



## North Lyon County Fire Protection District

195 East Main Street

Fernley, Nevada 89408

District Office (775) 575-3310 Fax (775) 575-3314

Jason Nicholl, Fire Chief

### Notice of Meeting

Date: Tuesday May 18, 2021

Time: 6:00 p.m. or 1800 hours

Location: 195 East Main Street  
Fernley NV 89408

**OR**

Virtual Zoom Meeting

### Directors

Dan McCassie, Chairman      Paul Murphy, Director  
Greg McCaffrey, Vice Chair      Harry Wheeler, Director  
Mike Callagy, Jr., Secretary/Treasurer

Join Zoom Meeting at:

<https://us02web.zoom.us/j/86115710867?pwd=KzVEbFkyZS9WZWJPOFREcXhxQXRrdz09>

*Dial: 1-253-215-8782    Passcode: 907490    Meeting ID: 861 1571 0867*

## NLCFPD Board of Directors Meeting Agenda

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)  
**CONSENT AGENDA\*** (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)
3. 3a. Review and Approval of Board Agenda  
3b. Review & Approve Board Minutes  
3c. Review of Summary Reports  
Discussion and possible action regarding Revenue and Expenditures\*
4. 4a. Enterprise Fund Revenue and Expenditures  
4b. General Fund Revenue and Expenditures
5. **PUBLIC HEARING:** Discussion regarding NLCFPD 2021-2022 Fiscal Year Budget
6. Discussion and action to approve the Fiscal Year 2021-2022 Final Budget, establish the tax rate and spending authorization for Fiscal Year 2021-2022\*
7. Discussion regarding Hydrant Identification System
8. Discussion and possible action to approve Ordinance #2021-01 Creating the North Lyon County Fire Protection District Citation Authority\*
9. Discussion and possible action to adopt Resolution regarding FY 2021-2022 Fee Schedule\*
10. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley
11. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)
12. Adjournment\*

**Notices:** 1. The Board may act on any of the "\*" items.

2. At any time, the order of agenda items may be changed, removed, or combined with another item with Board consensus.

3. The Board may limit the amount of time for public comments based upon the number of speakers on the same subject.

4. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify in writing at the North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408 or by calling (775) 575-3310.

### CERTIFICATE OF POSTING

I, Kasey Miller, do hereby certify that I posted or caused to be posted, a copy of this agenda at the following locations on or before 9:00 a.m. May 13, 2021:

1. North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408
2. U.S. Post Office, Hardie Lane Fernley, Nevada 89408
3. City of Fernley – City Hall, 595 Silverlance Blvd, Fernley, Nevada 89408
4. Fernley Senior Center, 105 Lois Lane, Fernley, Nevada 89408
5. Lyon County Manager, 27 S. Main Street, Yerington, Nevada 89447
6. Nevada Public Notice Website, [www.notice.nv.gov](http://www.notice.nv.gov)

**Distribution:** To ALL persons requesting notification.

**PEOPLE FIRST**

North Lyon County Fire Protection District is an Equal Opportunity Employer & Provider

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MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT  
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

April 14, 2021

**1. Call to Order**

The meeting was called to order by Chairman McCassie at 1800 hours.  
Directors present included Greg McCaffrey, Mike Callagy, Jr., Paul Murphy, and Harry Wheeler.

The Pledge of Allegiance was led by Harry Wheeler. A moment of silence followed.

**2. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

**3. Approval of Consent Agenda\*** (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

**3a. Review & Approval of Board Agenda**

**3b. Review & Approve Board Minutes**

**3c. Review of Summary Reports**

Chairman McCassie announced clarification of 3b. March 11, 2021 Board Minutes; the City of Fernley and Lyon County received CARES money and in turn gave the District money; the District did not receive CARES money.



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Director Murphy made a motion to accept 3b. March 11, 2021 and March 26, 2021 Board Minutes as they are.

Director Callagy seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

Director Wheeler made a motion to accept 3a. and 3c. as presented.

Director McCaffrey seconded the motion.

The motion carried as follows: 5-0-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

#### **4. Discussion and possible action regarding Revenue and Expenditures\***

##### **4a. Enterprise Fund Revenue and Expenditures**

##### **4b. General Fund Revenue and Expenditures**

Director Murphy inquired as to when GEMT monies will be received, to which Chief Nicholl said typically at the end of June.

Director Murphy inquired as to the source of the miscellaneous revenues in the amount of \$580,115.00 in the Ambulance Fund, to which Chief Nicholl said the monies were donated by the City and County with additional unanticipated revenues.

Director McCaffrey made a motion to accept Revenue and Expenditures.

Director Murphy seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

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**5. Badge Pinning Ceremony**

Firefighter/EMTA Joseph Mendoza was pinned by Olivia.  
Firefighter/Paramedic Jeremy Deegan was pinned by Michelle.  
Firefighter/EMTA Zachary Callihan was pinned by his grandparents and son.  
Firefighter Joseph Strange was pinned by his wife and son.  
Firefighter Nicholas Parino was pinned by mother.  
Firefighter AC Reyes was pinned by his father.

**Chairman McCassie called for a 10-minute recess at 1812.**  
**Chairman McCassie reopened the meeting at 1823.**

**6. Discussion and possible action to approve fiscal year 2022 Tentative Budget\***

Chief Nicholl presented draft #2 prepared by accountant Dave Silva based on the direction given by the Board at the March 26<sup>th</sup> budget workshop between the three different budgets. He reminded the Board the Tentative Budget must be submitted to the State by April 15<sup>th</sup>, after which there will be a month to make any changes before the submitting the final budget.

Kasey Miller stated a meeting is necessary May 18 at 6:00 p.m. for the final approval to be submitted to the State.

Director McCaffrey inquired as to whether the final budget approval can take place during the regularly scheduled Board Meeting, to which Chief Nicholl said possibly.

Director Murphy asked for clarification of the projected hazmat revenues, to which Chief Nicholl said he started the program prior to the Fire Marshal position. He said it directly addresses the target hazard HMIS places in the City and built into the fee schedule is a tiered schedule of different categories of hazardous materials permitting.

Chief Nicholl said the Fire Marshal manages the prevention division, and this past year was the first that any HMIS hazardous materials permitting for business licenses were done; there are some outstanding unpaid, but the most recent projection of the Fire Marshal is right at \$20,000.00 and additional hazardous materials places are moving in every day.



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Chief Nicholl said the program is an entirely new program that was started when he got here, and it is beginning to bear fruit; in the next month, the hope is to have additional ordinances to address failure to pay permit fees.

Director Murphy inquired as to the plan review fee projections as year-to-date is \$51,000.00 and projected is \$100,000.00, to which Chief Nicholl said this year is actually \$102,000.00 as of last week, and Stacey Rowling said a \$13,422.00 [sic] was received this week.

Director Murphy inquired as to the ambulance saver projections as it is currently \$6,000.00 and the projection is \$30,000.00, to which Chief Nicholl stated the rates were increased by 60% and there are structural changes being made to the program; the calculation is based on all of the current subscribers renewing.

Kasey Miller stated a journal entry needs to be made there, to which Chief Nicholl agreed.

Director Murphy inquired as to the current ambulance fees of \$704,000.00 with the projection of \$1,250,000.00, to which Chief Nicholl said currently it is closer to \$900,00.00 in money in the deposits reported. He said not everyone pays the billing company, some insurance companies directly deposit to our account and send the EOB (explanation of benefits) to the billing company which creates a difficult situation of tracking since the billing company is not processing the payments; he and Mrs. Miller are working with the billing company to create efficiency and streamline the process. Chief Nicholl referred to the FY 2021 reports and said the weekly deposits were six months after starting with the new ambulance billing company; we had already gone through the big spike in carrying over the initial start-up and the first deposits are weekly cash. He said disparities will occur based on volume and time of the year, such as after Christmas and New Year's; the deposits are trending up in actual cash value. Chief Nicholl referred to July 1 of FY 2021, the 10-week rolling average is more accurate to predict where we are going; the FY started averaging 10-week rolling of \$12,000.00 with a steady upward progression which demonstrates our revenues are increasing substantially. Chief Nicholl said right now we are comfortably at \$22,000.00 in our 10-week rolling average and at the last meeting his projection was \$23,000.00; there may be weeks that are less, but this week we had a \$32,000.00 deposit. He said taking \$23,000.000 by 52-weeks is about \$1.2 million, plus the 7% increase in call volume, and an increase in ambulance rates; he is proposing a 10.4% base rate increase this year. Chief Nicholl said everything is stacking up to make 1.3 million entirely achievable; the growth phase that usually takes 6-8 months with a billing company change has taken us 14-months, but we are hitting our stride. He said Mrs. Miller and Dave Silva have reservations and they are all meeting next week for discussions; right now he is comfortable with 1.3 million in ambulance revenue.

Director Callagy made a motion discuss and possibly take action to approve FY 2022 Tentative Budget.

Chief Nicholl called point-of-order, saying the motion has to be, "I move to that we accept the Tentative Budget for submission to the State."

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Director Callagy made a motion to take action to approve the FY 2022 Tentative Budget to the State.

Director Murphy seconded the motion.

The motion carried as follows: 4-1

McCassie	Aye	Murphy	Nay
McCaffrey	Aye		
Callagy, Jr.	Aye		
Wheeler	Aye		

### **7. Discussion and possible action to approve the Administrative Assistant to the Chief QA-QI Clerk Job Description and job position\***

Chief Nicholl stated the position is currently part-time with the employee working two days per week and has proven himself to be exceptionally valuable in helping to create efficiencies and spread workload amongst staff.

Chairman McCassie asked for clarification of QA-QI, to which Chief Nicholl said Quality Assurance and Quality Improvement.

Chief Nicholl said after the crews finish the medical charting, QA-QI reviews each chart to ensure all procedures and medications have been captured; in the year before to the enactment of the position we routinely lost \$5-6,000.00 per month in missed procedures that the Paramedics did not document, and the Officer's did not correct in their reviews. He said we recapture additional revenue because those forms are being corrected and in one case a refund was necessary. Chief Nicholl said he has proven himself very valuable to the Fire Marshal Prevention Division, Wildland Division and to Chief Nicholl himself. He said the attached job description and position transitions from part-time to full-time and he asks the Board for approval to make that hire. Chief Nicholl added that Dave Silva said he is comfortable and confident in our ability to bring him on as soon as possible without waiting to July 1<sup>st</sup>.

Director McCaffrey asked if the compensation is what is was and what it will be, to which Chief Nicholl said as a part time employee the wage is \$18.00 per hour and transitioning to full-time will include full-time compensation package; looking down the road, the position has the diversity of being full-time or part-time.

Director McCaffrey made a motion to accept the Job Description Administrative Assistant to the Chief QA-QI Clerk.



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Director Callagy seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

Chief Nicholl asked for a point of clarification that a vote would not be required as no budgetary amendment would be needed for this position and asked for the Board's blessing to bring on the employee full-time, to which the Board audibly affirmed.

