



North Lyon County Fire Protection District

195 East Main Street

Fernley, Nevada 89408

District Office (775) 575-3310 Fax (775) 575-3314

Jason Nicholl, Fire Chief

Notice of Meeting

Date: Thursday January 14, 2021

Time: 6:00 p.m. or 1800 hours

Location: 195 East Main Street

Fernley NV 89408

OR Virtual Zoom Meeting

Audio will be Telephone Only

Directors

Dan McCassie

Paul Murphy

Mike Callagy, Jr.

Harry Wheeler

Greg McCaffrey

Join Zoom Meeting online at:

<https://us02web.zoom.us/j/82008590733?pwd=eTJiZ2FMeDdWUjBpSEFIYV2cGZlQ09>

Dial: 1-253-215-8782 Passcode: 684806 Meeting ID: 820 0859 0733

NLCFPD Board of Directors Meeting Agenda

1. Call to Order, Pledge of Allegiance and Moment of Silence
2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)
CONSENT AGENDA* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)
3.
 - 3a. Review and Approval of Board Agenda
 - 3b. Review & Approve Board Minutes
 - 3c. Review & Approve Revenue and Expenditure Reports
 - 3d. Review of Summary Reports
4. Swear in Elected Board of Directors Paul Murphy and Harry Wheeler
5. Discussion and action to appoint 2021 Board of Director Positions: Chair, Vice-Chair, Secretary/Treasurer *
6. Recognition of Board of Directors Patricia Hon and William Riesen
7. Recognition of Zulily
8. Discussion regarding 501C3
9. Discussion and possible action regarding Board S.O.P.s*
10. End of Year 2020 Report
11. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley
12. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)
13. Adjournment*

Notices: 1. The Board may act on any of the "*" items.

2. At any time, the order of agenda items may be changed, removed, or combined with another item with Board consensus.

3. The Board may limit the amount of time for public comments based upon the number of speakers on the same subject.

4. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify in writing at the North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408 or by calling (775) 575-3310.

CERTIFICATE OF POSTING

I, Kasey Miller, do hereby certify that I posted or caused to be posted, a copy of this agenda at the following locations on or before 9:00 a.m. January 11, 2021:

1. North Lyon County Fire Protection District, 195 East Main Street, Fernley, Nevada 89408
2. U.S. Post Office, Hardie Lane Fernley, Nevada 89408
3. City of Fernley – City Hall, 595 Silverlace Blvd, Fernley, Nevada 89408
4. Fernley Senior Center, 105 Lois Lane, Fernley, Nevada 89408
5. Lyon County Manager, 27 S. Main Street, Yerington, Nevada 89447
6. Nevada Public Notice Website, www.notice.nv.gov

Distribution: To ALL persons requesting notification.

PEOPLE FIRST

North Lyon County Fire Protection District is an Equal Opportunity Employer & Provider

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

December 10, 2020

1. Call to Order

The meeting was called to order by Chairman McCassie at 1805 hours.

Directors present included: Director Hon and Director Riesen; Director Callagy and Director McCaffrey were absent.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review & Approve Revenues and/or Expenditures

3d. Review of Summary Reports

Director Hon made a motion to approve the Consent Agenda as presented.

Director Riesen seconded the motion.

The motion carried as follows: 3-0-2

McCassie	Aye	Callagy, Jr.	Absent
Hon	Aye	McCaffrey	Absent
Riesen	Aye		

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4. Dedication of Ambulance in honor of Dr. Connie Knoll

Chief Nicholl invited all attendees to the apparatus bay for the dedication of the ambulance in honor of Dr. Connie Knoll for her years of service and dedication to the District.

Mayor Edgington recounted the process of the City’s approval to purchase the ambulance for the District, and the decision to dedicate the ambulance to Dr. Connie Knoll. He thanked Dr. Knoll, saying he could not think of any person more deserving of the honor.

Linda Carr recounted Dr. Knoll’s arrival in Fernley in 1980, and recalled the many ways Dr. Knoll taught, trained, and cared for the District ‘family’ in addition to the citizens of the community.

Dr. Knoll reminisced about her time with the District and thanked all for the honor.

Chief Nicholl concluded the dedication by announcing the ambulance shall forever be known as, “Connie”.

5. Discussion and possible action regarding the Fiscal Year 2019-2020 Audit*

Kasey Miller stated the FY 2019-2020 Audit contained two small budget violations: one in the Fire Fund in the amount of \$4, 951.00 and one in the Ambulance Fund in the amount of \$6,126.00; both exceeding expenditures. She said a letter to the Department of Taxation outlining reparations for the future is being drafted by Dave Silva now and must be submitted within 60-days. Mrs. Miller said finalized draft will be presented at the next Board Meeting for approval and submission.

Mayor Edgington inquired as to retirement liability status, to which Mrs. Miller stated a review will be due next year as it is done every two years.

Director Hon made a motion to approve the FY 2019-2020 Audit.

Director Riesen seconded the motion.

The motion carried as follows: 3-0-2

McCassie	Aye	Callagy, Jr.	Absent
Hon	Aye	McCaffrey	Absent
Riesen	Aye		

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6. Discussion regarding the Strategic Plan

Chief Nicholl stated changes in the Strategic Plan will be outlined in Reports.

7. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley

Director Riesen thanked Chief Nicholl and the staff for allowing him to serve on the Board of Directors.

Director Hon thanked Chief Nicholl and the staff for allowing her to serve on the Board of Directors.

Chairman McCassie thanked Directors Riesen and Hon for their service.

Chief Nicholl reported the third Wildland Firefighter position has been chosen and the offer of employment accepted with a start date of December 28, 2020; Phase I of Strategic Plan Station improvements is in progress with the bunker room under construction and under budget; the second ambulance will arrive December 30th; the new engines will be inspected in Wisconsin by himself and Captain Cohen on January 7, 8 and 9th; the Type 6 is paid off and making revenue; there are 9 Firefighter recruits; in the coming budget, a request will be made for an additional 6-people in order to be fully staffed for the community. Chief Nicholl thanked Director's Hon and Riesen for the pleasure of serving them.

