

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

INCLUDING VIRTUAL ONLINE ZOOM ACCESS

October 8, 2020

**1. Call to Order**

The meeting was called to order by Director McCaffrey at 1807 hours.  
Directors present included: Director Hon via telephone and Director Callagy.  
Chief Nicholl was also present.

**2. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

Becki Howlett presented Chief Nicholl with gift cards from the Bridge the Blue Donation Drive.

Morgan McDowell of Nova Tile and Stone presented Firefighter Jesse Richardson a donation to the Cadet Program in the amount of \$500.00.

**3. Approval of Consent Agenda\*** (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

**3a. Review & Approval of Board Agenda**

**3b. Review & Approve Board Minutes**

**3c. Review & Approve Revenues and/or Expenditures**

**3d. Review of Summary Reports**

Director Callagy, Jr. made a motion to accept the Consent Agenda as presented.  
Director McCaffrey seconded the motion.

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The motion carried as follows: 3-0-2

|              |     |          |        |
|--------------|-----|----------|--------|
| McCaffrey    | Aye | McCassie | Absent |
| Hon          | Aye | Riesen   | Absent |
| Callagy, Jr. | Aye |          |        |

**4. Appreciation Awards**

Chief Nicholl read into record the following Life Saver Commendation letter he sent to Sheriff Hunewill dated September 20, 2020:

“Sheriff Hunewill,

I am pleased to notify you that two of your Deputies’ will be awarded the North Lyon County Fire Protection District Live Saver Commendation for actions on September 14, 2020.

That day, North Lyon Fire and Lyon County Sheriffs were dispatched to a local residence where a 52-year-old female had fallen into a glass table severely lacerating her upper left arm. She had hemorrhaged approximately 2-3 liters of blood and was exhibiting profound hypovolemic shock on the Deputies arrival.

Deputies Whitten and Lopez immediately began rendering aid and applied a tourniquet to the patient effectively stopping the massive bleeding. Our Paramedics arrived and took over patient care from the Deputies, subsequently transporting the patient to Renown Medical Center and their awaiting trauma team.

Our paramedic recognized the lifesaving value of the actions performed by the Deputies and informed the trauma team of the events. The Trauma surgeon echoed saying, “He saved her life by doing that.”

We are proud to honor the actions of Deputies Whitten and Lopez. We are proud to have them as members of our emergency response team. They both truly exemplify the values and tenets of the North Lyon County Fire Protection District and thus, we award them our second highest honor, the Live Saving Commendation.”

Chief Nicholl then presented Deputies’ Whitten and Lopez with NLCFPD uniform life saver pins and framed Life Saver Commendations, noting he is proud to have them on the team.

Karla Scott thanked both Deputies for saving her life, noting they are hero’s.

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Sheriff Hunewill awarded Deputies' Whitten and Lopez with a Lyon County Letter of Commendation; Deputy Whitten a Life Saving medal and noted Deputy Lopez will receive a Star pin.

**5. Discussion and possible action regarding Wildland Coordinator/Fuels Management Officer position\***

Chief Nicholl stated the need to fill the recently vacated Wildland Coordinator/FMO position and referred to the attached job description, saying initially the position was a Captain position; due to budgetary and labor issues, the classification was changed to a mid-grade manager position equivalent to a fourth-year senior Firefighter. Chief Nicholl proposed taking what was originally intended to be an in-house Captain's position and convert it, thus a budgetary increase of approximately \$30,000.00 per-year.

Chief Nicholl stated the position is currently covered by the NV Energy contract and dependent on wildland funding; if wildland is unable to produce and be self-sustaining, the position may no longer exist within the department. He said a meeting with Local 4547 has taken place, and they are in support of the conversion. Chief Nicholl said the request is to upgrade the position and change the classification to Captain which would be covered under the Local 4547 and open another promotable position within the department. He said the qualifications for the position are intentionally high because the Fuels Management Officer is a vital key to our wildland division; there is some mechanism to fill the position internally if there are qualified candidates. Chief Nicholl said he anticipates the position to be budget neutral as it is tied directly to wildland revenues.

Director Hon made a motion to approve the Wildland Coordinator/Fuels Management Officer to a Captain's position as presented.

Director Callagy, Jr. seconded the motion.

The motion carried as follows: 4-0-1

|              |     |          |        |
|--------------|-----|----------|--------|
| McCaffrey    | Aye | McCassie | Absent |
| Hon          | Aye |          |        |
| Callagy, Jr. | Aye |          |        |
| Riesen       | Aye |          |        |

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**6. Discussion and possible action regarding Fuels Management Crew positions\***

Chief Nicholl stated the three current seasonal firefighters fill this position; each are able to work up to 1,039 hours before becoming full-time status.

***\*\*Director Reisen joined the meeting via telephone at 1830 hours.***

Chief Nicholl proposed converting the current three seasonal employees to full-time employees, noting the positions will be dependent upon wildland funding and will not be covered by Local 4547. He said it would be a \$12,000.00 per employee net increase, although expense neutral as a direct pass through of the NV Energy contract. Chief Nicholl said the job description would be unchanged, benefited, and eligible for PERS; additionally, the process would be expedited in not having to recruit and train new people. Chief Nicholl reiterated, Local 4547 is supportive of this series of actions.

Director Hon requested clarification as to job status being dependent on the NV Energy contract; Chief Nicholl affirmed, saying the wildland revenue opportunities are much larger than that of only the NV Energy contract.

