

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT  
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

December 10, 2020

**1. Call to Order**

The meeting was called to order by Chairman McCassie at 1805 hours.

Directors present included: Director Hon and Director Riesen; Director Callagy and Director McCaffrey were absent.

**2. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

**3. Approval of Consent Agenda\*** (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

**3a. Review & Approval of Board Agenda**

**3b. Review & Approve Board Minutes**

**3c. Review & Approve Revenues and/or Expenditures**

**3d. Review of Summary Reports**

Director Hon made a motion to approve the Consent Agenda as presented.

Director Riesen seconded the motion.

The motion carried as follows: 3-0-2

McCassie	Aye	Callagy, Jr.	Absent
Hon	Aye	McCaffrey	Absent
Riesen	Aye		

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

**4. Dedication of Ambulance in honor of Dr. Connie Knoll**

Chief Nicholl invited all attendees to the apparatus bay for the dedication of the ambulance in honor of Dr. Connie Knoll for her years of service and dedication to the District.

Mayor Edgington recounted the process of the City’s approval to purchase the ambulance for the District, and the decision to dedicate the ambulance to Dr. Connie Knoll. He thanked Dr. Knoll, saying he could not think of any person more deserving of the honor.

Linda Carr recounted Dr. Knoll’s arrival in Fernley in 1980, and recalled the many ways Dr. Knoll taught, trained, and cared for the District ‘family’ in addition to the citizens of the community.

Dr. Knoll reminisced about her time with the District and thanked all for the honor.

Chief Nicholl concluded the dedication by announcing the ambulance shall forever be known as, “Connie”.

**5. Discussion and possible action regarding the Fiscal Year 2019-2020 Audit\***

Kasey Miller stated the FY 2019-2020 Audit contained two small budget violations: one in the Fire Fund in the amount of \$4, 951.00 and one in the Ambulance Fund in the amount of \$6,126.00; both exceeding expenditures. She said a letter to the Department of Taxation outlining reparations for the future is being drafted by Dave Silva now and must be submitted within 60-days. Mrs. Miller said finalized draft will be presented at the next Board Meeting for approval and submission.

Mayor Edgington inquired as to retirement liability status, to which Mrs. Miller stated a review will be due next year as it is done every two years.

Director Hon made a motion to approve the FY 2019-2020 Audit.

Director Riesen seconded the motion.

The motion carried as follows: 3-0-2

McCassie	Aye	Callagy, Jr.	Absent
Hon	Aye	McCaffrey	Absent
Riesen	Aye		

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

**6. Discussion regarding the Strategic Plan**

Chief Nicholl stated changes in the Strategic Plan will be outlined in Reports.

**7. Reports of Directors, Fire Chief, Staff, Volunteers, Local 4547, City of Fernley**

Director Riesen thanked Chief Nicholl and the staff for allowing him to serve on the Board of Directors.

Director Hon thanked Chief Nicholl and the staff for allowing her to serve on the Board of Directors.

Chairman McCassie thanked Directors Riesen and Hon for their service.

Chief Nicholl reported the third Wildland Firefighter position has been chosen and the offer of employment accepted with a start date of December 28, 2020; Phase I of Strategic Plan Station improvements is in progress with the bunker room under construction and under budget; the second ambulance will arrive December 30<sup>th</sup>; the new engines will be inspected in Wisconsin by himself and Captain Cohen on January 7, 8 and 9<sup>th</sup>; the Type 6 is paid off and making revenue; there are 9 Firefighter recruits; in the coming budget, a request will be made for an additional 6-people in order to be fully staffed for the community. Chief Nicholl thanked Director's Hon and Riesen for the pleasure of serving them.

Fire Marshal Myers reported new pagers are programmed and the new handheld radios are due in January; thanked Directors Hon and Riesen for their service.

Local 4547: None.

Kasey Miller reported the Battle of the Badges Blood Drive is fully booked for Saturday December 12<sup>th</sup> and for the first time in 16-years there will not be a Christmas for Kids Breakfast, but new and unwrapped toys can be dropped off at Station 61 for Liberty Fitness to pick-up and disperse.

Becki Howlett reported a Food Drive and Toy Drive combo at Grocery Outlet Saturday December 12<sup>th</sup> from 11:00 – 4:00.

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

Stacey Rowling thanked Directors Hon and Riesen for their service.

Mayor Roy Edgington reported the City's Chamber to be done at the end of December; Walgreens will be addressing their corner lot landscaping; code enforcement is working on abandoned car titles; the State is gearing up for COVID-19 vaccinations.

**8. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

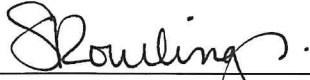
None.

**9. Adjournment\***

Chairman McCassie adjourned at 1855.

**NOTE(s):    All items indicated by an asterisk (“\*”) were Action Items.**  
**A complete and detailed record of this meeting was recorded on Micro SD Recorder December 10, 2020.**

Respectfully Submitted by:

  
\_\_\_\_\_  
Stacey Rowling, Administrative Assistant  
North Lyon County Fire Protection District

January 14, 2020  
Date



**North Lyon County Fire Protection District**  
195 East Main Street  
Fernley, Nevada 89408  
District Office (775) 575-3310 District Fax (775) 575-3314

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
<u>3</u> Approved as Read	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>
Approved with Corrections	_____	_____	_____	_____	_____

  
\_\_\_\_\_  
Dan McCassie, Chairman  
North Lyon County Fire Protection District

January 14, 2020  
Date