Fire Marshal Myers reported new pagers are programmed and the new handheld radios are due in January; thanked Directors Hon and Riesen for their service.

Local 4547: None.

Kasey Miller reported the Battle of the Badges Blood Drive is fully booked for Saturday December 12th and for the first time in 16-years there will not be a Christmas for Kids Breakfast, but new and unwrapped toys can be dropped off at Station 61 for Liberty Fitness to pick-up and disperse.

Becki Howlett reported a Food Drive and Toy Drive combo at Grocery Outlet Saturday December 12th from 11:00 – 4:00.

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Stacey Rowling thanked Directors Hon and Riesen for their service.

Mayor Roy Edgington reported the City's Chamber to be done at the end of December; Walgreens will be addressing their corner lot landscaping; code enforcement is working on abandoned car titles; the State is gearing up for COVID-19 vaccinations.

8. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

None.

9. Adjournment*

Chairman McCassie adjourned at 1855.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder December 10, 2020.

Respectfully Submitted by:

Stacey Rowling, Administrative Assistant
North Lyon County Fire Protection District

January 14, 2020
Date

North Lyon County Fire Protection District
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Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
___ Approved as Read	___	___	___	___	___
___ Approved with Corrections	___	___	___	___	___

Dan McCassie, Chairman
North Lyon County Fire Protection District

January 14, 2020
Date

NLCPD
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage
From 7/1/2020 Through 11/30/2020

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
REVENUES				
Taxes				
Ad Valorem Taxes	1,637,681.00	991,589.58	(646,091.42)	(39.45)%
Consolidated Taxes	202,007.00	0.00	(202,007.00)	(100.00)%
Total Taxes	1,839,688.00	991,589.58	(848,098.42)	(46.10)%
Other Revenue				
Mutual Aid	150,000.00	0.00	(150,000.00)	(100.00)%
Contracts	340,000.00	225,877.38	(114,122.62)	(33.57)%
Interlocal	50,000.00	0.00	(50,000.00)	(100.00)%
Inspections	22,000.00	10,008.00	(11,992.00)	(54.51)%
Hazmat Permits	40,000.00	2,350.00	(37,650.00)	(94.13)%
Fire and Safety Reviews	42,000.00	34,335.00	(7,665.00)	(18.25)%
Operational Permits	9,000.00	2,665.00	(6,335.00)	(70.39)%
Cost Recovery	0.00	909.82	909.82	0.00%
Miscellaneous Revenue	0.00	9,106.58	9,106.58	0.00%
Total Other Revenue	653,000.00	285,251.78	(367,748.22)	(56.32)%
Total REVENUES	2,492,688.00	1,276,841.36	(1,215,846.64)	(48.78)%

EXPENDITURES				
Personnel Expenses				
Salaries and Wages	1,006,265.00	330,958.22	675,306.78	67.11%
Temporary Salaries	156,166.00	31,317.44	124,848.56	79.95%
Overtime	130,000.00	200,350.45	(70,350.45)	(54.12)%
Holiday	43,627.00	16,632.16	26,994.84	61.88%
Uniforms	8,950.00	5,550.29	3,399.71	37.99%
Employee Physicals	21,300.00	1,823.00	19,477.00	91.44%
PERS Retirement	385,387.00	133,903.67	251,483.33	65.25%
Employer Taxes and Fees	20,800.00	19,285.54	1,514.46	7.28%
Workers Comp	80,925.00	59,903.37	21,021.63	25.98%
Health Insurance	151,133.00	53,496.30	97,636.70	64.60%
Total Personnel Expenses	2,004,553.00	853,220.44	1,151,332.56	57.44%
Office Operating Expenses				
Office Supplies and Postage	6,000.00	5,271.68	728.32	12.14%
Books and Publications	500.00	549.43	(49.43)	(9.89)%
Fire Prevention Public Education	3,000.00	320.00	2,680.00	89.33%

NLCFPD

Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage
From 7/1/2020 Through 11/30/2020

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Insurance	30,000.00	44,605.23	(14,605.23)	(48.68)%
Professional Fees	46,000.00	17,437.30	28,562.70	62.09%
Dues	2,000.00	48.50	1,951.50	97.58%
Travel	1,500.00	0.00	1,500.00	100.00%
Wildland Travel	16,000.00	11,305.40	4,694.60	29.34%
Other	0.00	3,678.04	(3,678.04)	0.00%
Total Office Operating Expenses	105,000.00	83,215.58	21,784.42	20.75%
Personnel Operating Expenses				
Training	10,000.00	1,233.45	8,766.55	87.67%
Recruitment and Retention	9,000.00	291.57	8,708.43	96.76%
Safety Equipment	21,679.00	1,803.32	19,875.68	91.68%
Turnouts	23,925.00	9,821.29	14,103.71	58.95%
Total Personnel Operating Expenses	64,604.00	13,149.63	51,454.37	79.65%
Vehicle Operating Expenses				
Heavy Apparatus	30,000.00	6,442.08	23,557.92	78.53%
Light Fleet	8,000.00	7,706.63	293.37	3.67%
Misc and Other	1,000.00	2,062.50	(1,062.50)	(106.25)%
Vehicle Fuel	30,000.00	6,132.72	23,867.28	79.56%
Total Vehicle Operating Expenses	69,000.00	22,343.93	46,656.07	67.62%
Equipment Supplies Operating Expenses				
Medical Supplies	5,000.00	0.00	5,000.00	100.00%
Equipment Non Capital	8,000.00	0.00	8,000.00	100.00%
Communications	19,500.00	20,940.72	(1,440.72)	(7.39)%
Operating Supplies	5,000.00	7,934.01	(2,934.01)	(58.68)%
Small Equipment R & M	18,000.00	16,176.47	1,823.53	10.13%
Total Equipment Supplies Operating Expenses	55,500.00	45,051.20	10,448.80	18.83%
Station Operating Expenses				
Station Repair & Maintenance 61	37,000.00	12,231.78	24,768.22	66.94%
Station Repair & Maintenance 62	6,000.00	0.00	6,000.00	100.00%
Utilities 61	13,000.00	8,013.21	4,986.79	38.36%
Utilities 62	10,000.00	0.00	10,000.00	100.00%
Total Station Operating Expenses	66,000.00	20,244.99	45,755.01	69.33%
Other Non Operating Expenses				