**8. Discussion and possible action to approve the Memorandum of Understanding for Tactical Paramedic Support to the Lyon County Sheriff's Office by and between Lyon County, Lyon County Sheriff's Office, and North Lyon County Fire Protection District\***

Chief Nicholl said the Sheriff's Office approached the District in need of having tactical float Paramedics for their SWAT team if they are interested; in exchange, the District will host their current tactical paramedic as a volunteer in order to maintain his certifications and work under our Medical Director's license which will give us control of medical supplies and controlled substances he may use; the individual is a current Lyon County Sheriff Deputy and former employee of the District. Chief Nicholl said the MOU gives the legal authority to work together as governmental agencies and he whole heartedly supports it as a great step forward in our services in North Lyon.

Director Callagy asked if there is a fiscal consequence, to which Chief Nicholl affirmed saying it would be approximately \$500.00 in order to purchase a new biometric controlled substance safe that would be located at the main Sheriff's Office substation in Dayton as that is where SWAT HQ is.

Director McCaffrey asked if the person would be county wide or only within the district, to which Chief Nicholl said county wide. Director McCaffrey inquired if any other departments are participating, to which Chief Nicholl said at this time no others are participating; it is his understanding from the Sheriff that he is preparing to approach Central Lyon Fire with the same agreement. Director McCaffrey asked for clarification of the District having its own Medical Director, to which Chief Nicholl affirmed. Director McCaffrey asked if there are different standing orders for Practical Paramedics, to which Chief Nicholl responded in the negative saying they will work under our guidelines and policies; if any additional protocol guidelines are necessary we would work with the Medical Director.

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Director Callagy made a motion to approve the Memorandum of Understanding for Tactical Paramedic Support to the Lyon County Sheriff's Office and North Lyon County Fire District. Director Wheeler seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

### **9. Discussion and possible action to approve the Interlocal Contract between Nevada Division of Forestry and North Lyon County Fire Protection District\***

Chief Nicholl said the Interlocal Contract is updated with the current standards and every two years the contract has to be reviewed; he asked for approval in order to continue Wildland Firefighting.

Director Murphy made a motion to accept the Interlocal Contract with NDF.

Director McCaffrey seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

Chief Nicholl reminded the Board to sign the agreement prior to departing the meeting.

### **10. Discussion and possible action regarding Board S.O.P.s and Policies\***

Chief Nicholl reviewed proposed Board Policy 12 Purchasing saying the purpose of the policy is to provide an organized method for purchasing items for the District.

Director McCaffrey asked for clarification of Procedure 2 as to whether Firefighters can make purchases or just Captains, to which Chief Nicholl said any Firefighter can make a purchase; if it is over \$100.00 they need to present a purchase request form and acquire authorization.

Director Callagy made a motion to approve the S.O.P. and Policies.

Director McCaffrey seconded the motion.



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The motion carried as follows: 5-0

McCassie	Aye	Murphy	Aye
McCaffrey	Aye	Wheeler	Aye
Callagy, Jr.	Aye		

### **11. Discussion and possible action to approve Local 4547 request to meet with admin to address contractual items\***

Chief Nicholl stated that after the 3-year contract was negotiated last year, an error in year 3 was identified but it is not pertinent to this year; in lieu of recent events, he requested the item tabled as it does not need to be changed this year.

Chairman McCassie tabled the item.

### **12. Discussion regarding FY 2022 Budget**

Chief Nicholl said this budget is representative of the Tentative Budget and if all calculations are correct, a \$255,000.00 appropriation would be required; it is unexpected revenue received that was not spent that could be appropriated next year to cover capital. He said if an appropriation is not made, the money would go into reserves; it is cash, not 'hypothetical money'. Chief Nicholl said his intent is to use the appropriation to cover one-time capital expenses which would be depreciation, a lease payment and Station upgrades. He said the budget was built based on requests of division leaders of needs for next year, which is built in: \$6,000.00 for medical bags, \$12,000.00 for Wildland PPE, \$27,000.00 for Station upgrades. Chief Nicholl said the amount of time to prepare the budget requires days; last night at 1900 he received an email from Local 4547 stating they are not supportive of the budget because it is based on, "hypothetical money" and in turn, they would like that 'hypothetical money' for merit steps.

Chief Nicholl said, "It doesn't make sense to me, and it is out-of-order, because we have a process of how budgets are done and an objection that comes in the night before a tentative meeting leaves zero opportunity for administration to make any considerable adjustments in the budget before its proposed. I for one am absolutely incensed and I think that it shows the nativity of the union members, and I will be point blank with this; they have always been welcomed in the budget meeting process and they have been actually very good participants in the budgeting process, and this took me by surprise as I am sure it probably did take you by surprise also.

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Over the course of the next 4-weeks we will have the opportunity to make tweaks but they are tweaks, they are really not whole sale changes and with that I just want to say the authority to tell me to march in a different direction rests with the five of you; I will respect everything you say and everything that you want me to do, but the Union is completely and totally out-of-line with this and it is completely and totally the wrong time to do this. It is the second time that the Union has blindsided me by going to you without coming to me first. As a Chief, I will not do that again. I will not allow that to happen again; if it does happen again I do not know what the consequences would be, but I will not work under those conditions. I am telling you this. If you, in reviewing of the Union's requests, wish to come to my office and pound through budget options, that remove what they so eloquently call 'hypothetical money', we can demonstrate how we will in fact probably end up having to lay off three people; the three people, ironically, that we just badged tonight will lose their jobs to answer the Union's request to remove the 'hypothetical money'. If you want to come to my office and pound some numbers, I will do it; if you wanted me to go in a different direction, I will go there."

Director Murphy asked if the \$255,000.00 overage was purely the donation from the City to which Chief Nicholl affirmed.

Chairman McCassie stated the most important thing is to gain three firefighters, not lose three.

Chief Nicholl agreed and said that is the most important thing for public safety and firefighter safety, to advance our staff. He said we are twelve people understaffed; we have to hire three at a time because we cannot afford to hire twelve or six. We are going to have to build at three at a time.

Chairman McCassie noted the leaps and bounds the District has made in building the department thus far.

Director McCaffrey inquired as to when the Union contacted them, to which Chief Nicholl stated it was sent to all of their emails last night and gave Director McCaffrey his copy as the letter was not published in the packet.

Director Murphy asked if the three firefighters that would lose their jobs are not already budgeted or was the plan to promote them to the three full-time positions if this budget is agreed upon.

Chief Nicholl said the 'hypothetical money' that could be revenue projection or roll-over money, is being used to prime the pump to hire these three firefighters.



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He said because we cannot use one-time money to pay for personnel, we will use it for capital expenses; the request is that we do an 8% cola and a 4%, and in some cases 5% merit increase for employees which makes the increase approximately 12-12.5%. Chief Nicholl said every dollar that we put in to an employee costs the district about \$1.71; when adding all of the staff with what their merit increase would be, and then subtracting the 'hypothetical monies' we are about \$256,000.00 in the red. He said he and Mrs. Miller tried to balance it out, and because there is nowhere to cut any personnel, line items were cut in addition to all of the requests that were added. Chief Nicholl said the closest they could get was \$70,000.00; we cannot function on a budget that cuts \$150,000.00 out of lines that already only total \$700,000.00. He said going back to the \$250,000.00; the only way to make it work is to lay-off three full-time firefighters that would save us \$330,000.00 to \$350,000.00 and bring on one more permanent Reserve position to fill that seat, because that position costs \$140,000.00. Chief Nicholl said this is just an explanation of how this request is shallow and not understanding of the bigger picture and reminded the Board the afore mentioned amounts are not actual numbers; he reiterated his offer to meet with the Board at a later date to run the actual figures should they choose to do so, but that would require the Board to change the course right then and tell him to move in a different direction.

Director Murphy asked if it is tight enough that an upset like that would cause some of the parts of the plan to fall through, to which Chief Nicholl said it is exceptionally tight.

Chairman McCassie, Directors Callagy, McCaffrey and Wheeler all affirmed not being interested in changing the budget plan at all.

Director Murphy said he voted Nay on approving the Tentative Budget as it is such a razor thin line that he is less confident that any type of unforeseen fluctuation could cause us to fall through.

Chief Nicholl said with a decade of budget process experience, that argument will be next year and the year after. He said if we play safe and afraid we will never get anywhere and when he was brought here, he was given orders to make bold, daring, unconventional changes that are scary. Chief Nicholl said if it is not done now, it will not be done next year; we will continue to grow, and the staff will continue to be pounded. He said next year, if he is right, maybe three more can be hired.

Director Murphy asked if there was any anticipation of doing these hires and entertaining staff-wide pay increases or any type of alteration to the current salaries? He said we are short twelve; do we see having to leverage more positions on the backs of current staff, to which Chief Nicholl said he does not.

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Chief Nicholl stated he has been criticized by the Union for not laying out the entire plan and he has not laid out the entire plan for the Board either; this due to so many moving parts and if one thing changes, it upsets more things down the road that need correction. He said he needs support and trust that he is doing the best he can under the orders he has been given with financial constraints. He said is done justifying himself to the Union and the firefighters; he is the Chief and he makes the administrative decisions, and for far too long, they have acted like they do. Chief Nicholl said that changes today.

**13. Discussion regarding 501c3**

Chief Nicholl reported speaking with Mr. Jackson regarding Provision 170 in the IRS Code that allows us to register as a charitable organization because we are a local government; this is the same authority to give people tax deductions for donations that a 501c3 does without the complications. He said he spoke with Dave Silva and from US Tax Code Guide explanation we are already authorized under IRS 170 to do what we need. Chief Nicholl requested removing the 501c3 from next month's Agenda and replacing it with 170.

All Board Directors concurred.

**14. Discussion regarding the Strategic Plan**

Chief Nicholl reviewed the original Strategic Plan Goals and how each have been, or are being accomplished:

- Reduce the risk of injury or death whether by fire, medical emergency, or combination that residents and visitors to our community face daily.
- Improve District operational performance by utilizing known industry best practices and the appropriate collection and use of operational data. We aim to become data driven in operation design and deployment.
- Expand and further develop the District budgetary process to identify and capture additional funding streams thus allowing for achievement of the previously listed goals.

Chief Nicholl said he refers to this document almost every day, and every decision he makes is put through the filter of the Strategic Plan, our mission, vision, and values. He said he is most proud of the Fire Cadet Program that is being led by Firefighter Jesse Richardson.



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**15. Reports of Director, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley**

Director Murphy reported speaking with Lyon County Comptroller, Josh Foli regarding sunset information; the .05 cent override by the voters on 11-8-94 sunsets after 30-years in 2025; He said Mr. Foli recommended putting it on the coming ballot initiative and if we do not get it, we can put it on the one after.

Chief Nicholl affirmed working toward having it on the next election cycle.

Director Murphy reported being at 4.4 cent cap, and a suggestion to go for both the 4.4 cents and trying to maintain the 5 cents that sunset will not work out well. He suggested starting well in advance to be fully prepared.

Director McCaffrey reported sending Chief Nicholl NDF Grant information, to which Chief Nicholl affirmed receiving and forwarding to Captain Kuntz. Director McCaffrey reported Cal Fire administered federal grants on a 50/50 match and Nevada NDF runs the same program so we can apply for those to help with Wildland turnouts, tools, etc. Director McCaffrey stated he is very supportive of having a third firefighter at Station 62.

Director Callagy: None.

Director Wheeler stated he received a direct copy of the American Recue Plan Act describing when monies are coming and how they will be distributed.

Chief Nicholl stated the CARES programs are great, but the omission is the other government agencies, and that is something they would have to be change; he and hopes we are eligible. He said he met with Congressmen Amodei's local Chief of Staff and is hoping they have made those changes.

