

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

February 11, 2021

1. Call to Order

The meeting was called to order by Chairman McCassie at 1801 hours.
Directors present included Greg McCaffrey and Paul Murphy.
Directors Callagy and Wheeler were absent.

The Pledge of Allegiance was led by Chief Nicholl. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

Lori Matheus thanked EMS Staff for their efficiency and professionalism while caring for a family member in January.

Zoom participant Dan Taylor thanked the District for the online meeting access.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review of Summary Reports

Director McCaffrey made a motion to approve the Consent Agenda as presented.
Director Murphy seconded the motion.

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The motion carried as follows: 3-0-2

McCassie	Aye	Callagy, Jr.	Absent
McCaffrey	Aye	Wheeler	Absent
Murphy	Aye		

4. Discussion and possible action regarding Revenue and Expenditures*

4a. Enterprise Fund Revenue and Expenditures

4b. General Fund Revenue and Expenditures

Director McCaffrey requested clarification of the Ambulance Collections Report, Fire Marshal Revenue, and Wildland Travel.

Chief Nicholl explained the ambulance collections report is ‘troubled debt’ revenue from accounts that have been through the collections process; revenue attributed to the Fire Marshal is hazardous materials inspections, permits, as well as fire, life, and safety inspections; plan reviews; Wildland Travel is coded as an expense the same way overtime is.

Kasey Miller noted additional Fire Marshal revenue from operational permits such as Mass Gatherings and other activities the Fire Marshal is involved with.

Director Murphy requested clarification of the recovery rate and asked if the District will see the average of GEMT recovery with Medicare/Medicaid billings.

Chief Nicholl said in his experience, recovery rates average 3-6% over the long-term; GEMT monies are separate from the Ambulance Revenue and are logged as a separate line item.

Director McCaffrey made a motion to accept the Revenue and Expenditures as presented.

Director Murphy seconded the motion.

The motion carried as follows: 3-0-2

McCassie	Aye	Callagy, Jr.	Absent
McCaffrey	Aye	Wheeler	Absent
Murphy	Aye		

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5. Swear in Elected Board of Directors Paul Murphy and Harry Wheeler

Judge Lori Matheus swore in Paul Murphy.

6. Discussion regarding 501c3

Item tabled.

7. Discussion regarding 2022 FY Budget

Chief Nicholl presented the Board with a preliminary budget worksheet not previously included in the Board Meeting Packet stating the bulk of the \$1,176,000.00 increase is due to wages and benefits for additional staffing and increased operating costs. Chief Nicholl also reported the addition of two new line items: Cadet and Wildland Fleet.

Discussion ensued.

8. Discussion and possible action regarding Board S.O.P.s*

Chief Nicholl proposed increases to the Fee Schedule and requested authorization of said increases in advance of the Budget, without passing a vote until the next meeting. Chief Nicholl proposed promoting the FMO to a Chief Officer position in order to capture increased wildland billing revenue.

Director McCaffrey asked if Engine fees are equal to the FEMA rate and if other agencies have the same rates.

Chief Nicoll affirmed Engine fees are equal to FEMA.

Kasey Miller stated each contract has individual rates.

Chief Nicoll reiterated his request for the vote to be taken at the next meeting, to which Chairman McCassie tabled the item to March.

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9. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley

Director Murphy: None

Director McCaffrey thanked on-duty staff for attending the Board Meeting.

Chairman McCassie: None.

Chief Nicholl formally thanked City of Fernley for generously donating an ambulance and for the opportunity to train at the former Senior Center with several other agencies on February 12th. Chief Nicholl reported new handheld radios from the 911-surcharge monies were received yesterday; construction on the bunker room will be completed by March 2nd; March 2nd will be an open house at Station 61 including dinner and the push-in of the new Engine.

Stacey Rowling: None.

Kasey Miller: None.

Rehab member Becki Howlett reported a Fill the Boot drive March 6th at Quick Stop, Big R and Nevada State Bank with donations going to PPE.

Local 4547: None.

City of Fernley: None.

Fire Marshal Myers reported continuing invoicing for past due inspections.

10. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

None.

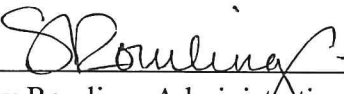
11. Adjournment*

Chairman McCassie adjourned at 1921.

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NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
 A complete and detailed record of this meeting was recorded on Micro SD Recorder February 11, 2021.


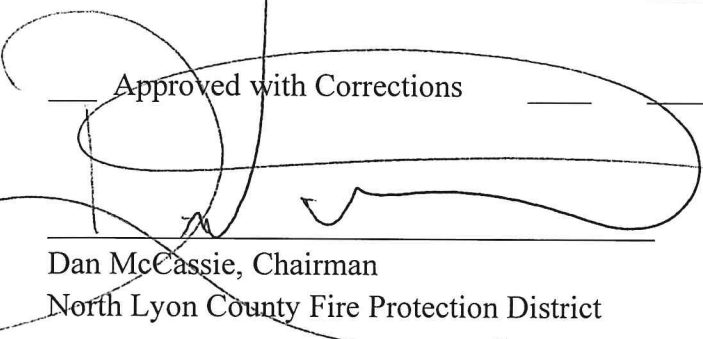
Respectfully Submitted by:

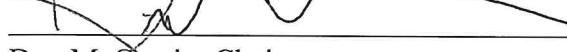


 Stacey Rowling, Administrative Assistant
 North Lyon County Fire Protection District

March 11, 2021
 Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
 Approved as Read	<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5</u>
 Approved with Corrections	_____	_____	_____	_____	_____



 Dan McCassie, Chairman
 North Lyon County Fire Protection District

March 11, 2021
 Date