NLCFPD
Statement of Revenues and Expenditures - Rev Exp VS Budget - Fire 2021 Percentage
From 7/1/2020 Through 11/30/2020

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Contingency	66,000.00	0.00	66,000.00	100.00%
Capital Outlay	47,000.00	177,198.60	(130,198.60)	(277.02)%
Debt Payments	52,000.00	10,500.00	41,500.00	79.81%
Lease Payments	144,000.00	7,000.00	137,000.00	95.14%
Interfund Transfers Out	100,000.00	0.00	100,000.00	100.00%
Total Other Non Operating Expenses	409,000.00	194,698.60	214,301.40	52.40%
Total EXPENDITURES	<u>2,773,657.00</u>	<u>1,231,924.37</u>	<u>1,541,732.63</u>	<u>55.58%</u>
REVENUES IN EXCESS OF EXPENDITURES	(280,969.00)	44,916.99	325,885.99	(115.99)%

NLCFPD
 Statement of Revenues and Expenditures - Rev Exp Vs Budget - Ambulance 2021 Percentage
 From 7/1/2020 Through 11/30/2020

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
REVENUES				
Other Revenue				
Ambulance Fees	1,250,000.00	366,749.64	(883,250.36)	(70.66)%
GEMT Ambulance	170,000.00	0.00	(170,000.00)	(100.00)%
Ambulance Subscription	6,500.00	5,070.00	(1,430.00)	(22.00)%
Miscellaneous Revenue	0.00	22.50	22.50	0.00%
Total Other Revenue	1,426,500.00	371,842.14	(1,054,657.86)	(73.93)%
Total REVENUES	1,426,500.00	371,842.14	(1,054,657.86)	(73.93)%
EXPENDITURES				
Personnel Expenses				
Salaries and Wages	602,610.00	241,903.39	360,706.61	59.86%
Temporary Salaries	84,458.00	10,635.79	73,822.21	87.41%
Overtime	70,000.00	126,896.93	(56,896.93)	(81.28)%
Holiday	29,834.00	10,554.12	19,279.88	64.62%
Uniforms	5,000.00	0.00	5,000.00	100.00%
Employee Physicals	0.00	998.00	(998.00)	0.00%
PERS Retirement	256,406.00	99,215.06	157,190.94	61.31%
Employer Taxes and Fees	16,000.00	10,198.15	5,801.85	36.26%
Workers Comp	62,250.00	34,396.13	27,853.87	44.75%
Health Insurance	97,032.00	28,362.89	68,669.11	70.77%
Total Personnel Expenses	1,223,590.00	563,160.46	660,429.54	53.97%
Office Operating Expenses				
Office Supplies and Postage	4,000.00	906.24	3,093.76	77.34%
Books and Publications	1,500.00	0.00	1,500.00	100.00%
Fire Prevention Public Education	2,000.00	526.44	1,473.56	73.68%
Insurance	25,000.00	(2,500.00)	27,500.00	110.00%
Professional Fees	10,000.00	2,213.08	7,786.92	77.87%
Dues	2,000.00	212.00	1,788.00	89.40%
Travel	1,500.00	0.00	1,500.00	100.00%
Other	0.00	305.26	(305.26)	0.00%
Total Office Operating Expenses	46,000.00	1,663.02	44,336.98	96.38%
Personnel Operating Expenses				
Training	9,000.00	5,000.00	4,000.00	44.44%
Recruitment and Retention	1,500.00	0.00	1,500.00	100.00%

NLCFPD
Statement of Revenues and Expenditures - Rev Exp Vs Budget - Ambulance 2021 Percentage
From 7/1/2020 Through 11/30/2020

	Current Period Budget - 2021Original	Current Year Actual	Total Budget Variance - 2021Original	Percent Total Budget Remaining - 2021Original
Turnouts	7,500.00	0.00	7,500.00	100.00%
Total Personnel Operating Expenses	18,000.00	5,000.00	13,000.00	72.22%
Vehicle Operating Expenses				
Heavy Apparatus	0.00	779.54	(779.54)	0.00%
Ambulance Fleet	15,000.00	12,076.24	2,923.76	19.49%
Misc and Other	1,000.00	0.00	1,000.00	100.00%
Vehicle Fuel	10,000.00	7,884.80	2,115.20	21.15%
Total Vehicle Operating Expenses	26,000.00	20,740.58	5,259.42	20.23%
Equipment Supplies Operating Expenses				
Medical Supplies	54,000.00	17,344.00	36,656.00	67.88%
Equipment Non Capital	4,000.00	0.00	4,000.00	100.00%
Communications	5,000.00	551.55	4,448.45	88.97%
Operating Supplies	3,000.00	1,225.18	1,774.82	59.16%
Small Equipment R & M	12,000.00	0.00	12,000.00	100.00%
Total Equipment Supplies Operating E...	78,000.00	19,120.73	58,879.27	75.49%
Station Operating Expenses				
Station Repair & Maintenance 61	30,000.00	0.00	30,000.00	100.00%
Station Repair & Maintenance 62	2,000.00	2,818.70	(818.70)	(40.94)%
Utilities 61	7,000.00	0.00	7,000.00	100.00%
Utilities 62	5,000.00	5,484.16	(484.16)	(9.68)%
Total Station Operating Expenses	44,000.00	8,302.86	35,697.14	81.13%
Other Non Operating Expenses				
Capital Outlay	270,000.00	29,470.00	240,530.00	89.09%
Depreciation	113,400.00	0.00	113,400.00	100.00%
Total Other Non Operating Expenses	383,400.00	29,470.00	353,930.00	92.31%
Total EXPENDITURES	1,818,990.00	647,457.65	1,171,532.35	64.41%
REVENUES IN EXCESS OF EXPENDITURES	(392,490.00)	(275,615.51)	116,874.49	(29.78)%

Management Analysis
Prepared for you by
National Business Factors, Inc.