Chairman McCassie thanked Chief Nicholl for his passion regarding the Budget, District, and community as he does everything 100% in moving forward.

Chief Nicholl thanked the Board for their support and reported looking forward to having Stephen Emery as the full-time Administrative Assistant. He reported the Cadet Golf Tournament is firing on all cylinders with hole sales and team sign-ups and encouraged those who want to participate to sign-up up soon. Chief Nicholl predicted it will be the most successful golf tournament the Fernley Golf Course has ever had.

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Stacey Rowling: None.

Kasey Miller: None.

Rehab member Becki Howlett reported two new applicants that would bring the Rehab team up to 10 members.

Local 4547 Vice President Dan Taylor stated, "We very much recognize the effort and the diligence and the passion that has gone into making this department evolve in the short time period. I was here at the tail end of the previous administration and how that had to go with a vote of no confidence. We are not trying to insinuate anything beyond the fact that we do not feel comfortable on a razor's edge and I feel like that is an acceptable thing to say. Whether or not we missed our mark and did things we have done, that is a different conversation for a different time; but I personally have taken it to be in the discussions and feel very privileged to be in the discussions that have been had; and we look forward to having more discussion coming to those questions. I think I speak for everybody when I say that we also are passionate about this town and providing services to the community and we will continue to provide service. We are excited about the evolution and trajectory that the department is going and are very comfortable with our safety and well being and that has provided by the administration and the Chief and we are very passionate about coming to work every day. We consciously recognize as a Union and a Department that admin has admin rights. Some of the things that happened suddenly made us feel like we were almost asked to make a statement. I have not been in every discussion at every point and time, but this is our effort to acknowledge that there is a razor's edge, and we know what we know until we know something new. And we look forward to being a part of the conversations and performing the operations that admin puts out for us. So, at no point and time are we putting anything other than our passion into this community as well, and we look forward to being part of the contribution to this. That's really about it."

City of Fernley: None

**16. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

Kevin Standlee (Zoom) reported having meet with Pat Hon and Bill Riesen and forming the first draft of By-Laws for the 501c3; he is troubled by the many stores in town that have double door airlocks that can trap people inside. He said most of the businesses in town are piling up merchandise inside the airlock between the doors and even outside the outer doors so that if you do get an emergency fire and people are pushing on the doors there is a good chance they will jam; he inquired as to Fire District monitoring of such practices during business hours.

Page 13 of 15

**PEOPLE FIRST**

North Lyon County Fire Protection District is an Equal Opportunity Employer



## North Lyon County Fire Protection District

195 East Main Street

Fernley, Nevada 89408

District Office (775) 575-3310 District Fax (775) 575-3314

Chief Nicholl responded to Mr. Standlee saying the company inspection program will begin soon; crews will be doing inspections with attention paid to doors, egress, and access routes.

Kevin Standlee thanked Chief Nicholl.

### 17. Adjournment\*

Chairman McCassie adjourned at 1940.

**NOTE(s):** All items indicated by an asterisk (“\*”) were Action Items.  
A complete and detailed record of this meeting was recorded on Micro SD Recorder April 14, 2021.

Respectfully Submitted by:

\_\_\_\_\_  
Stacey Rowling, Administrative Assistant  
North Lyon County Fire Protection District

May 13, 2021

Date

### Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
___ Approved as Read	___	___	___	___	___
___ Approved with Corrections	___	___	___	___	___

**North Lyon County Fire Protection District**

**195 East Main Street**

**Fernley, Nevada 89408**

**District Office (775) 575-3310    District Fax (775) 575-3314**

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Dan McCassie, Chairman  
North Lyon County Fire Protection District

May 13, 2021

Date

DRAFT



## Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Patient Treated, Transported	596	52.28%
AMA - Patient Evaluated/Treated - No transport	241	21.14%
Patient refuse care	158	13.86%
Canceled (Prior to Arrival At Scene)	50	4.39%
Patient Evaluated/Treated - No transport	41	3.60%
Canceled (After Arrival At Scene)	40	3.51%
Standby-No Services or Support Provided	7	0.61%
	3	0.26%
Patient Treated, Transferred Care to Another EMS Unit	3	0.26%
IFT - Patient Transported	1	0.09%
	<b>Total: 1,140</b>	<b>Total: 100.00%</b>

## Runs by Zone - District

Scene Incident Zone	Number of Runs	Percent of Total Runs
61	796	69.82%
62	333	29.21%
Central	6	0.53%
	3	0.26%
Fallon/Churchill	1	0.09%
Mason	1	0.09%
	<b>Total: 1,140</b>	<b>Total: 100.00%</b>

## Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
FERNLEY	1,091	95.70%
City of Fernley	16	1.40%
	12	1.05%
SILVER SPRINGS	8	0.70%
FALLON	6	0.53%
WADSWORTH	5	0.44%
SPARKS	1	0.09%
City of Sparks	1	0.09%
	<b>Total: 1,140</b>	<b>Total: 100.00%</b>

## Runs by County

Scene Incident County Name (eScene.21)	Number of Runs	Percent of Total Runs
Lyon	1,115	97.81%
	12	1.05%
Washoe	7	0.61%
Churchill	6	0.53%
	<b>Total: 1,140</b>	<b>Total: 100.00%</b>

# Runs by Time and Day of Call

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
Sunday	00:00:00 - 02:59:59	11	0.96%
	03:00:00 - 05:59:59	6	0.53%
	06:00:00 - 08:59:59	14	1.23%
	09:00:00 - 11:59:59	24	2.11%
	12:00:00 - 14:59:59	22	1.93%
	15:00:00 - 17:59:59	29	2.54%
	18:00:00 - 20:59:59	27	2.37%
	21:00:00 - 23:59:59	21	1.84%
Monday	00:00:00 - 02:59:59	11	0.96%
	03:00:00 - 05:59:59	7	0.61%
	06:00:00 - 08:59:59	10	0.88%
	09:00:00 - 11:59:59	27	2.37%
	12:00:00 - 14:59:59	37	3.25%
	15:00:00 - 17:59:59	26	2.28%
	18:00:00 - 20:59:59	22	1.93%
	21:00:00 - 23:59:59	12	1.05%
Tuesday	00:00:00 - 02:59:59	9	0.79%
	03:00:00 - 05:59:59	7	0.61%
	06:00:00 - 08:59:59	27	2.37%
	09:00:00 - 11:59:59	32	2.81%
	12:00:00 - 14:59:59	29	2.54%
	15:00:00 - 17:59:59	24	2.11%
	18:00:00 - 20:59:59	17	1.49%
	21:00:00 - 23:59:59	15	1.32%
Wednesday	00:00:00 - 02:59:59	8	0.70%
	03:00:00 - 05:59:59	11	0.96%
	06:00:00 - 08:59:59	20	1.75%
	09:00:00 - 11:59:59	26	2.28%
	12:00:00 - 14:59:59	26	2.28%
	15:00:00 - 17:59:59	33	2.89%
	18:00:00 - 20:59:59	26	2.28%
	21:00:00 - 23:59:59	15	1.32%
Thursday	00:00:00 - 02:59:59	13	1.14%
	03:00:00 - 05:59:59	17	1.49%
	06:00:00 - 08:59:59	18	1.58%
	09:00:00 - 11:59:59	37	3.25%
	12:00:00 - 14:59:59	30	2.63%
	15:00:00 - 17:59:59	30	2.63%
	18:00:00 - 20:59:59	19	1.67%
	21:00:00 - 23:59:59	14	1.23%
Friday	00:00:00 - 02:59:59	8	0.70%
	03:00:00 - 05:59:59	6	0.53%
	06:00:00 - 08:59:59	13	1.14%
	09:00:00 - 11:59:59	31	2.72%
	12:00:00 - 14:59:59	25	2.19%
	15:00:00 - 17:59:59	22	1.93%
	18:00:00 - 20:59:59	25	2.19%
	21:00:00 - 23:59:59	11	0.96%
Saturday	00:00:00 - 02:59:59	18	1.58%
	03:00:00 - 05:59:59	11	0.96%
	06:00:00 - 08:59:59	20	1.75%
	09:00:00 - 11:59:59	27	2.37%
	12:00:00 - 14:59:59	30	2.63%
	15:00:00 - 17:59:59	34	2.98%



Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
	18:00:00 - 20:59:59	29	2.54%
	21:00:00 - 23:59:59	21	1.84%
		Total: 1,140	Total: 100.00%

### Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	28	2.46%
01:00:00 - 01:59:59	27	2.37%
02:00:00 - 02:59:59	23	2.02%
03:00:00 - 03:59:59	17	1.49%
04:00:00 - 04:59:59	25	2.19%
05:00:00 - 05:59:59	23	2.02%
06:00:00 - 06:59:59	25	2.19%
07:00:00 - 07:59:59	34	2.98%
08:00:00 - 08:59:59	63	5.53%
09:00:00 - 09:59:59	66	5.79%
10:00:00 - 10:59:59	72	6.32%
11:00:00 - 11:59:59	66	5.79%
12:00:00 - 12:59:59	79	6.93%
13:00:00 - 13:59:59	62	5.44%
14:00:00 - 14:59:59	58	5.09%
15:00:00 - 15:59:59	61	5.35%
16:00:00 - 16:59:59	70	6.14%
17:00:00 - 17:59:59	67	5.88%
18:00:00 - 18:59:59	55	4.82%
19:00:00 - 19:59:59	64	5.61%
20:00:00 - 20:59:59	46	4.04%
21:00:00 - 21:59:59	42	3.68%
22:00:00 - 22:59:59	38	3.33%
23:00:00 - 23:59:59	29	2.54%
Total: 1,140		Total: 100.00%

### Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	154	13.51%
Monday	152	13.33%
Tuesday	160	14.04%
Wednesday	165	14.47%
Thursday	178	15.61%
Friday	141	12.37%
Saturday	190	16.67%
Total: 1,140		Total: 100.00%

### Average Run Time Summary Report (In Minutes)

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Dest	Avg Patient Arrived at Destination to Patient Transfer of Care	Avg Patient Arrived at Destination to Unit Back in Service	Number of Runs
2.39	5.07	18.41	35.64	8.30	55.97	1,140



### Chute Time

Incident Unit Notified By Dispatch To Unit En Route Range In Minutes	Number of Runs	Percent of Total Runs
	108	9.47%
0 to <1	289	25.35%
1 to <2	375	32.89%
2 to <3	197	17.28%
3 to <4	86	7.54%
4 to 5	27	2.37%
> 5	58	5.09%
Total: 1,140		Total: 100.00%

### En-route Time

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
	141	12.37%
0 to <5	561	49.21%
5 to <10	388	34.04%
10 to 15	35	3.07%
> 15	15	1.32%
Total: 1,140		Total: 100.00%

### Scene Time

Top 10 Records Of 12 Displayed

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	536	47.02%
0 to <5	8	0.70%
5 to <10	76	6.67%
10 to <15	154	13.51%
15 to <20	148	12.98%
20 to <25	103	9.04%
25 to <30	62	5.44%
30 to <35	30	2.63%
35 to <40	7	0.61%
40 to <45	7	0.61%
Total: 1,131		Total: 99.21%

### Transport Time

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	543	47.63%
0 to <5	2	0.18%
10 to 15	1	0.09%
> 15	594	52.11%
Total: 1,140		Total: 100.00%

# Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	118	10.35%
Traffic/Transportation Incident	83	7.28%
Abdominal Pain/Problems	81	7.11%
Breathing Problem	79	6.93%
Chest Pain (Non-Traumatic)	73	6.40%
No Other Appropriate Choice	42	3.68%
Altered Mental Status	41	3.60%
Convulsions/Seizure	38	3.33%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	38	3.33%
Pain	35	3.07%
Lift Assist	34	2.98%
Nausea/Vomiting	32	2.81%
Sick Person (weakness, etc.)	29	2.54%
Assault	26	2.28%
Traumatic Injury	23	2.02%
Unknown Problem/Person Down	22	1.93%
Weakness/Lethargic	20	1.75%
Back Pain (Non-Traumatic)	19	1.67%
Alcohol intoxication	18	1.58%
Stroke/CVA	18	1.58%
Dizziness	17	1.49%
Hypotension / hypertension	15	1.32%
Cardiac Arrest/Death	14	1.23%
Well Person Check	14	1.23%
Hemorrhage/Laceration	13	1.14%
Medical Alarm	13	1.14%
Syncope/near-fainting	13	1.14%
Assist Police with a Citizen	12	1.05%
Heart Problems/AICD	11	0.96%
Overdose/Poisoning/Ingestion	11	0.96%
Unconscious/Fainting/Near-Fainting	11	0.96%
Anxiety Attack	10	0.88%
Diabetic Problem	10	0.88%
Allergic Reaction/Stings	9	0.79%
Fever	9	0.79%
None	8	0.70%
Cardiac dysrhythmia	7	0.61%
Headache	7	0.61%
Epistaxis (Nosebleed)	6	0.53%
Pandemic/Epidemic/Outbreak	6	0.53%
Choking	5	0.44%
Auto vs. Pedestrian	4	0.35%
Automated Crash Notification	4	0.35%
Cardiac Arrest - Possible DOA	4	0.35%
Head Injury	4	0.35%
Stabbing	4	0.35%
Fire	3	0.26%
Standby	3	0.26%
Welfare Check	3	0.26%
	2	0.18%
Chronic Illness/Medical Condition	2	0.18%
Dehydration	2	0.18%
Pediatric Fever	2	0.18%
Transfer/Interfacility	2	0.18%



Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Alcohol Detox/Withdrawal	1	0.09%
Animal Bite	1	0.09%
Burns/Explosion	1	0.09%
Carbon Monoxide/Hazmat/Inhalation/CBRN	1	0.09%
Electrocution/Lightning	1	0.09%
Eye Problem/Injury	1	0.09%
Gunshot	1	0.09%
Heat/Cold Exposure	1	0.09%
Pregnancy/Childbirth/Miscarriage	1	0.09%
Septic Shock	1	0.09%
Stab/Gunshot Wound/Penetrating Trauma	1	0.09%
Total: 1,140		Total: 100.00%

#### Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
	129	11.32%
< 1	7	0.61%
1 - 9	28	2.46%
10 - 19	55	4.82%
20 - 29	80	7.02%
30 - 39	111	9.74%
40 - 49	112	9.82%
50 - 59	135	11.84%
60 - 69	165	14.47%
70 - 79	180	15.79%
80 - 89	114	10.00%
90 - 99	24	2.11%
Total: 1,140		Total: 100.00%

# Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
		485	42.54%
Banner Churchill Community Hospital	90012	52	4.56%
Carson Tahoe Regional Medical Center	90011-1	3	0.26%
Northern Nevada Medical Center	90117	156	13.68%
Not Applicable		54	4.74%
Reno VA Medical Center	90099-7	17	1.49%
Renown Regional Medical Center	90134	306	26.84%
St. Mary's Regional Medical Center	90024	67	5.88%
		<b>Total: 1,140</b>	<b>Total: 100.00%</b>

## Report Filters

Incident Date: is between '01/01/2021' and 'Today'

Agency Name (Dagency.03): is in 'North Lyon County Fire Protection District'



**NFPA - Major Fires - Top 3 Property Loss Fires**

Top 10 Records Of 14 Displayed

Incident Date Time	Incident Number	Arson Property Ownership	Property Use	Address	Civilian Deaths	Property Loss
05/01/2021 14:26:40	211116		Residential, other	2134 Fort Bridger FERNLEY, NV 89408	0	\$100,000
05/13/2021 17:32:03	211259		Highway or divided highway	IR80W EXIT 38 SPARKS, NV 89510	0	\$100,000
03/28/2021 23:47:51	210813		Property Use, other	855 MESA FERNLEY, NV 89408	1	\$21,000
			Residential, other	855 MESA FERNLEY, NV 89408	1	\$21,000
05/14/2021 07:21:39	211262		Highway or divided highway	IR80W 48 MM FERNLEY, NV 89408	0	\$20,000
03/26/2021 12:06:19	210788		1 or 2 family dwelling	911 JESSICA FERNLEY, NV 89408	0	\$15,000
02/28/2021 02:35:38	210517		Residential, other	511 Shadow City of Fernley, NV 89408	0	\$12,000
04/03/2021 09:38:52	210853		Ind., utility, defense, agriculture, mining, other	1605 HWY 95A FERNLEY, NV 89408	0	\$10,000
05/03/2021 09:45:02	211136		Residential, other	1122 DIXIE FERNLEY, NV 89408	0	\$10,000
03/09/2021 09:20:28	210621		1 or 2 family dwelling	125 CEDAR FERNLEY, NV 89408	0	\$5,000

**NFPA - Breakdown of Structure Fires and Other Fires and Incidents**

Top 10 Records Of 15 Displayed

Basic Incident NFPA Type	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents From Fire (in Dollars)
*NA	5	0	0	
01. Private Dwellings (1 or 2 family), including mobile homes (FPU 419)	2	0	0	\$25,500
04. All Other Residential (dormitories, boarding houses, tents, etc.) (FPU 400, 439, 459-499)	2	1	0	\$35,200
06. Public Assembly (church, restaurant, clubs, etc.) (FPU 100-199)	1	0	0	\$0
12. Other Structures (outbuildings, bridges, etc.) (FPU 900-999)	2	0	0	\$4,500
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	6	0	0	\$33,000
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140,141,161-162,164,170-173)	4	0	0	\$10,000
16. Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved. (IT 142-143)	1	0	0	
17. Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved. (IT 150-155)	3	0	0	\$0
18. All Other Fires. (IT 100, 160, 163)	5	0	1	\$5,000

**NFPA - 5. Total Residential Fires (Sum 1- 4 above)**

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
5. TOTAL RESIDENTIAL FIRES (Sum of lines 1 through 4)	4	1	0	\$60,700

**NFPA - 13. Totals For Structure Fires (Sum 5 - 12 above)**

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
13. TOTALS FOR STRUCTURE FIRES (Sum of lines 5 through 12)	7	1	0	\$65,200

**NFPA - 19. Total For Fires (Sum 13 -18 above)**

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
19. TOTALS FOR FIRES (Sum of lines 13 through 18)	26	1	1	\$113,200

**NFPA - 25. Total For All Incidents (Sum 19 - 24 above)**

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
25. TOTAL FOR ALL INCIDENTS (Sum of lines 19 through 24)	1,286	1	2	\$438,200

#### NFPA - Breakdown of False Alarm Responses

Basic Incident NFPA False Alarm Type	Number of Incidents
02. System Malfunction (IT 730–739)	11
03. Unintentional (tripping on interior device accidentally, etc.) (IT 740–749)	14
04. Other False Alarms (bomb scares, etc.) (IT 721, 700)	53

#### NFPA - Fire Service Exposure and Injuries - Totals

Total Firefighters Exposed To Infectious Diseases	Total Firefighters Exposed to Hazardous Conditions	Total Firefighters with non-fatal Injuries
0	0	0

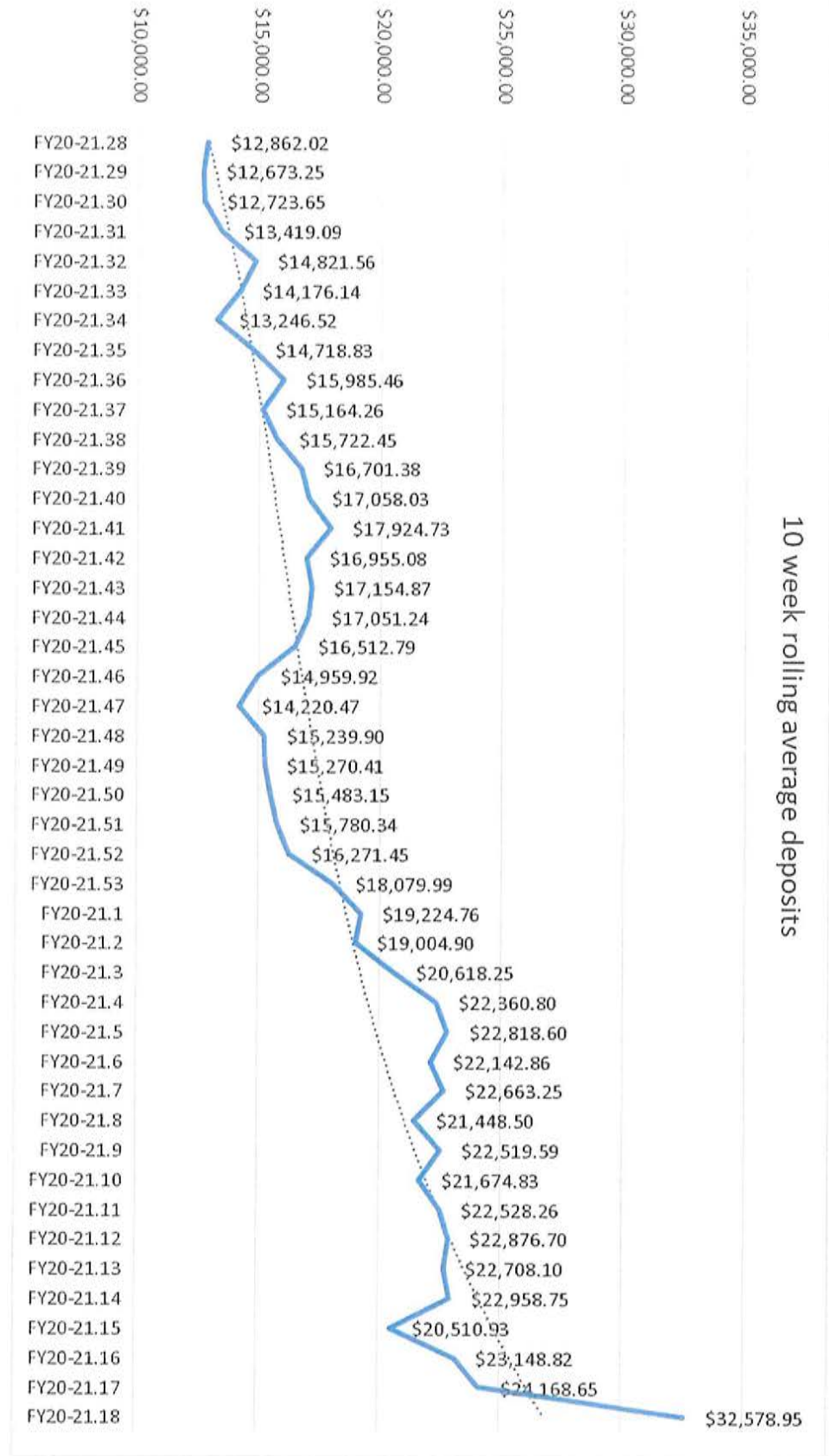
**Report Filters**

Basic Incident Date Time: is between '01/01/2021' and 'Today'