Chief Nicholl stated over the course of the next two years and nine months, the hope is for self-sustainability and the opportunity to bring on additional staff.

Discussion ensued.

Local 4547 President, John Renaud joined via telephone stating it would strengthen and bolster the program considerably.

Director Hon made a motion to approve the Fuels Management Crew positions to full-time positions as presented.

Director Reisen seconded the motion.

The motion carried as follows: 4-0-1

|              |     |          |        |
|--------------|-----|----------|--------|
| McCaffrey    | Aye | McCassie | Absent |
| Hon          | Aye |          |        |
| Callagy, Jr. | Aye |          |        |
| Reisen       | Aye |          |        |

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**7. Discussion and possible action regarding 501c3\***

Chief Nicholl stated he has attempted multiple times to start a 501c3 as was previously requested by the Board however, the application requires decisions to be made by a member of the board.

Discussion ensued.

Director Hon volunteered to facilitate the process further.

Director's Callagy, Jr. and McCaffrey agreed.

**8. Discussion and possible action regarding 271\***

Chief Nicholl stated NRS 271 is a Special Assessment District existing outside of taxation; it is outside the ad valorem tax cap. He said in the coming years we will not be able to afford our capital needs, which are significant. Chief Nicholl said the 271 allows an overlay of Special Assessment for specific capital needs that could provide \$1- 2.5 million dollars per year outside of taxation that would be directed exactly at capital expenditures such as engines, stations, turn-out gear, etc. He said we have retained financial planning and bond services who he has met with multiple times, and legislation does not specifically allow us to do it but does not specifically forbid us to do it, but no one has done it before. Chief Nicholl outlined six options for the Board to consider and said it would be a 30-year window with \$40 million dollars of revenue; \$1.25 million dollars per year, thus the ability to meet our capital needs ten years down the road.

Discussion ensued.

**9. Discussion regarding the Strategic Plan**

Chief Nicholl reported the new ambulance from the City of Fernley should be finished at the factory on or around October 13<sup>th</sup>, and then it will be shipped to Salt Lake City for two weeks of radio, lights and equipment fitting at the dealership and once complete, himself and a staff member will caravan it to Fernley. He said the second ambulance is expected three to four weeks after that. Chief Nicholl said the awards banquet scheduled for October 3<sup>rd</sup> has been indefinitely canceled due to Covid-19; he is unsure as to whether there will be a Christmas party.

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He said Firefighter of the Year awards will most likely be presented at the next Board Meeting. Chief Nicholl said the Type VI Brush Truck is anticipated complete at the end of October, and he and Captain Cohen will travel to Washington for the final inspection and they will drive it back to Fernley. He said the Captain's Academy went well, and the testing is scheduled for October 28<sup>th</sup> and 29<sup>th</sup> with fourteen evaluators from three different States.

**10. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley**

Director Hon: None.

Director Riesen: None.

Director McCaffrey: None.

Stacey Rowling: None.

Kasey Miller: None.

Fire Marshal Myers reported several proposed projects; Fernwood/Sherwood consisting of 360 apartments at the end of Fremont Street which the City Planning is putting the brakes on due to the lack of infrastructure in addition to the road's inability to handle the increased traffic, and the project off of Desert Shadows and Clearwater that was approved in 2007 is also being worked on. Fire Marshal Myers reported business and hazmat inspections are continuing; the County has approved spending 911 surplus money toward purchasing new radios, and the District is switching to digital radios in the coming weeks.

Becki Howlett reported the Rehab rig has been outfitted with a coffee maker.

Chief Nicholl reported the recruit academy has started with thirteen attendees, and his staff are phenomenal.

Local 4547: None.

City of Fernley: None.

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**11. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

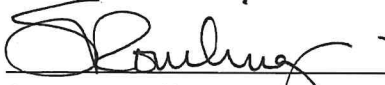
None.

**12. Adjournment\***

Director McCaffrey adjourned at 1912.

**NOTE(s):**    All items indicated by an asterisk (“\*”) were Action Items.  
A complete and detailed record of this meeting was recorded on Micro SD Recorder October 8, 2020.

Respectfully Submitted by:

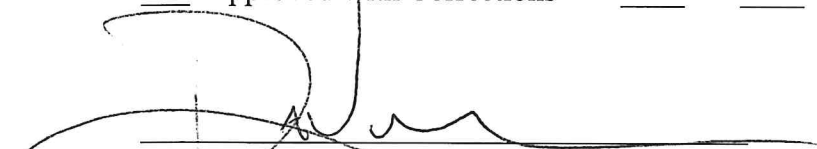
  
\_\_\_\_\_  
Stacey Rowling, Administrative Assistant  
North Lyon County Fire Protection District

November 12, 2020  
Date

Approval of Minutes

|  | <u>For</u> | <u>Against</u> | <u>Abstain</u> | <u>Vacant</u> |               |
|--|------------|----------------|----------------|---------------|---------------|
| <input checked="" type="checkbox"/> Approved as Read | <u>4</u>   | <u>0</u>       | <u>1</u>       | <u>  </u>     | <u>Piesen</u> |

\_\_\_\_\_  
Approved with Corrections    \_\_\_\_\_

  
\_\_\_\_\_  
Dan McCassie, Chairman  
North Lyon County Fire Protection District

November 12, 2020  
Date