Prepared for:
NORTH LYON COUNTY FPD
Client # NLFPD6020C

Period Ending: 12/31/20

Date	Assignments		Cancelled		Average	
	#	Amount	#	\$ Amount	Age	\$ Bal
Jan-20	56	84,951	3	2,052	221	1,517
Feb-20	30	29,165	1	2,240	263	972
Mar-20	-	-	1	2,146	-	-
Apr-20	-	-	-	-	-	-
May-20	-	-	-	-	-	-
Jun-20	-	-	-	-	-	-
Jul-20	-	-	-	-	-	-
Aug-20	-	-	-	-	-	-
Sep-20	-	-	-	-	-	-
Oct-20	13	31,745	-	-	184	2,442
Nov-20	2	3,412	1	2,558	223	1,706
Dec-20	-	-	-	-	-	-
Totals	101	\$ 149,273	6	\$ 8,996	223	1,659
Net Assignments this year	95	\$ 140,277				

One year ago this month - \$ -

Contingent Fee Collections	
Date	
Jan-20	1,504
Feb-20	3,014
Mar-20	867
Apr-20	4,835
May-20	321
Jun-20	1,262
Jul-20	1,137
Aug-20	1,654
Sep-20	776
Oct-20	717
Nov-20	635
Dec-20	535
Totals	\$ 17,256

One year ago this month \$ 1,290

Total Open Inventory \$ 2,622,922

This Year's recovery % 12%

Inception Date (01-16-12) Recovery % 7%

Board / Council Fire Data Report

NFPA - Major Fires - Top 3 Property Loss Fires

Top 10 Records Of 31 Displayed

Incident Date Time	Incident Number	Arson Property Ownership	Property Use	Address	Civilian Deaths	Property Loss
04/02/2020 07:41:34	200777		Highway or divided highway	MM47 I80 WB City of Fernley, NV 89408	0	\$1,000,000
01/15/2020 05:02:23	200103		Manufacturing, Processing	2200 NEWLANDS City of Fernley, NV 89408	0	\$500,000
02/16/2020 09:49:54	200373		Vacant lot	480 Truck Inn Way City of Fernley, NV 89408	0	\$250,000
04/18/2020 15:30:34	200924		Outside material storage area	155 Lyon City of Fernley, NV 89408	0	\$250,000
09/05/2020 14:39:53	202149		1 or 2 family dwelling	231 JENNYS FERNLEY, NV 89408	0	\$250,000
10/31/2020 12:26:49	202672	1 - Private	Residential, other	550 Concord City of Fernley, NV 89408	0	\$225,000
04/15/2020 08:05:04	200897		24-hour care Nursing homes, 4 or more persons	1130 Chisholm City of Fernley, NV 89408	0	\$90,000
07/12/2020 11:59:24	201667		Motor vehicle or boat sales, services, repair	155 LYON DR City of Fernley, NV 89408	0	\$80,000
08/07/2020 09:41:54	201912		None	500 HIGHWAY 95A City of Fernley, NV 89408	0	\$80,000
08/08/2020 01:55:41	201917		Residential, other	132 Campfire City of Fernley, NV 89408	0	\$70,000

NFPA - Breakdown of Structure Fires and Other Fires and Incidents

Top 10 Records Of 17 Displayed

Basic Incident NFPA Type	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents From Fire (in Dollars)
*NA	30	0	0	
01. Private Dwellings (1 or 2 family), including mobile homes (FPU 419)	14	0	1	\$398,050
04. All Other Residential (dormitories, boarding houses, tents, etc.) (FPU 400, 439, 459-499)	1	0	0	\$1,000
10. Industry, Utility, Defense, Laboratories, Manufacturing (FPU 600-799)	1	0	0	\$0
11. Storage in Structures (barns, vehicle storage garages, general storage, etc.) (FPU 800-899)	3	0	3	\$24,000
12. Other Structures (outbuildings, bridges, etc.) (FPU 900-999)	4	0	0	\$3,500
14a. Fires in Highway Vehicles (autos, trucks, buses, etc.) (IT 131-132, 136-137)	24	0	4	\$2,024,900
14b. Fires in Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.) (IT 130, 133-135, 138)	3	0	0	\$2,500
15. Fires outside of Structures with Value Involved, but Not Vehicles (outside storage, crops, timber, etc.) (IT 140, 141, 161-162, 164, 170-173)	15	0	0	\$0
16. Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved. (IT 142-143)	23	0	0	\$10,500

NFPA - 5. Total Residential Fires (Sum 1- 4 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
5. TOTAL RESIDENTIAL FIRES (Sum of lines 1 through 4)	15	0	1	\$399,050

NFPA - 13. Totals For Structure Fires (Sum 5 - 12 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
13. TOTALS FOR STRUCTURE FIRES (Sum of lines 5 through 12)	23	0	4	\$426,550

NFPA - 19. Total For Fires (Sum 13 -18 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
19. TOTALS FOR FIRES (Sum of lines 13 through 18)	127	0	9	\$20,210,150

Fires In Structures By Fixed Property Use (Occupancy) through 18)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
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NFPA - 25. Total For All Incidents (Sum 19 - 24 above)