Agency Name: is in 'North Lyon County Fire Protection District'



# 10 week rolling average deposits



**Management Analysis**  
**Prepared for you by**  
**National Business Factors, Inc.**

Prepared for:  
**NORTH LYON COUNTY FPD**  
**Client # NLFPD6250C**

**Period Ending: 04/30/21**

Date	Assignments		Cancelled		Average	
	#	Amount	#	\$ Amount	Age	\$ Bal
May-20	-	-	-	-	-	-
Jun-20	-	-	-	-	-	-
Jul-20	-	-	-	-	-	-
Aug-20	-	-	-	-	-	-
Sep-20	-	-	-	-	-	-
Oct-20	-	-	-	-	-	-
Nov-20	-	-	-	-	-	-
Dec-20	-	-	-	-	-	-
Jan-21	-	-	-	-	-	-
Feb-21	-	-	-	-	-	-
Mar-21	5	9,324	2	4,985	241	1,865
Apr-21	78	131,288	-	-	264	1,683
<b>Totals</b>	<b>83</b>	<b>\$ 140,612</b>	<b>2</b>	<b>\$ 4,985</b>	<b>253</b>	<b>1,774</b>
Net Assignments this year	81	\$ 135,627				

One year ago this month - \$ -

Contingent Fee Collections	
Date	
May-20	-
Jun-20	-
Jul-20	-
Aug-20	-
Sep-20	-
Oct-20	-
Nov-20	-
Dec-20	-
Jan-21	-
Feb-21	-
Mar-21	-
Apr-21	-
<b>Totals</b>	<b>\$ -</b>

One year ago this month \$ -

**Total Open Inventory** **\$ 140,612**

**This Year's recovery %** **0%**

**Inception Date (01-16-12) Recovery %** **0%**



**NILCFPD**  
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage  
From 7/1/2020 Through 6/30/2021

REVENUES	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Taxes				
Ad Valorem Taxes	1,637,681.00	1,583,262.44	(54,418.56)	(3.32)%
Consolidated Taxes	202,007.00	165,611.26	(36,395.74)	(18.02)%
Total Taxes	1,839,688.00	1,748,873.70	(90,814.30)	(4.94)%
Other Revenue				
Mutual Aid	150,000.00	540,773.37	390,773.37	260.52%
Contracts	340,000.00	405,164.09	65,164.09	19.17%
Interlocal	50,000.00	0.00	(50,000.00)	(100.00)%
Inspections	22,000.00	21,163.63	(836.37)	(3.80)%
Hazmat Permits	40,000.00	4,700.00	(35,300.00)	(88.25)%
Fire and Safety Reviews	42,000.00	77,802.00	35,802.00	85.24%
Operational Permits	9,000.00	3,900.00	(5,100.00)	(56.67)%
Cost Recovery	0.00	6,615.82	6,615.82	0.00%
Miscellaneous Revenue	0.00	174,678.94	174,678.94	0.00%
Total Other Revenue	653,000.00	1,234,797.85	581,797.85	89.10%
Total REVENUES	2,492,688.00	2,983,671.55	490,983.55	19.70%

EXPENDITURES				
Personnel Expenses				
Salaries and Wages	1,006,265.00	696,048.69	310,216.31	30.83%
Temporary Salaries	156,166.00	94,391.86	61,774.14	39.56%
Overtime	130,000.00	268,932.45	(138,932.45)	(106.87)%
Holiday	43,627.00	47,055.94	(3,428.94)	(7.86)%
Uniforms	8,950.00	19,168.66	(10,218.66)	(114.17)%
Employee Physicals	21,300.00	3,666.77	17,633.23	82.79%
PERS Retirement	385,387.00	306,085.47	79,301.53	20.58%
Employer Taxes and Fees	20,800.00	30,443.49	(9,643.49)	(46.36)%
Workers Comp	80,925.00	105,289.87	(24,364.87)	(30.11)%
Health Insurance	151,133.00	127,587.38	23,545.62	15.58%
Total Personnel Expenses	2,004,553.00	1,698,670.58	305,882.42	15.26%
Office Operating Expenses				
Office Supplies and Postage	6,000.00	7,367.75	(1,367.75)	(22.80)%
Books and Publications	500.00	2,536.03	(2,036.03)	(407.21)%
Fire Prevention Public Education	3,000.00	4,799.87	(1,799.87)	(60.00)%

**NILCFPD**  
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage  
From 7/1/2020 Through 6/30/2021

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Insurance	30,000.00	22,303.23	7,696.77	25.66%
Professional Fees	46,000.00	39,017.53	6,982.47	15.18%
Dues	2,000.00	1,518.50	481.50	24.07%
Travel	1,500.00	550.64	949.36	63.29%
Wildland Travel	16,000.00	14,204.14	1,795.86	11.22%
Other	0.00	8,639.53	(8,639.53)	0.00%
Total Office Operating Expenses	105,000.00	100,937.22	4,062.78	3.87%
Personnel Operating Expenses				
Training	10,000.00	2,663.99	7,336.01	73.36%
Recruitment and Retention	9,000.00	2,211.91	6,788.09	75.42%
Safety Equipment	21,679.00	2,640.41	19,038.59	87.82%
Turnouts	23,925.00	212,262.22	(188,337.22)	(787.20)%
Total Personnel Operating Expenses	64,604.00	219,778.53	(155,174.53)	(240.19)%
Vehicle Operating Expenses				
Heavy Apparatus	30,000.00	29,581.56	418.44	1.39%
Light Fleet	8,000.00	11,356.73	(3,356.73)	(41.96)%
Misc and Other	1,000.00	6,747.50	(5,747.50)	(574.75)%
Vehicle Fuel	30,000.00	22,626.04	7,373.96	24.58%
Total Vehicle Operating Expenses	69,000.00	70,311.83	(1,311.83)	(1.90)%
Equipment Supplies Operating Expenses				
Medical Supplies	5,000.00	0.00	5,000.00	100.00%
Equipment Non Capital	8,000.00	444.09	7,555.91	94.45%
Communications	19,500.00	24,617.63	(5,117.63)	(26.24)%
Operating Supplies	5,000.00	15,682.28	(10,682.28)	(213.65)%
Small Equipment R & M	18,000.00	29,437.21	(11,437.21)	(63.54)%
Total Equipment Supplies Operating Expenses	55,500.00	70,181.21	(14,681.21)	(26.45)%
Station Operating Expenses				
Station Repair & Maintenance 61	37,000.00	31,046.69	5,953.31	16.09%
Station Repair & Maintenance 62	6,000.00	0.00	6,000.00	100.00%
Utilities 61	13,000.00	16,228.06	(3,228.06)	(24.83)%
Utilities 62	10,000.00	0.00	10,000.00	100.00%
Total Station Operating Expenses	66,000.00	47,274.75	18,725.25	28.37%
Other Non Operating Expenses				

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**NLCFPD**  
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage  
From 7/1/2020 Through 6/30/2021

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Contingency	66,000.00	0.00	66,000.00	100.00%
Capital Outlay	47,000.00	221,037.99	(174,037.99)	(370.29)%
Debt Payments	52,000.00	35,000.00	17,000.00	32.69%
Lease Payments	144,000.00	143,758.22	241.78	0.17%
Interfund Transfers Out	100,000.00	100,000.00	0.00	0.00%
Total Other Non Operating Expenses	409,000.00	499,796.21	(90,796.21)	(22.20)%
Total EXPENDITURES	2,773,657.00	2,706,950.33	66,706.67	2.41%
REVENUES IN EXCESS OF EXPENDITURES	(280,969.00)	276,721.22	557,690.22	(198.49)%



**NLCFPD**  
Statement of Revenues and Expenditures - Rev Exp Vs Budget - Ambulance 2021 Percentage  
From 7/1/2020 Through 6/30/2021

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
<b>REVENUES</b>				
Other Revenue				
Grants	0.00	5,700.00	5,700.00	0.00%
Ambulance Fees	1,250,000.00	804,452.74	(445,547.26)	(35.64)%
GEMT Ambulance	170,000.00	0.00	(170,000.00)	(100.00)%
Ambulance Subscription	6,500.00	5,945.00	(555.00)	(8.54)%
Miscellaneous Revenue	0.00	580,115.00	580,115.00	0.00%
Total Other Revenue	1,426,500.00	1,396,212.74	(30,287.26)	(2.12)%
Total REVENUES	1,426,500.00	1,396,212.74	(30,287.26)	(2.12)%
<b>EXPENDITURES</b>				
Personnel Expenses				
Salaries and Wages	602,610.00	527,392.04	75,217.96	12.48%
Temporary Salaries	84,458.00	10,635.79	73,822.21	87.41%
Overtime	70,000.00	180,959.91	(110,959.91)	(158.51)%
Holiday	29,834.00	29,532.84	301.16	1.01%
Uniforms	5,000.00	2,297.07	2,702.93	54.06%
Employee Physicals	0.00	1,058.00	(1,058.00)	0.00%
PERS Retirement	256,406.00	217,933.18	38,472.82	15.00%
Employer Taxes and Fees	16,000.00	13,709.65	2,290.35	14.31%
Workers Comp	62,250.00	79,782.63	(17,532.63)	(28.16)%
Health Insurance	97,032.00	90,799.38	6,232.62	6.42%
Total Personnel Expenses	1,223,590.00	1,154,100.49	69,489.51	5.68%
Office Operating Expenses				
Office Supplies and Postage	4,000.00	2,959.73	1,040.27	26.01%
Books and Publications	1,500.00	0.00	1,500.00	100.00%
Fire Prevention Public Education	2,000.00	576.44	1,423.56	71.18%
Insurance	25,000.00	19,802.00	5,198.00	20.79%
Professional Fees	10,000.00	5,613.08	4,386.92	43.87%
Dues	2,000.00	330.00	1,670.00	83.50%
Travel	1,500.00	1,041.01	458.99	30.60%
Other	0.00	5,068.76	(5,068.76)	0.00%
Total Office Operating Expenses	46,000.00	35,391.02	10,608.98	23.06%
Personnel Operating Expenses				
Training	9,000.00	5,735.89	3,264.11	36.27%

**NLCFPD**  
Statement of Revenues and Expenditures - Rev Exp Vs Budget - Ambulance 2021 Percentage  
From 7/1/2020 Through 6/30/2021

