

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

January 14, 2021

1. Call to Order

The meeting was called to order by Chairman McCassie at 1801 hours.
Directors present included: McCaffrey, Callagy Jr., Murphy and Wheeler.
Directors Hon and Riesen were also present.
Chief Nicholl was called to a fire and did not arrive until 1821.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

- 3a. Review & Approval of Board Agenda**
- 3b. Review & Approve Board Minutes**
- 3c. Review & Approve Revenues and/or Expenditures**
- 3d. Review of Summary Reports**

Director McCaffrey inquired as to separating items 3c and 3d from the Consent Agenda in the future in order to address them individually.

Kasey Miller made note of the request.

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Director McCaffrey made a motion to approve the Consent Agenda as presented.

Director McCassie seconded the motion.

The motion carried as follows: 3-0-0

McCassie Aye

McCaffrey Aye

Callagy, Jr. Aye

4. Swear in Elected Board of Directors Paul Murphy and Harry Wheeler

Kasey Miller stated Judge Mathis was unavailable; according to Lyon County Clerk/Treasurer Nikki Bryan, Directors Murphy and Wheeler are officially able to vote as they have both signed the Oath of Office which has been recorded. She said the formal swearing-in will be rescheduled when Judge Mathis is available.

5. Discussion and action to appoint 2021 Board of Director Positions: Chair, Vice-Chair, Secretary/Treasurer*

Director Murphy made a motion to retain Dan McCassie as Chair, as he is the only member of the Board qualified to hold the position.

Chairman McCassie made a motion to appoint Director McCaffrey as Vice-Chair and appoint Director Callagy as Secretary/Treasurer.

Director Callagy seconded the motion.

The motion carried as follows: 5-0-0

McCassie Aye Murphy Aye

McCaffrey Aye Wheeler Aye

Callagy, Jr. Aye

6. Recognition of Board of Directors Patricia Hon and William Riesen

Chairman McCassie presented Directors Hon and Riesen with Certificate of Appreciation (in lieu of plaques that had not yet been delivered) for their service on the Board.

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Steve Carr congratulated Directors Murphy and Wheeler and thanked Directors Hon and Riesen for their outstanding work and support during his time as Interim Chief.

7. Recognition of Zulily

Public Information Officer Jim Sullivan introduced Tony with Zulily and presented him with a Certificate of Appreciation (in leu of a plaque that had not yet been delivered) for the generous donations of 12 picnic tables, 5,000 N95 masks, 100 pairs of gloves and 5 braces for heavy lifting.

8. Discussion regarding 501c3

Item tabled to February meeting.

9. Discussion and possible action regarding Board S.O.P.s*

Kasey Miller stated the Roberts Rules of Order training at 4:00 p.m. earlier was in leu of S.O.P.s.

10. End of Year 2020 Report

Chief Nicholl reported 2020 as having advances, changes, challenges, and growth. He said he is happy and exited to see staff participation in District activities, even in their off time. Chief Nicholl stated the total calls for 2020 were 3,267 with 86% being EMS related and he forewarned the Board of his intent to request the addition of six additional firefighters in the coming budget discussions. He reviewed daily call volumes, response times, dollar loss for the year and training advancements.

Director Callagy inquired as to the cost of six additional firefighters, to which Chief Nicholl said approximately \$550,000.00.

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11. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley

Stacey Rowling: None.

Kasey Miller reminded Directors Murphy and Wheeler to complete their financial disclosures as they are due January 15, 2021.

Jim Sullivan reported the volunteers assisted staff with live burn training during the graduation of North Lyon Academy at Mason Valley; there were 9 graduates.

Local 4547: None.

City of Fernley: None.

12. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

Pat Hon thanked Chief Nicholl and the staff for a tremendous 4-years, and additionally for their assistance earlier in the day in preparing weekend food backpacks for the Rotary Club.

Bill Riesen suggested posting COVID-19 vaccination contact information on the front marquee and offered to participate in future fundraisers such as golf tournaments. Mr. Riesen also suggested a calendar fundraiser featuring the district firefighters.

13. Adjournment*

Chairman McCassie adjourned at 1834.

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**NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder January 14, 2021.**

Respectfully Submitted by:

Stacey Rowling
Stacey Rowling, Administrative Assistant
North Lyon County Fire Protection District

February 11, 2021
Date

Approval of Minutes

For Against Abstain Absent

2 Approved as Read 3 0 0 2 3

Approved with Corrections _____ _____ _____ _____

Dan McCassie
Dan McCassie, Chairman
North Lyon County Fire Protection District

February 11, 2021
Date 2/11/2021