Fires In Structures By Fixed Property Use (Occupancy)	Number of Fires	Number of Civilian Fire Deaths	Number of Civilian Fire Injuries	Estimated Property Damage and Contents from Fire
25. TOTAL FOR ALL INCIDENTS (Sum of lines 19 through 24)	3,227	0	9	\$20,372,650

NFPA - Breakdown of False Alarm Responses

Basic Incident NFPA False Alarm Type	Number of Incidents
02. System Malfunction (IT 730–739)	18
03. Unintentional (tripping on interior device accidentally, etc.) (IT 740–749)	19
04. Other False Alarms (bomb scares, etc.) (IT 721, 700)	168

NFPA - Fire Service Exposure and Injuries - Totals

Total Firefighters Exposed To Infectious Diseases	Total Firefighters Exposed to Hazardous Conditions	Total Firefighters with non-fatal Injuries
0	0	0

Report Filters

Basic Incident Date Time: is between '01/01/2020' and '12/31/2020'
 Agency Name: is in 'North Lyon County Fire Protection District'

Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
Patient Treated, Transported	1,341	48.24%
AMA - Patient Evaluated/Treated - No transport	757	27.23%
Patient refuse care	387	13.92%
Patient Evaluated/Treated - No transport	130	4.68%
Canceled (Prior to Arrival At Scene)	66	2.37%
Canceled (After Arrival At Scene)	54	1.94%
Standby-No Services or Support Provided	24	0.86%
Patient Treated, Transferred Care to Another EMS Unit	10	0.36%
	9	0.32%
IFT - Patient Transported	2	0.07%
	Total: 2,780	Total: 100.00%

Runs by Zone - District

Scene Incident Zone	Number of Runs	Percent of Total Runs
61	1,992	71.65%
62	734	26.40%
Central	16	0.58%
Fallon/Churchill	13	0.47%
Pyramid	12	0.43%
	10	0.36%
Storey	2	0.07%
Truckee	1	0.04%
	Total: 2,780	Total: 100.00%

Runs by City

Top 10 Records Of 16 Displayed

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
City of Fernley	1,716	61.73%
FERNLEY	924	33.24%
	81	2.91%
Wadsworth	15	0.54%
Silver Springs	12	0.43%
City of Fallon	6	0.22%
City of Reno	6	0.22%
NIXON	6	0.22%
Fallon Station Census Designated Place	3	0.11%
Silver Springs Census Designated Place	3	0.11%
	Total: 2,772	Total: 99.71%

Runs by County

Scene Incident County Name (eScene.21)	Number of Runs	Percent of Total Runs
Lyon	2,656	95.54%
	83	2.99%
Washoe	29	1.04%
Churchill	12	0.43%
	Total: 2,780	Total: 100.00%

Runs by Time and Day of Call

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
Sunday	00:00:00 - 02:59:59	30	1.08%
	03:00:00 - 05:59:59	23	0.83%
	06:00:00 - 08:59:59	34	1.22%
	09:00:00 - 11:59:59	54	1.94%
	12:00:00 - 14:59:59	47	1.69%
	15:00:00 - 17:59:59	80	2.88%
	18:00:00 - 20:59:59	58	2.09%
	21:00:00 - 23:59:59	38	1.37%
Monday	00:00:00 - 02:59:59	22	0.79%
	03:00:00 - 05:59:59	23	0.83%
	06:00:00 - 08:59:59	53	1.91%
	09:00:00 - 11:59:59	77	2.77%
	12:00:00 - 14:59:59	77	2.77%
	15:00:00 - 17:59:59	65	2.34%
	18:00:00 - 20:59:59	67	2.41%
	21:00:00 - 23:59:59	44	1.58%
Tuesday	00:00:00 - 02:59:59	26	0.94%
	03:00:00 - 05:59:59	32	1.15%
	06:00:00 - 08:59:59	37	1.33%
	09:00:00 - 11:59:59	43	1.55%
	12:00:00 - 14:59:59	68	2.45%
	15:00:00 - 17:59:59	70	2.52%
	18:00:00 - 20:59:59	44	1.58%
	21:00:00 - 23:59:59	37	1.33%
Wednesday	00:00:00 - 02:59:59	33	1.19%
	03:00:00 - 05:59:59	29	1.04%
	06:00:00 - 08:59:59	36	1.29%
	09:00:00 - 11:59:59	62	2.23%
	12:00:00 - 14:59:59	68	2.45%
	15:00:00 - 17:59:59	76	2.73%
	18:00:00 - 20:59:59	68	2.45%
	21:00:00 - 23:59:59	44	1.58%
Thursday	00:00:00 - 02:59:59	22	0.79%
	03:00:00 - 05:59:59	29	1.04%
	06:00:00 - 08:59:59	41	1.47%
	09:00:00 - 11:59:59	69	2.48%
	12:00:00 - 14:59:59	87	3.13%
	15:00:00 - 17:59:59	62	2.23%
	18:00:00 - 20:59:59	70	2.52%
	21:00:00 - 23:59:59	44	1.58%
Friday	00:00:00 - 02:59:59	29	1.04%
	03:00:00 - 05:59:59	20	0.72%
	06:00:00 - 08:59:59	32	1.15%
	09:00:00 - 11:59:59	73	2.63%
	12:00:00 - 14:59:59	74	2.66%
	15:00:00 - 17:59:59	62	2.23%
	18:00:00 - 20:59:59	53	1.91%
	21:00:00 - 23:59:59	56	2.01%
Saturday	00:00:00 - 02:59:59	28	1.01%
	03:00:00 - 05:59:59	29	1.04%
	06:00:00 - 08:59:59	55	1.98%
	09:00:00 - 11:59:59	66	2.37%
	12:00:00 - 14:59:59	54	1.94%
	15:00:00 - 17:59:59	57	2.05%

Incident Day Name	Incident Three Hour Range Of Day 24	Number of Runs	Percent of Total Runs
	18:00:00 - 20:59:59	60	2.16%
	21:00:00 - 23:59:59	43	1.55%
		Total: 2,780	Total: 100.00%

Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	55	1.98%
01:00:00 - 01:59:59	64	2.30%
02:00:00 - 02:59:59	71	2.55%
03:00:00 - 03:59:59	54	1.94%
04:00:00 - 04:59:59	75	2.70%
05:00:00 - 05:59:59	56	2.01%
06:00:00 - 06:59:59	62	2.23%
07:00:00 - 07:59:59	110	3.96%
08:00:00 - 08:59:59	116	4.17%
09:00:00 - 09:59:59	122	4.39%
10:00:00 - 10:59:59	143	5.14%
11:00:00 - 11:59:59	179	6.44%
12:00:00 - 12:59:59	168	6.04%
13:00:00 - 13:59:59	159	5.72%
14:00:00 - 14:59:59	148	5.32%
15:00:00 - 15:59:59	149	5.36%
16:00:00 - 16:59:59	136	4.89%
17:00:00 - 17:59:59	187	6.73%
18:00:00 - 18:59:59	143	5.14%
19:00:00 - 19:59:59	132	4.75%
20:00:00 - 20:59:59	145	5.22%
21:00:00 - 21:59:59	137	4.93%
22:00:00 - 22:59:59	90	3.24%
23:00:00 - 23:59:59	79	2.84%
Total: 2,780		Total: 100.00%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	364	13.09%
Monday	428	15.40%
Tuesday	357	12.84%
Wednesday	416	14.96%
Thursday	424	15.25%
Friday	399	14.35%
Saturday	392	14.10%
Total: 2,780		Total: 100.00%

Average Run Time Summary Report (In Minutes)

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Dest	Avg Patient Arrived at Destination to Patient Transfer of Care	Avg Patient Arrived at Destination to Unit Back in Service	Number of Runs
2.13	5.13	19.45	35.65	11.54	60.17	2,780

Chute Time

Incident Unit Notified By Dispatch To Unit En Route Range In Minutes	Number of Runs	Percent of Total Runs
	145	5.22%
0 to <1	785	28.24%
1 to <2	1,082	38.92%
2 to <3	449	16.15%
3 to <4	142	5.11%
4 to 5	61	2.19%
> 5	116	4.17%
Total: 2,780		Total: 100.00%

En-route Time

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
	218	7.84%
0 to <5	1,466	52.73%
5 to <10	977	35.14%
10 to 15	76	2.73%
> 15	43	1.55%
Total: 2,780		Total: 100.00%

Scene Time

Top 10 Records Of 14 Displayed

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	1,288	46.33%
0 to <5	31	1.12%
5 to <10	175	6.29%
10 to <15	302	10.86%
15 to <20	364	13.09%
20 to <25	293	10.54%
25 to <30	155	5.58%
30 to <35	93	3.35%
35 to <40	32	1.15%
40 to <45	13	0.47%
Total: 2,746		Total: 98.78%

Transport Time

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	1,434	51.58%
0 to <5	3	0.11%
5 to <10	2	0.07%
10 to 15	3	0.11%
> 15	1,338	48.13%
Total: 2,780		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Falls	332	11.94%
Breathing Problem	260	9.35%
Traffic/Transportation Incident	220	7.91%
Chest Pain (Non-Traumatic)	171	6.15%
Abdominal Pain/Problems	153	5.50%
No Other Appropriate Choice	149	5.36%
Sick Person (weakness, etc.)	114	4.10%
Altered Mental Status	87	3.13%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	85	3.06%
Convulsions/Seizure	76	2.73%
Weakness/Lethargic	76	2.73%
Pain	72	2.59%
Unknown Problem/Person Down	64	2.30%
Lift Assist	61	2.19%
Assault	60	2.16%
Stroke/CVA	59	2.12%
Traumatic Injury	54	1.94%
Unconscious/Fainting/Near-Fainting	51	1.83%
Nausea/Vomiting	40	1.44%
Back Pain (Non-Traumatic)	39	1.40%
Diabetic Problem	39	1.40%
Overdose/Poisoning/Ingestion	39	1.40%
Cardiac Arrest/Death	37	1.33%
Hemorrhage/Laceration	29	1.04%
Well Person Check	29	1.04%
Heart Problems/AICD	28	1.01%
Syncope/near-fainting	28	1.01%
Alcohol intoxication	27	0.97%
Medical Alarm	26	0.94%
Fever	24	0.86%
Allergic Reaction/Stings	22	0.79%
Dizziness	19	0.68%
Headache	17	0.61%
	16	0.58%
Choking	15	0.54%
Hypotension / hypertension	15	0.54%
Alcohol Detox/Withdrawal	11	0.40%
Burns/Explosion	10	0.36%
Pregnancy/Childbirth/Miscarriage	10	0.36%
Head Injury	9	0.32%
Pandemic/Epidemic/Outbreak	9	0.32%
Epistaxis (Nosebleed)	8	0.29%
Standby	8	0.29%
Cardiac Arrest - Possible DOA	7	0.25%
Chronic Illness/Medical Condition	7	0.25%
Animal Bite	6	0.22%
Auto vs. Pedestrian	6	0.22%
None	6	0.22%
Anxiety Attack	5	0.18%
Welfare Check	5	0.18%
Assist Police with a Citizen	4	0.14%
Automated Crash Notification	4	0.14%
Eye Problem/Injury	4	0.14%
Stab/Gunshot Wound/Penetrating Trauma	4	0.14%

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Transfer/Interfacility	4	0.14%
Cardiac dysrhythmia	3	0.11%
Heat/Cold Exposure	3	0.11%
Gunshot	2	0.07%
Invalid Assist/Lifting Assist	2	0.07%
MCI (Multiple Casualty Incident)	2	0.07%
Carbon Monoxide/Hazmat/Inhalation/CBRN	1	0.04%
Dehydration	1	0.04%
Diarrhea	1	0.04%
Electrocution/Lightning	1	0.04%
Fire	1	0.04%
Pediatric Fever	1	0.04%
Penetrating Wounds	1	0.04%
Stabbing	1	0.04%
Total:	2,780	Total: 100.00%

Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
	189	6.80%
< 1	19	0.68%
1 - 9	62	2.23%
10 - 19	165	5.94%
20 - 29	241	8.67%
30 - 39	298	10.72%
40 - 49	273	9.82%
50 - 59	324	11.65%
60 - 69	378	13.60%
70 - 79	443	15.94%
80 - 89	303	10.90%
90 - 99	82	2.95%
100 - 120	3	0.11%
Total:	2,780	Total: 100.00%

Runs by Destination Name

Top 10 Records Of 11 Displayed

Disposition Destination Name Delivered To (eDisposition.01)	Transferred	Disposition Destination Code Delivered To (eDisposition.02)	Transferred	Number of Runs	Percent of Total Runs
				1,177	42.34%
Banner Churchill Community Hospital		90012		106	3.81%
Carson Tahoe Regional Medical Center		90011-1		8	0.29%
Northern Nevada Medical Center		90117		300	10.79%
Not Applicable				246	8.85%
Not Recorded				5	0.18%
Not Reporting				1	0.04%
Reno VA Medical Center		90099-7		55	1.98%
Renown Regional Medical Center		90134		728	26.19%
Renown South Meadows Medical Center		90135		5	0.18%
				Total: 2,631	Total: 94.64%

Report Filters

Incident Date: is between '01/01/2020' and '12/31/2020'

Agency Name (Dagency.03): is in 'North Lyon County Fire Protection District'

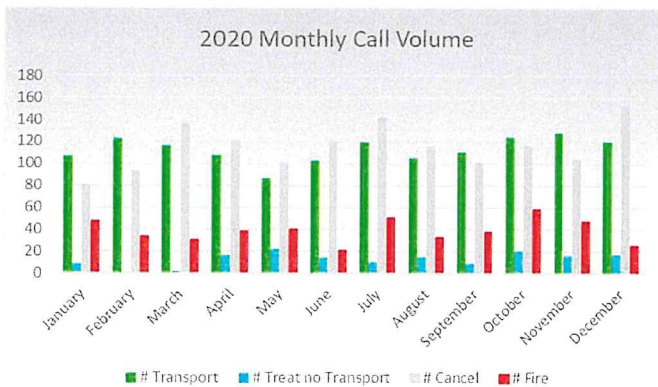
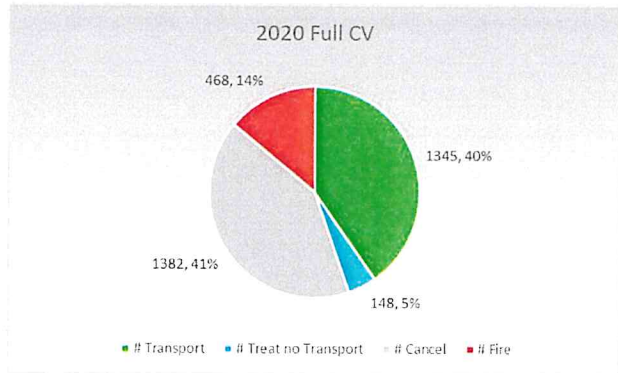
Greetings Board,

To simply say that 2020 was a crazy year does not do it justice. While our entire population has struggled with new community health and safety needs, the fire department has had to adjust to a whole new response expectation. COVID-19 has had a drastic impact on our daily operations. Not only do we now have an extraordinary amount of exposure potential but call volume has increased and our ability to be out in the public eye is drastically limited. However, through it all, 2020 was the busiest year we have ever had at the North Lyon County Fire Protection District. Call volume continued to increase, and we saw a 7% increase in total call volume over 2019. The information contained here is a brief snapshot of the District happenings and performance during 2020.

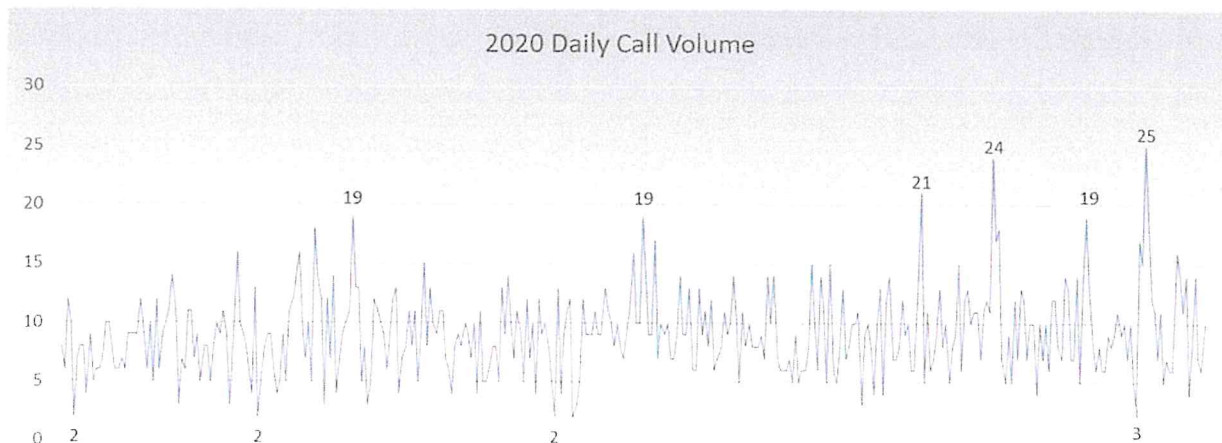
2020 call volume ended with 3,267 individual calls for service. 86% of those calls were for EMS related.