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Recruitment and Retention	1,500.00	0.00	1,500.00	100.00%
Turnouts	7,500.00	0.00	7,500.00	100.00%
Total Personnel Operating Expenses	18,000.00	5,735.89	12,264.11	68.13%
Vehicle Operating Expenses				
Heavy Apparatus	0.00	779.54	(779.54)	0.00%
Ambulance Fleet	15,000.00	21,445.51	(6,445.51)	(42.97)%
Misc and Other	1,000.00	0.00	1,000.00	100.00%
Vehicle Fuel	10,000.00	17,001.55	(7,001.55)	(70.02)%
Total Vehicle Operating Expenses	26,000.00	39,226.60	(13,226.60)	(50.87)%
Equipment Supplies Operating Expenses				
Medical Supplies	54,000.00	51,692.73	2,307.27	4.27%
Equipment Non Capital	4,000.00	0.00	4,000.00	100.00%
Communications	5,000.00	3,783.28	1,216.72	24.33%
Operating Supplies	3,000.00	3,384.14	(384.14)	(12.80)%
Small Equipment R & M	12,000.00	0.00	12,000.00	100.00%
Total Equipment Supplies Operating Expenses	78,000.00	58,860.15	19,139.85	24.54%
Station Operating Expenses				
Station Repair & Maintenance 61	30,000.00	226.19	29,773.81	99.25%
Station Repair & Maintenance 62	2,000.00	8,477.96	(6,477.96)	(323.90)%
Utilities 61	7,000.00	2,121.95	4,878.05	69.69%
Utilities 62	5,000.00	9,286.35	(4,286.35)	(85.73)%
Total Station Operating Expenses	44,000.00	20,112.45	23,887.55	54.29%
Other Non Operating Expenses				
Capital Outlay	270,000.00	29,470.00	240,530.00	89.09%
Depreciation	113,400.00	0.00	113,400.00	100.00%
Lease Payments	0.00	204,779.00	(204,779.00)	0.00%
Total Other Non Operating Expenses	383,400.00	234,249.00	149,151.00	38.90%
Total EXPENDITURES	1,818,990.00	1,547,675.60	271,314.40	14.92%
REVENUES IN EXCESS OF EXPENDITURES	(392,490.00)	(151,462.86)	241,027.14	(61.41)%

GL #	Description	TOTAL	Fire Total	Fire SUB	Admin SUB	Prevention SUB	Wildland SUB	Difference	Notes
40000	Salaries and Wages	2,833,437.00	1,116,875.00	820,848.00	182,337.00	110,031.00	203,041.00	1,527,132.00	(306,295.00) [JITFire + LIFFire + JPTFire]
40010	Salaries and Wages	140,140.00	70,080.00	70,080.00	-	-	-	70,060.00	10,440.00 [JPTFire] 205
40020	Overtime	240,000.00	210,000.00	30,000.00	5,000.00	5,000.00	-	30,000.00	(40,000.00)
40030	Incentives	-	-	-	-	-	-	-	-
40040	Longevity	38,503.00	28,078.00	15,058.00	416.00	7,156.00	5,450.00	10,425.00	(12,760.00)
40510	Holiday	101,988.00	55,284.00	27,070.00	7,006.00	5,035.00	14,477.00	46,684.00	73,481.00 (28,525.00)
50000	Uniforms	18,650.00	10,700.00	5,000.00	3,000.00	5,000.00	1,800.00	4,550.00	(11,700.00)
51010	Employee Physicals	18,600.00	18,600.00	-	-	-	-	-	-
51020	PPE	489,842.00	487,945.00	270,131.00	63,751.00	48,995.00	85,716.00	387,897.00	641,793.00 (213,840.00)
51030	PPE Safety and Welfare	24,900.00	10,000.00	2,000.00	2,000.00	1,500.00	4,000.00	14,600.00	36,800.00 (4,200.00)
51040	Medical Insurance	18,600.00	18,600.00	18,600.00	18,600.00	18,600.00	18,600.00	18,600.00	(18,600.00)
51100	Health Insurance	335,548.00	185,148.00	85,000.00	39,500.00	22,000.00	51,148.00	88,550.00	145,175.00 (29,101.00)
51200	Contract obligations	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	(8,433.00)
51300	Contract obligations	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	(7,500.00)
TOTAL PERSONNEL EXPENSES (Final)		3,896,942.00	2,290,090.00	1,202,171.00	317,818.00	208,104.00	680,997.00	1,706,822.00	3,172,143.00 (824,799.00)
52010	Office supplies and postage	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	-
52020	Computers & IT	11,000.00	7,000.00	-	4,000.00	500.00	500.00	4,000.00	-
50480	Books and publications	2,000.00	2,000.00	-	-	-	-	-	-
50600	Fire Prevention / Public Education	5,000.00	5,000.00	-	-	5,000.00	-	-	-
52020	Insurance	55,000.00	35,000.00	18,326.00	8,352.00	1,668.00	6,664.00	19,992.00	55,000.00
53020	Professional fees	56,000.00	56,000.00	-	56,000.00	-	-	-	-
55100	Dues	4,000.00	4,000.00	-	-	-	-	-	-
55200	Travel	3,000.00	3,000.00	-	-	-	-	-	-
55310	Per Diem / Mileage / Lodging (Wildland)	14,000.00	14,000.00	-	-	-	-	-	-
55320	Office Operating Expenses	162,000.00	138,000.00	18,126.00	93,352.00	8,164.00	18,164.00	23,892.00	156,000.00 (6,000.00)
56000	Training	18,000.00	11,000.00	8,000.00	1,000.00	1,000.00	1,000.00	4,000.00	19,000.00
56010	Recruitment and retention	11,500.00	11,500.00	-	-	-	-	-	-
50630	PPE Turnouts	31,000.00	27,000.00	12,000.00	-	-	-	-	-
50630	PPE SCBA - Other	5,000.00	5,000.00	5,000.00	-	-	-	-	-
SUB-T PERSONNEL OPERATING EXPENSES		64,500.00	54,500.00	25,000.00	12,000.00	1,000.00	16,000.00	10,000.00	84,433.00 (10,973.00)
56470	Heavy Apparatus	20,000.00	20,000.00	-	-	-	-	-	-
56480	Light Fleet	8,000.00	8,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	-
56490	Light Fleet - Fleet	12,000.00	12,000.00	-	-	-	-	-	-
56500	Light Fleet - Fleet	4,000.00	4,000.00	-	-	-	-	-	-
53070	Misc. and Other	2,000.00	2,000.00	-	-	-	-	-	-
51000	Vehicle Fuel	85,000.00	38,000.00	25,000.00	2,000.00	7,000.00	5,000.00	17,000.00	40,000.00 (15,000.00)
81100	Lease Payments	147,000.00	147,000.00	147,000.00	-	-	-	-	-
81200	Depreciation	35,000.00	-	-	-	-	-	-	-
SUB-T EQUIP. / SUPP. OPERATING EXPENSES		281,000.00	219,000.00	154,000.00	5,000.00	9,000.00	11,000.00	64,000.00	312,000.00 (29,000.00)
50510	Medical Supplies	97,000.00	2,000.00	2,000.00	-	-	-	-	-
50520	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50530	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50540	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50550	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50560	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50570	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50580	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50590	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50600	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50610	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50620	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
SUB-T STATION OPERATING EXPENSES		85,000.00	64,000.00	64,000.00	-	-	-	-	-
50630	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50640	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50650	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50660	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50670	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50680	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50690	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50700	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
SUB-T CONTINGENCY / EMERGENCY EXPENSES		80,000.00	80,000.00	80,000.00	-	-	-	-	-
50710	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50720	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50730	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50740	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50750	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50760	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50770	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50780	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50790	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
50800	Medical Supplies	18,000.00	18,000.00	-	-	-	-	-	-
TOTAL BUDGETARY EXPENSES		4,766,942.00	2,867,098.00	1,543,997.00	481,670.00	228,270.00	615,151.00	1,839,844.00	3,840,068.00 (826,874.00)

REVENUE v. EXPENSES (Final)									
GL Account	Total Revenue	Fire Total	Fire SUB	Admin SUB	Prevention SUB	Wildland SUB	Ambulance SUB	Ambulance Total	
Ad Valorem Taxes	\$ 1,776,000.00	\$ 1,776,000.00	\$ 1,776,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Consolidated Taxes	\$ 203,000.00	\$ 203,000.00	\$ 203,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Police and / Wildland	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ -	\$ -	\$ -	\$ 450,000.00	\$ -	
36410	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ -	\$ -	\$ -	\$ 450,000.00	\$ -	
36420	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 8,000.00	\$ -	\$ -	\$ 4,500.00	\$ -	
36430	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -	\$ -	\$ 12,500.00	\$ -	
36440	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -	
36450	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ 18,000.00	\$ -	
36460	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	
36470	\$ 357,400	\$ 357,400	\$ 357,400	\$ -	\$ -	\$ -	\$ 357,400	\$ -	
36480	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	
36490	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	
36490	\$ 9,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	
36510	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	
36520	\$ 1,250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000.00	
36530	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000.00	
36540	\$ 250,000.00	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	
One Time Fund Balance Trx from FY20	\$ 4,683,500.00	\$ 3,091,500.00	\$ 2,145,000.00	\$ 45,000.00	\$ 125,000.00	\$ 776,500.00	\$ -	\$ 1,572,000.00	
Combined Income	\$ 224,402.00	\$ 601,003.00	\$ 436,670.00	\$ 163,338.00	\$ (103,270.00)	\$ -	\$ -	\$ (327,844.00)	
Variance	\$ (103,442.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



# NORTH LYON FIRE PROTECTION DISTRICT

195 East Main Street  
Fernley, Nevada 89408  
775/575-3310

Nevada Department of Taxation  
1550 College Parkway, Suite 115  
Carson City, NV 89706-7937

**NORTH LYON FIRE PROTECTION DISTRICT** herewith submits the **FINAL** budget for the  
fiscal year ending **June 30, 2022**

This budget contains 1 funds, including Debt Service, requiring property tax revenues totaling \$ 1,776,540

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits,  
the tax rate will be increased by an amount not to exceed 1 If the final computation requires, the tax rate will be  
lowered.

This budget contains 2 governmental fund types with estimated expenditures of \$ 2,855,858 and  
1 proprietary funds with estimated expenses of \$ 1,973,900

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local  
Government Budget and Finance Act).

