 - Unstaffed - staffed as needed and able

Administration (5.5)

C601 - Fire Chief

WL61/Batt61 - Wildland Coordinator

FM61 - Fire Marshal

Office Manager

QA /QI Clerk

Administrative Assistant

FY 21-22 Operational profile (July 1, 2021 - June 30, 2022)

Total FTE's: 31.5 (25.5 Operations / 6 Administration)

Daily structural minimum staffing: 7.5

Daily wildland minimum staffing: 3.0

Expected budget: \$4,718,000

Station 61 (4.5)

E61 - One Captain / 1.5-2.0 Firefighters (Jump staffing R63)

R61 - Two Firefighters (Paramedic/AEMT)

R63 - Unstaffed - Jump staffed be Engine crew

T61 - Unstaffed - Staffed as needed and able

B361 - Unstaffed (Seasonal)

B661 - Unstaffed (Seasonal)

B663 - Three WL Firefighters (Monday-Thursday 0800-1800)

R64 - Unstaffed (Possible jump staffing with Captain and Administration)

WT61 - Unstaffed - Staffed as needed and able

WT62 - Unstaffed - Staffed as needed and able

Station 62 (3)

E62 - One Captain

R62 - Two Firefighters (Paramedic/AEMT) (Jump staffing to Engine)

B662 - Unstaffed - (Seasonal)

Administration (6)

601 - Fire Chief

602 - Wildland Coordinator/Batt61

603 - Fire Marshal/Batt61

646 - Assistant to the Chief

Office Manager

Administrative Assistant

FY22-23 Operational profile (July 2022 - June 2023)

Total FTE's: 36.5 (29.5 Operations / 7 Administration)

- Assistant Chief
- Crew boss/Engine Boss

Daily structural minimum staffing: 9.5

Daily wildland minimum staffing: 4

Expected budget: \$6,200,235

Station 61 (5.5)

E61 - One Captain / Two Firefighters (Jump staffing R63)
R61 - Two Firefighters (Paramedic/AEMT)
R63 - Unstaffed - Jump staffed by Engine crew
T61 - Unstaffed - staffed as needed and able
B361 - Unstaffed (Seasonal)
B661 - Unstaffed (Seasonal)
B663 - Four WL Firefighters (Monday-Thursday 0800-1800)
WT61 - Unstaffed - staffed as needed and able
WT62 - Unstaffed - staffed as needed and able

Station 62 (4)

E62 - One Captain / One Firefighter (Jump Staffing R64)
R62 - Two Firefighters (Paramedic/AEMT)
R64 - Unstaffed - Jump staffed by Engine crew
B662 - Unstaffed (Seasonal)

Administration (7)

601 - Fire Chief
602 - Assistant Chief
603 - Wildland Coordinator/Batt61
604 - Fire Marshal/Batt61
646 - Assistant to the Chief
Office Manager
Administrative Assistant

FY23-24 Operational profile (July 2023 - June 2024)

Total FTE's: 49 (42 Operations / 7 Administration)

- 10 Firefighters (Station 63)
 - 3 Captains (Station 63)
 - 3 Battalion Chiefs

Daily minimum staffing: 14

Expected budget: \$8,380,200

Station 61 (6)

Battalion 61 [1]

E61 - Permanently staffed [3]

R61 - Permanently staffed [2]

R65 - Unstaffed - Jump staffed by Engine crew

B361 - Unstaffed (Seasonal)

B661 - Unstaffed (Seasonal)

WT61 - Unstaffed (Seasonal)

Station 62 (4)

E62 - One Captain/One Firefighter (Jump staffing R65)

R62 - Permanently staffed [2]

B662 - Unstaffed (Seasonal)

R64 - Unstaffed - Jump staffed by Engine crew

Station 63 (4)

T63 - One Captain / One Firefighter

R63 - Two Firefighters (Paramedic/AEMT)

B663 - Four wildland Firefighters (Monday-Thursday 0800-1800)

WT63 - Unstaffed (Seasonal)

Administration (7)

601 - Fire Chief

602 - Assistant Chief

603 - Wildland Coordinator

604 - Fire Marshal

646 - Assistant to the Chief

Office Manager

Administrative Assistant

FY24-25 Operational profile (July 2024 Forward)

Total FTE's: 60 (52 Operations / 8 Administration)

Daily structural minimum staffing: 16

Daily WL minimum staffing: 4

Total projected call volume: 6000

Station 61 (6)

Battalion 61 [1]

E61 - Permanently staffed [3]

R61 - Permanently staffed [2]

B361 - Unstaffed (Seasonal)

B661 - Unstaffed (Seasonal)

WT61 - Unstaffed (Seasonal)

R65 - Unstaffed (Jump staffed by Engine crew)

Station 62 (5)

E62 - Permanently staffed [3]

R62 - Permanently staffed [2]

R64 - Unstaffed (Jump staffed by Engine crew)

B662 - Unstaffed - (Seasonal)

Station 63 (5)

T63 - Permanently staffed [3]

R63 - Permanently staffed [2]

B363 - Unstaffed (Seasonal)

WT63 - Unstaffed (Seasonal)

B663 - Four WL Firefighters (Monday-Thursday 0800-1800)

Administration (8)

601 - Fire Chief

602 - Assistant Chief

603 - Wildland Coordinator

604 - Fire Marshal

605 - Training Officer

646 - Assistant to the Chief

Office Manager

Administrative Assistant