Daily call volume was consistent with an average of 9 calls per day. There was not a single day that resulted in zero calls for service. The lowest call volume day was 2 (four times) and the highest was 24-25 calls (twice).

July, October, and December all had greater than 300 calls for service and our slowest month was January with only 242 calls.



This high level of call volume led to a concurrent unit use (when two or more units are on calls at the same time) that totaled over 2000 hours (83 full days). That means for 83 of the 365 days this year, we only had one unit available in the District. Furthermore, 16 of those days there were no available units in the District. This high coverage gap reinforces the need for additional staffing and expansion of our base response model.

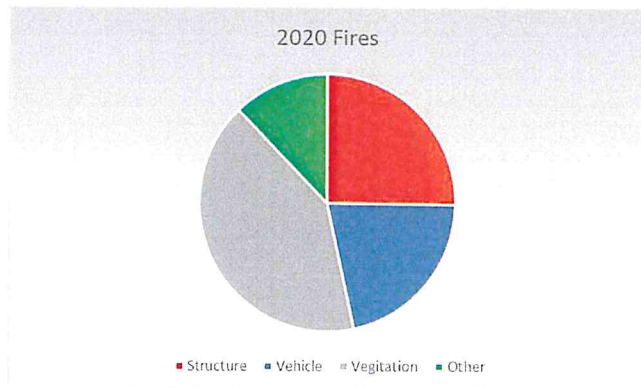


Response times remained within the expectations determined when we opened Station 62. The following is a breakdown of response times.

Average all Calls	Average non-transport	Average transport
Page – Enroute: 2:07	Page-Enroute: 1:58	Page-Enroute: 2:18
Enroute-Arrival:5:07	EnRoute-Arrival:4:53	Enroute-Arrival:5:21
Scene time: 19:27	Scene time: 22:29	Scene time: 19:04
In-service time: 60:09	In-service time: 48:20	In-service time: 60:15

In keeping with the busy theme, we had a heavy fire call year. In total we had 131 fire calls. With a total dollar loss of \$20,210,150.00. The lion's share of dollar loss was from one fire with a \$17,500,000.00 loss at Quadgraphics.

3 civilians were injured in fires in 2020 and thankfully, all the injuries were minor. We did not have any reportable firefighter injuries in 2020.



Although we were severely hampered in our ability to get out into the public, our Fire Marshal stayed busy. From July, when he started full-time through December, he completed 88 new occupancy inspections and 16 Hazardous Materials inspections. These inspections were on top of plans review, community development meetings, and code enforcement activities. He is a welcomed and much needed resource.

The Training Division delivered over 700 hours of EMS continuing education, over 1500 hours of fire continuing education, and over 33 hours of safety training. Additionally, the training division coordinated and delivered one EMT basic course with 13 students and one Firefighter I course with 11 students.

2020 was also a significant year for growth in the District. We added two administrative positions (the Fire Marshal and the Wildland Coordinator). Two firefighters were promoted to Captain. We hired three wildland firefighters full-time and added one part-time QA/QI assistant as office staff.

We received two new ambulances and one new Type VI (Brush fire engine) improving our aging fleet of apparatus. We began making building modifications at station 61 that will provide for a safer and more accommodating station for the firefighters.



2021 is shaping up to be another exciting year for North Lyon Fire. We will receive two brand new engines from Pierce in late January and plan on having them in service to replace our 22-year-old engines in February. We are involved heavily with Lyon County to replace the aging communications system in the county and look forward to having the new emergency communications in service soon.

As we continue to grow and the demand for services steadily increases, we plan on adding six more firefighters in July. These new firefighters will give us full staffing at both stations and greatly improve our service delivery capabilities.



Respectfully,

Jason Nicholl
Fire Chief

Timeline Task List

November 2020

Task	Goal reference	Completed / Reviewed date
Take Delivery of Type VI		11/6/2020
Begin conversion of Seasonal to FT		11/23/2020
Take Delivery of first new ambulance		11/16/2020
Promote Fire Marshal		11/01/2020
Transfer Wildland Coordinator position		11/16/2020
Promote new Captain		11/16/2020
Evaluate and confirm Comprehensive Safety Plan		11/18/2020
New Hire Full-time		11/24/2020
Recruit and hire new QA Clerk		11/24/2020
Begin surplus apparatus liquidation		11/19/2020
Recruit new Fuels crew member		11/13/2020
Deliver new SCBA training		11/17/2020
Implement new SCBA's		11/23/2020
Begin Station remodeling		11/20/2020

December 2020

Task	Goal reference	Completed / Reviewed date
Hire Fuels Crew members full-time		12/07/2020
Take delivery of second ambulance		12/30/2020
Conduct Crew inspection training		FEBRUARY
Liquidate surplus apparatus and equipment		ONGOING
Prepare for January Type I delivery		01/07/2021
Continue COVID security modifications		ONGOING

Operational Profiles FY20-21

Phase 2 (December 1, 2020- June 30, 2020)

Total FTE's: 26.5 (18 Operations / 4 Wildland / 4.5 Administration)

Daily minimum staffing: 6.5

Total volunteers and reserves: 25

Total cadets: 11

Station 61: 4 personnel

Station 62: 2 personnel

Battle Born Crew: 3 personnel

WLC/FMO: 1

Fire Marshal: 1

Fire Chief: 1

Office Manager: 1

Administrative Assistant: 1

QA/QI Clerk: .5

Operational Profiles FY21-22

Total FTE's: 33.5 (24 Operations / 5 Wildland / 4.5 Administration)

Daily minimum staffing: 9

Total volunteers and reserves: 25

Total cadets: 12

(Budget change TBD)

Station 61: 4 personnel (Plus Reserve/Volunteers)

Station 62: 4 personnel (Plus Reserve/Volunteers)

Battle Born Crew: 4 personnel

WLC/FMO: 1

Fire Marshal: 1

Fire Chief: 1

Office Manager: 1

Administrative Assistant: 1

QA/QI Clerk: .5