## CERTIFICATION

I Jason Nicholl  
(Print Name)  
Fire Chief  
(Title)  
certify that all applicable funds and financial  
operations of this Local Government are  
listed herein

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## APPROVED BY THE GOVERNING BOARD

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## SCHEDULED PUBLIC HEARING:

Date and Time: May 18, 2021 at 6 PM

Publication Date: \_\_\_\_\_

Place: North Lyon Fire Protection District-Hdqtrs Station-Mtng Room-195 East Main Str. Fernley, NV 89408

# **NORTH LYON FIRE PROTECTION DISTRICT 2022 FINAL BUDGET**

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Schedule T - Transfer Reconciliation	15
Schedule 31 - Existing Contracts	18
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 <b>PROOF OF PUBLICATION</b>	20

# FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR ENDING 06/30/20	ESTIMATED CURRENT YEAR ENDING 06/30/21	BUDGET YEAR ENDING 06/30/22
General Government			
Judicial			
Public Safety	21.0	23.0	30.0
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation			
Community Support			
TOTAL GENERAL GOVERNMENT	21.0	23.0	30.0
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	21.0	23.0	30.0

POPULATION (AS OF JULY 1)	20,396	20,784	20,901
SOURCE OF POPULATION ESTIMATE*	FY2021-2022 Final Revenue Projections-Population Data Base		
Assessed Valuation (Secured and Unsecured Only)	823,503,342	902,013,856	941,041,403
Net Proceeds of Mines	131,073	43,582	-
TOTAL ASSESSED VALUE	823,634,415	902,057,438	941,041,403
TAX RATE			
General Fund	0.3023	0.3041	0.3055
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE	0.3023	0.3041	0.3055

\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

## NORTH LYON FIRE PROTECTION DISTRICT

(Local Government)

### SCHEDULE S-2 - STATISTICAL DATA



**PROPERTY TAX RATE AND REVENUE RECONCILIATION**

Fiscal Year 2021-2022

	(1) ALLOWED TAX RATE	(2) ASSESSED VALUATION	(3) ALLOWED AD VALOREM REVENUE [(1) X (2)/100]	(4) TAX RATE LEVIED	(5) TOTAL AD VALOREM REVENUE WITH NO CAP [(2, line A)X(4)/100]	(6) AD VALOREM TAX ABATEMENT [(5) - (7)]	(7) AD VALOREM REVENUE WITH CAP
<b>OPERATING RATE:</b>							
A. PROPERTY TAX Subject to Revenue Limitations	0.2394	941,041,403	2,252,853	0.2394	2,252,853	860,632	1,392,221
<b>B. PROPERTY TAX Outside</b>							
Revenue Limitations: Net Proceeds of Mines	-		-	-	XXXXXXXXXXXXXXXXXX	-	-
<b>VOTER APPROVED:</b>							
C. Voter Approved Overrides	0.0500	941,041,403	470,521	0.0500	470,521	179,748	290,773
<b>LEGISLATIVE OVERRIDES</b>							
D. Accident Indigent (NRS 428.185)							
E. Indigent (NRS 428.285)							
F. Capital Acquisition (NRS 354.59815)							
G. Youth Services Levy (NRS 62B.150, 62B.160)							
H. Legislative Overrides							
I. SCRT Loss (NRS 354.59813)	0.0161	941,041,403	151,374	0.0161	151,374	57,828	93,546
J. Other:							
K. Other:							
<b>L. SUBTOTAL LEGISLATIVE OVERRIDES</b>	0.0161	941,041,403	151,374	0.0161	151,374	57,828	93,546
<b>M. SUBTOTAL A, C, L</b>	0.3055	941,041,403	2,874,748	0.3055	2,874,748	1,098,208	1,776,540
N. Debt							
<b>O. TOTAL M AND N</b>	0.3055	941,041,403	2,874,748	0.3055	2,874,748	1,098,208	1,776,540

**NORTH LYON FIRE PROTECTION DISTRICT**

SCHEDULE S-3 - PROPERTY TAX RATE  
AND REVENUE RECONCILIATION

The Allowed Revenue required for column 3 can be obtained from the March 15 Final Revenue Projections or manually calculated.  
If an entity chooses to budget for an amount in column 5 which is lower or higher than the amount produced by the formula,  
please attach an explanation.

**Budget Summary for** **NORTH LYON FIRE PROTECTION DISTRICT**  
(Local Government)

[illegible]

**Budget Summary for** **NORTH LYON FIRE PROTECTION DISTRICT**  
(Local Government)

GOVERNMENTAL FUNDS AND EXPENDABLE TRUST FUNDS FUND NAME	*	SALARIES AND WAGES (1)	EMPLOYEE BENEFITS (2)	SERVICES, SUPPLIES AND OTHER CHARGES ** (3)	CAPITAL OUTLAY *** (4)	CONTINGENCIES AND USES OTHER THAN OPERATING TRANSFERS OUT (5)	OPERATING TRANSFERS OUT (6)	ENDING FUND BALANCES (7)	TOTAL (8)
General	-	1,480,000	810,100	341,000	-	50,000	250,000	609,280	3,540,380
Acquisition Fund	C	-	-	185,758	39,000	-	-	79,182	303,940
TOTAL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS		1,480,000	810,100	526,758	39,000	50,000	250,000	688,462	3,844,320





<b>REVENUES</b>	(1)	(2)	(3)	(4)
	ACTUAL PRIOR YEAR ENDING 06/30/20	ESTIMATED CURRENT YEAR ENDING 06/30/21	BUDGET YEAR ENDING 06/30/22	
			TENTATIVE APPROVED	FINAL APPROVED
<b>PROPERTY TAXES</b>				
Ad Valorem	1,482,148	1,637,681	1,776,540	1,776,540
<b>INTERGOVERNMENTAL</b>				
State - CTX	157,992	202,007	203,256	203,256
Federal grants	32,891	151,333	-	-
	190,883	353,340	203,256	203,256
<b>CHARGES FOR SERVICES</b>				
Mutual Aid / Cost recovery	124,246	1,006,553	794,500	794,500
Inspection fees and permits	3,051	35,716	32,000	32,000
Fire and safety reviews	61,071	77,802	100,000	100,000
	188,368	1,120,071	926,500	926,500
<b>MISCELLANEOUS</b>				
Other	21,218	28,015	36,000	36,000
	21,218	28,015	36,000	36,000
<b>SUBTOTAL REVENUE ALL SOURCES</b>	<b>1,882,617</b>	<b>3,139,107</b>	<b>2,942,296</b>	<b>2,942,296</b>
<b>OTHER FINANCING SOURCES</b>				
Transfers In (Schedule T)				
Proceeds of Long-term Debt				
Other				
<b>SUBTOTAL OTHER FINANCING SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>BEGINNING FUND BALANCE</b>	<b>909,541</b>	<b>601,777</b>	<b>471,640</b>	<b>598,084</b>
Prior Period Adjustments				
Residual Equity Transfers				
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>909,541</b>	<b>601,777</b>	<b>471,640</b>	<b>598,084</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>2,792,158</b>	<b>3,740,884</b>	<b>3,413,936</b>	<b>3,540,380</b>

**NORTH LYON FIRE PROTECTION DISTRICT**  
(Local Government)

**SCHEDULE B - GENERAL FUND**







<b>REVENUES</b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 06/30/20	ESTIMATED CURRENT YEAR ENDING 06/30/21	TENTATIVE APPROVED	FINAL APPROVED
MISCELLANEOUS REVENUES				
NV Energy				
OTHER FINANCING SOURCES:				
Operating Transfers In (Schedule T)	128,500	243,000	147,000	150,000
Medium-Term Financing				
BEGINNING FUND BALANCE	20,198	106,698	163,940	153,940
Prior Period Adjustment(s)	-	-	-	-
Residual Equity Transfers	-	-	-	-
TOTAL BEGINNING FUND BALANCE	20,198	106,698	163,940	153,940
TOTAL RESOURCES	148,698	349,698	310,940	303,940
<b>EXPENDITURES</b>				
Public Safety - Fire:				
Capital outlay	-	10,000	-	39,000
Debt Service:				
Principal	22,097	138,517	143,243	143,243
Interest	19,903	47,241	42,515	42,515
Subtotal	42,000	195,758	185,758	224,758
OTHER USES				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	106,698	153,940	125,182	79,182
TOTAL COMMITMENTS & FUND BALANCE	148,698	349,698	310,940	303,940

**NORTH LYON FIRE PROTECTION DISTRICT**  
(Local Government)

**ACQUISITION FUND**  
(Capital Projects Fund)

<b><u>PROPRIETARY FUND</u></b>	(1)	(2)	(3) (4) BUDGET YEAR ENDING 06/30/22	
	ACTUAL PRIOR YEAR ENDING 06/30/20	ESTIMATED CURRENT YEAR ENDING 06/30/21	TENTATIVE APPROVED	FINAL APPROVED
OPERATING REVENUE				
Ambulance Fees, net of bad debts	1,292,236	938,400	1,330,000	1,280,000
OPERATING EXPENSE				
Salaries and wages	710,423	831,400	1,074,100	1,074,100
Employee benefits	452,523	463,900	632,800	632,800
Services and supplies	297,453	191,200	149,000	147,000
Depreciation	93,927	113,400	120,000	120,000
Total Operating Expense	1,554,326	1,599,900	1,975,900	1,973,900
Operating Income or (Loss)	(262,090)	(661,500)	(645,900)	(693,900)
NONOPERATING REVENUES				
Miscellaneous	5,000	-	12,000	12,000
GEMT	69,308	170,000	180,000	180,000
CARES Act & other grants	-	585,815	-	-
Total Nonoperating Revenues	74,308	755,815	192,000	192,000
NONOPERATING EXPENSES	-	-	-	-
Net Income before Operating Transfers	(187,782)	94,315	(453,900)	(501,900)
Transfers (Schedule T)				
In	-	100,000	100,000	100,000
Out	-	-	-	-
Net Operating Transfers	-	100,000	100,000	100,000
CHANGE IN NET POSITION	(187,782)	194,315	(353,900)	(401,900)

**NORTH LYON FIRE PROTECTION DISTRICT**  
(Local Government)

SCHEDULE F-1 REVENUES, EXPENSES AND NET POSITION

**AMBULANCE FUND**



<b>PROPRIETARY FUND</b>	<b>(1)</b> <b>ACTUAL PRIOR</b> <b>YEAR ENDING</b> <b>06/30/20</b>	<b>(2)</b> <b>ESTIMATED</b> <b>CURRENT</b> <b>YEAR ENDING</b> <b>06/30/21</b>	<b>(3) (4)</b> <b>BUDGET YEAR ENDING 06/30/22</b>	
			<b>TENTATIVE</b> <b>APPROVED</b>	<b>FINAL</b> <b>APPROVED</b>
<b>A. CASH FLOWS FROM OPERATING ACTIVITIES:</b>				
Net ambulance fees, GEMT, misc.	2,031,356	1,108,400	1,522,000	1,472,000
Personnel costs	(1,089,483)	(1,295,300)	(1,706,900)	(1,706,900)
Services and supplies	(325,155)	(191,200)	(149,000)	(149,000)
Operating grants	-	585,815	-	-
a. Net cash provided by (or used for) operating activities	<b>616,718</b>	<b>207,715</b>	<b>(333,900)</b>	<b>(383,900)</b>
<b>B. CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>				
Transfers from General Fund	-	100,000	100,000	100,000
b. Net cash provided by (or used for) noncapital financing activities	-	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>C. CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>				
Purchase of equipment	(126,680)	(234,249)	(9,000)	(11,000)
Other grant revenues	74,308	-	-	-
c. Net cash provided by (or used for) capital and related financing activities	<b>(52,372)</b>	<b>(234,249)</b>	<b>(9,000)</b>	<b>(11,000)</b>
<b>D. CASH FLOWS FROM INVESTING ACTIVITIES:</b>				
d. Net cash provided by (or used in) investing activities	-	-	-	-
NET INCREASE (DECREASE) in cash and cash equivalents (a+b+c+d)	<b>564,346</b>	<b>73,466</b>	<b>(242,900)</b>	<b>(294,900)</b>
CASH AND CASH EQUIVALENTS AT JULY 1, 20xx	207,870	772,216	753,022	845,682
CASH AND CASH EQUIVALENTS AT JUNE 30, 20xx	<b>772,216</b>	<b>845,682</b>	<b>510,122</b>	<b>550,782</b>

**NORTH LYON FIRE PROTECTION DISTRICT**  
(Local Government)

**SCHEDULE F-2 STATEMENT OF CASH FLOWS**

**AMBULANCE FUND**

ALL EXISTING OR PROPOSED  
GENERAL OBLIGATION BONDS, REVENUE BONDS,  
MEDIUM-TERM FINANCING, CAPITAL LEASES AND  
SPECIAL ASSESSMENT BONDS

