

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

March 11, 2021

1. Call to Order

The meeting was called to order by Chairman McCassie at 1800 hours. Directors present included Greg McCaffrey, Mike Callagy, Jr., Paul Murphy, and Harry Wheeler.

The Pledge of Allegiance was led by Harry Wheeler. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

Linda Carr read aloud:

“We want to express our deepest thanks and appreciation to all of you for an evening we will always treasure. The dedication of Engine 61 was the perfect ending to our fire service/EMS careers. The Carr/Rudy families have 190 years in fire/EMS, 85 of those years have been with NLCFPD/FVFD. My dad had 41 years as a volunteer and served as a board member. Steve’s dad served as Central Lyon’s first Fire Chief and also as Nevada State Fire Marshal retiring with 45 years. Steve had 45 years of service with the Air Force, Reno Airport and NLCFPD/FVFD. We are sure both dads are looking down with pride and big smiles. We both know that this honor would not have been possible without all of you, past and present, and our state fire service family. Your professionalism, dedication and friendship are the reasons our name is on Engine 61.

Thank you again for your hard work making the dedication event so special.

As always, stay safe!

Chief Steve and Mom Linda”.

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3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review of Summary Reports

Director Wheeler made a motion to approve the Consent Agenda as presented.
Director McCaffrey seconded the motion.

The motion carried as follows: 5-0-0

| | | | |
|--------------|-----|---------|-----|
| McCassie | Aye | Murphy | Aye |
| McCaffrey | Aye | Wheeler | Aye |
| Callagy, Jr. | Aye | | |

4. Discussion and possible action regarding Revenue and Expenditures*

4a. Enterprise Fund Revenue and Expenditures

4b. General Fund Revenue and Expenditures

Director McCaffrey requested clarification of the spike in February's Management Analysis by National Business Factors.

Chief Nicholl explained the increase as that of a backlog of collection accounts from the previous billing company.

Director McCaffrey made a motion to accept Revenue and Expenditures as presented.
Director Callagy seconded the motion.

The motion carried as follows: 5-0-0

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|--------------|-----|---------|-----|
| McCassie | Aye | Murphy | Aye |
| McCaffrey | Aye | Wheeler | Aye |
| Callagy, Jr. | Aye | | |

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5. Badge Pinning Ceremony

Firefighter/Paramedic Daniel Taylor was pinned by Chief Nicholl.
Firefighter/Paramedic Brian Wilcox was pinned by his wife and children.
Firefighter/Paramedic Jonathon Petersen was pinned by his friend Megan.
Firefighter/Paramedic Jonathan Libke was pinned by his wife.
Firefighter/Paramedic Kyle Brazil was pinned by his fiancé.

Chairman McCassie called for a 10-minute recess at 1817.
Chairman McCassie reopened the meeting at 1827.

6. Discussion and action to approve the Corrective Action Plan FY20*

Director McCaffrey asked if a Corrective Action Plan is an annual occurrence.

Kasey Miller explained the letter is customary and expected each year. She said the CAP was already signed and sent to the State, as the filing date was prior to the date of the meeting.

Director Callagy made a motion to accept the Corrective Action Plan FY20 as presented.
Director Murphy seconded the motion.
The motion carried as follows: 5-0-0

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|--------------|-----|---------|-----|
| McCassie | Aye | Murphy | Aye |
| McCaffrey | Aye | Wheeler | Aye |
| Callagy, Jr. | Aye | | |

7. Discussion and action the Settlement Agreement and Stipulated Judgement with Lyon County School District regarding Fernley Redevelopment*

Chief Nicholl referred to the attached stipulation and noted the district has incurred just under \$10,000.00 in non-reimbursable legal fees.

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Director Murphy inquired if legal fees were divided between the parties, to which Chief Nicholl stated all legal fees were the individual responsibility of each party.

Director McCaffrey inquired as to the District's participation in the new Redevelopment Plan, to which Chief Nicholl affirmed.

Chairman McCassie disclosed his participation in the original Redevelopment Plan while at the City of Fernley and recused himself from voting.

Director McCaffrey made a motion to accept the Settlement Agreement and Stipulated Judgement with Lyon County School District as presented.

Director Murphy seconded the motion.