\* - Type

- 1 - General Obligation Bonds
- 2 - G.O. Revenue Supported Bonds
- 3 - G.O. Special Assessment Bonds
- 4 - Revenue Bonds
- 5 - Medium-Term Financing

- 6 - Medium-Term Financing - Lease Purchase
- 7 - Capital Leases
- 8 - Special Assessment Bonds
- 9 - Mortgages
- 10 - Other (Specify Type)
- 11 - Proposed (Specify Type)

(1) NAME OF BOND OR LOAN List and Subtotal By Fund	(2) *	(3) TERM	(4) ORIGINAL AMOUNT OF ISSUE	(5) ISSUE DATE	(6) FINAL PAYMENT DATE	(7) INTEREST RATE	(8) BEGINNING OUTSTANDING BALANCE 7/1/21	(9) REQUIREMENTS FOR FISCAL YEAR ENDING 6/30/22 INTEREST PAYABLE	(10) PRINCIPAL PAYABLE	(11) (9)+(10) TOTAL
ACQUISITION FUND:										
USDA	4	30 yrs	700,000	8/7/2004	6/7/2034	4.38%	416,212	\$ 17,759	\$ 24,241	\$ 42,000
PNC Eqt Finance	5	8 yrs	1,032,700	2/21/20	2/21/27	3.20%	773,630	24,756	119,002	143,758
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
							\$	\$	\$	\$
TOTAL ALL DEBT SERVICE			\$ 1,732,700				\$ 1,189,842	\$ 42,515	\$ 143,243	\$ 185,758

SCHEDULE C-1 - INDEBTEDNESS

NORTH LYON FIRE PROTECTION DISTRICT  
(Local Government)

Budget Fiscal Year 2021-2022





[illegible]

## SCHEDULE T - TRANSFER RECONCILIATION



**SCHEDULE OF EXISTING CONTRACTS**  
**Budget Year 2021 - 2022**

**Local Government:** NORTH LYON FIRE PROTECTION DISTRICT  
**Contact:** Kasey Miller, Office Manager  
**E-mail Address:** [Kmillier@northlyonfire.com](mailto:Kmillier@northlyonfire.com)  
**Daytime Telephone:** 775-575-3310

Total Number of Existing Contracts: None

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2021-22	Proposed Expenditure FY 2022-23	Reason or need for contract:
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures					

Additional Explanations (Reference Line Number and Vendor):



**SCHEDULE OF PRIVATIZATION CONTRACTS**  
**Budget Year 2021 - 2022**

**Local Government:** NORTH LYON FIRE PROTECTION DISTRICT  
**Contact:** Kasey Miller, Office Manager  
**E-mail Address:** [Kmillier@northlyonfire.com](mailto:Kmillier@northlyonfire.com)  
**Daytime Telephone:** 775-575-3310

Total Number of Privatization Contracts: None

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2021-22	Proposed Expenditure FY 2022-23	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8	Total									

Attach additional sheets if necessary.

# NORTH LYON COUNTY FIRE PROTECTION DISTRICT

## ORDINANCE # 2021-01

### AN ORDINANCE CREATING THE NORTH LYON COUNTY FIRE PROTECTION DISTRICT CITATION AUTHORITY

WHEREAS, the Board of North Lyon County Fire Protection District (the District) at a regular meeting held on MAY 18, 2021 determined that the public interest requires a Citation Authority Ordinance.

The North Lyon County Fire Board does hereby ordain:

1. Definitions: The following words, terms, and phrases, when used in this ordinance shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
  - a. The District means the North Lyon County Fire Protection District
  - b. Authority Having Jurisdiction or AHJ means the Fire Chief, Fire Marshal, and their designee as described in the current adopted International Fire Code and International Wildland Urban Interface Code.
  - c. District Board means the elected Board of Directors for the North Lyon County Fire Protection District.
  - d. NRS means Nevada Revised Statutes
2. Authority Having Jurisdiction/AHJ
  - a. The AHJ is empowered to enforce all provisions of the District's adopted codes, including the power to issue misdemeanor citations for violations related to code enforcement matters as prescribed by law.
  - b. The District Board may, but is not required, to adopt by resolution, a policy, including but not limited to, a code compliance flow chart, indicating how the investigation, process, and enforcement would occur.
3. General Penalty
  - a. Except where other penalties are provided by law, violations of the District's codes are hereby declared to be misdemeanors unless otherwise provided by Fire Code or NRS to be a gross misdemeanor or felony; punishable as provided by NRS for misdemeanor violations as said statutes may be from time to time amended.
4. Suspension
  - a. The AHJ may hereby revoke any Fire District authorization for Business Licenses issued through the City of Fernley and/or Lyon County for any violation of the District's adopted codes.

**DATE OF EFFECT:** This ordinance shall take effect as provided by law.

**ORDINANCE 2021-01 the CITATION of North Lyon County Fire Protection District**

PROPOSED on the \_\_\_\_\_ day of \_\_\_\_\_.

PASSED, APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ by the following vote of the Board:

Ayes:            Nays:            Abstentions:            Absent:

\_\_\_\_\_ Date: \_\_\_\_\_

Publication dates:

Date of mailing to court administrator (if penal):



# **A RESOLUTION ADOPTING FEE SCHEDULE IN THE NORTH LYON COUNTY FIRE PROTECTION DISTRICT**

## **RESOLUTION # 2021-01**

WHEREAS, the Board of North Lyon County Fire Protection District (the District) at a regular meeting held on May 18, 2021 determined that the public interest requires a Fee Schedule.

WHEREAS, proper notice was given of the intention to act upon the Resolution Adopting Fee Schedule in the North Lyon County Fire Protection District pursuant to Nevada Revised Statute 474.170 and Nevada Revised Statute 350.087 and Nevada Administrative Code 350.100 through 350.160.

WHEREAS the District shall utilize cost recovery for the services rendered. These services include, but are not limited to:

- Fire incidents
- Medical incidents
- Wildland incidents
- Arson investigations
- Plans reviews
- Occupancy inspections
- Hazardous materials permitting
- Special events and mass gathering permits
- Damaged equipment due to public negligence or criminal activity
- Burn Permits

### **1. Fee schedule**

- Vehicles (per hour)
  - Quint \$300.00
  - Type I Engine \$250.00
  - Type III Engine \$200.00
  - Rescue Unit \$150.00
  - Water Tender \$150.00
  - Type VI Engine \$150.00
  - Command/Support \$100.00
  - Ambulance \$150.00
- Personnel (per hour)
  - Chief Officers/ FMO \$75.00
  - Officers \$60.00
  - Paramedic/Paramedic Firefighter \$50.00
  - EMT/AEMT Firefighter \$40.00

- Firefighter \$35.00
  - Engine Boss \$60.00
  - Wildland Firefighter \$40.00
  - Administrative Staff \$30.00
- Damaged equipment Cost of replacement
- Clerical
  - Report copies (first report free to occupant or patient) \$22.50
  - Document copies (B/W only) \$0.25/page
- Inspections
  - Residential (Single Family) NC
  - Residential (Multi-Family) \$65.00
    - >10 units Add \$6.00/Unit
  - Commercial (up to 5000 sqft) \$100.00
  - Commercial (5001 – 10,000 sqft) \$150.00
  - Commercial (10,001 – 20,000 sqft) \$230.00
  - Commercial (20,001 – 50,000 sqft) \$450.00
  - Commercial (50,001 and greater sqft) \$650.00
  - Commercial (sqft not determined) \$200.00
  - Re-inspection (up to 5000 sqft) \$35.00
  - Re-inspection (5001 – 10,000 sqft) \$75.00
  - Re-inspection (10,001 – 20,000 sqft) \$150.00
  - Re-inspection (20,001 – 50,000 sqft) \$250.00
  - Re-inspection (50,001 and greater sqft) \$350.00
  - Daycare facility \$35.00
  - Medical clinics (with medical gasses) Add \$120.00
  - Commercial sprinkler systems Add \$200.00
  - Hood systems Add \$100.00
  - Special Events / Mass Gatherings \$50.00
- Plan Reviews
  - Application fee (Valuation)
    - \$1.00-\$500.00 \$25.00
    - \$501.00-\$2,000.00 \$75.00
    - \$2,001.00-\$25,000.00 \$300.00
    - \$25,001.00-\$50,000.00 \$500.00
    - \$50,001.00-\$100,000.00 \$1,000.00
    - \$100,001.00-\$500,000.00 \$3,200.00
    - \$500,001.00-\$1,000,000.00 \$6,000.00
    - \$1,000,001.00-\$6,000,000.00 \$9,500.00
    - Greater than \$6,000,001.00 \$12,250.00

- Residential single \$15.00
  - Residential (2-4) \$65.00
  - Residential (Multi-Family) Minimum \$65.00 Add \$6.00/unit
  - Commercial (up to 5000 sqft) \$45.00
  - Commercial (5001-10000 sqft) \$145.00
  - Commercial (above 10000 sqft) \$250.00
  - Sprinklered Add \$200.00
- Permits
  - Special events (Refer to resource matrix on Board 03) +\$25.00
  - Burn
    - Agricultural (Annually) \$20.00
    - Residential (Burn Season) \$20.00
    - Commercial (Burn Season) \$50.00
  - Hazardous Materials IFC 2018 Part V (Annual permit)
    - Category I (Determination based on HMIS) \$400.00
    - Category II (Determination based on HMIS) \$1,450.00
    - Category III (Determination based on HMIS) \$2,800.00
    - HM Disposal site \$5,800.00
    - Explosives/blasting \$1,000.00
- Permitting Late Fees (over 90 days) 100% fee
- Nuisance Alarm responses (After notification) \$400.00
- Sundry fees
  - Absorbent \$52.50/container
  - Foam \$250.00/container
  - Patch kit \$90.00/each
  - Level A suit \$800.00/each
  - Level B suit \$210.00/each
  - Fuels Mitigation Bid/Contract
- Medical
  - Ambulance base rate \$1,425.00
  - Mileage \$25.30/mile
  - Treat, No transport \$285.00
  - Disposable supplies/services Reasonable and customary
  - CPR classes \$85.00/person
  - Ambulance saver program (Annual)
    - Individual \$80.00
    - Family \$120.00



2. The Fire Chief shall have the authority to recommend new fees as deemed necessary.
3. This Fee Schedule shall be re-approved each year in conjunction with annual budget approval.
4. Any temporary fee included in the Fee Schedule after approval shall be valid through the next approval time and may be formally approved at that time.
5. Temporary fees that are not approved during the budget approval process shall be nullified.
6. Non-medical fee waiver requests shall be submitted to the Administrative staff and be discussed and acted upon at the most appropriate subsequent District Board meeting.
7. Medical fee waivers shall be submitted with requested documentation to Administrative staff and be reviewed and acted upon by the Fire Chief according to the Medical Fee Waiver Application Policy.

**DATE OF EFFECT: May 18, 2021.**

A copy of this Resolution will be filed with Lyon County.

**RESOLUTION 2021-01 the Fee Schedule of North Lyon County Fire Protection District**

PASSED, ADOPTED, AND APPROVED the 18th of May 2021.

AYES:

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NAYS:

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Absent:

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By: \_\_\_\_\_

ATTEST: \_\_\_\_\_