The motion carried as follows: 4-0-1

| | | | |
|--------------|-----|----------|---------|
| McCaffrey | Aye | McCassie | Abstain |
| Callagy, Jr. | Aye | | |
| Murphy | Aye | | |
| Wheeler | Aye | | |

8. Discussion FY2022 Budget

Chief Nicholl presented four projected budget options with the priority being staffing. He said none of the four options include staffing, as well as a minimum of \$54,000.00 in department requests.

Discussion ensued.

Director Murphy inquired as to the needs of the Station and PPE's.

Chief Nicholl stated in order of expense: The kitchen drain, adding two dorm rooms, expanding the break/copy room in admin, and adding office space in the training room for the Fire Marshal. He said grants are being explored for PPE and the flashlights he mentioned in the last board meeting have been included in the equipment budget without adding additional revenues.

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Director Wheeler inquired as to Chief Nicholl's ideas for additional funding, to which Chief Nicholl noted assembly bills, in addition to the possibly converting from a 474 to a 318 District.

9. Discussion regarding 501c3

Chief Nicholl said he spoke with Bill Riesen and Kevin Standlee whom have both volunteered to assist Pat Hon, and there should be additional information presented at the next meeting.

10. Discussion and possible action regarding Board S.O.P.s*

None.

11. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley

Director Murphy reported his concern regarding the budget, stating legislative changes are needed; converting to a 318 District would not be a good long-term solution.

Director Callagy, Jr.: None.

Director McCaffrey: None.

Chairman McCassie: None.

Chief Nicholl suggested scheduling a budget workshop meeting March 25th; the April meeting will include the addition of ordinances for citations, fee schedule increases and job description alterations. He reported the absence of the Strategic Plan due to the completion of most tasks, and an updated plan is being prepared, the March 2nd Dedication Ceremony was a success with donations in the amount of \$4,148.63. Chief Nicholl reminded the Board of his upcoming July performance review, and since July first will mark the end of the second year of his three-year contract, he would not be opposed to discussing extending his employment if the Board so chose.

Stacey Rowling: None.

Kasey Miller: None.

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Local 4547 Vice-President, Daniel Taylor voiced interest in being invited to the budget discussions.

Rehab member Becki Howlett reported the Fill the Boot drive March 6th at Quick Stop, Big R and Nevada State Bank collected \$3,000.00 with the funds going to the Meals on Wheels program.

Local 4547: None.

City of Fernley: None.

12. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

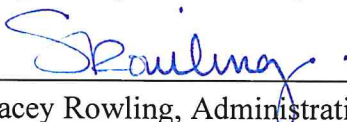
Local 4547 Vice-President, Daniel Taylor reiterated the desire of the Local to be included in budget discussions, input, and resolution discovery.

13. Adjournment*

Chairman McCassie adjourned at 1922.

**NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder March 11, 2021.**

Respectfully Submitted by:



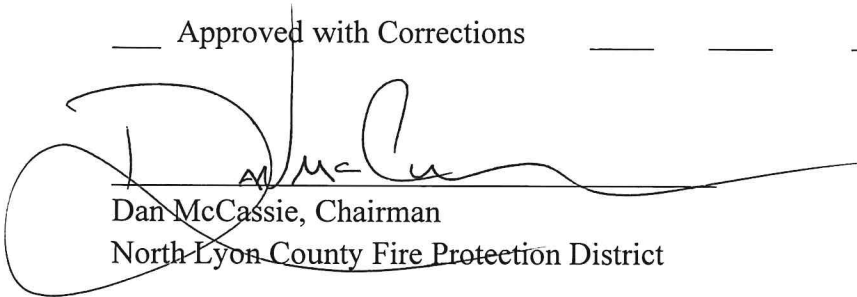
Stacey Rowling, Administrative Assistant
North Lyon County Fire Protection District

April 14, 2021
Date

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Approval of Minutes

| | <u>For</u> | <u>Against</u> | <u>Abstain</u> | <u>Absent</u> | |
|-------------------------------|------------|----------------|----------------|---------------|----------|
| <u>2</u> Approved as Read | <u>5</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>5</u> |
| ___ Approved with Corrections | ___ | ___ | ___ | ___ | ___ |



Dan McCassie, Chairman
North Lyon County Fire Protection District

April 14, 2021
Date