

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

August 13, 2020

1. Call to Order

The meeting was called to order by Chairman McCassie at 1811 hours.
Directors present included: Director Hon, Director Riesen, Director Callagy and Director McCaffrey.
Chief Nicholl was also present.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

- 3a. Review & Approval of Board Agenda**
- 3b. Review & Approve Board Minutes**
- 3c. Review & Approve Revenues and/or Expenditures**
- 3d. Review of Summary Reports**

Director Riesen requested tabling agenda item 6 and pull item 8 from the Consent Agenda.

Director Hon made a motion to approve the Consent Agenda with the changes requested by Director Riesen.

Director Riesen seconded the motion.

The motion carried as follows: 3-0-2

McCassie	Aye
Hon	Aye
Riesen	Aye

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

4. Swearing in new Board of Directors, Mike Callagy, Jr., and Greg McCaffrey

City of Fernley Senior Municipal Court Judge, Lori Matheus swore in Mike Callagy, Jr., and Greg McCaffrey to the North Lyon County Fire Board of Directors.

5. Introduction of North Lyon Fire Cadets

Chief Nicholl stated the Cadet Program being championed by Firefighter Richardson consists of high school students between the ages of 15 and 18 years; older than 18 years as long as they are enrolled in high school. He said the program has grown from one cadet to seven in the course of 3-weeks; the purpose of the program is to offer an outlet for high school aged kids to have an occupational avenue. Chief Nicholl said the cadets are learning life skills, as well as fire and medical related careers, oral boards, and interviewing processes. He said the program is community and service based; the cadets have already assisted in the community with yard clean-up. Chief Nicholl introduced Cadet Lt. Cameron Whitehurst the youth leader within the program and Cadet Dominique Reyes. He said in future Board Meetings, the cadets will be conducting flag ceremonies and drills.

6. Appreciation Award to Shari Whalen

Item tabled.

7. Discussion and possible action regarding SCBA grant funding match*

Chief Nicholl stated an application was submitted for an Assistance to Firefighters Grant through FEMA; the grant is a matching grant. He said the application was for \$211,000.00 in SCBA's, making the 10% match of \$21,000.00; however, the grant was reduced to \$151,333.00. Chief Nicholl said Clark County received a request for proposal for any Nevada Agency to piggy-back on theirs, making a better deal for NLCFPD. He said the price then became \$185,000.00 with the match of \$36,000.00 which is an increase from the original \$21,000.00; he said these are not luxury items, they are necessary. Chief Nicholl stated he has consulted the accountants and they confirm the funds are available and is requesting authorization to proceed.

Discussion ensued.

Director Hon made a motion to approve the grant funding match of SCBA Grant as presented. Director McCaffrey seconded the motion.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

The motion carried as follows: 5-0-0

McCassie	Aye
Hon	Aye
Riesen	Aye
Callagy, Jr.	Aye
McCaffrey	Aye

8. Discussion and possible action regarding Battle Born personnel expansion*

Item pulled from Agenda.

9. Discussion and possible action regarding Fire Board S.O.P.'s*

Chief Nicholl stated Fire Board Policy 09 had not been updated since 2008 and has been re-issued with updates; Fire Board Policy 10 regarding Conduct and District Board staff interaction and communication was created as specifically requested by Chairman McCassie during the July 16th meeting. Chief Nicholl said he is the conduit between staff and the Board Directors; the Policy is not to limit communication between staff and Board of Directors but to streamline the process, so the information is accurate and timely.

Director Hon made a motion to accept Fire Board Policy 09, and Fire Board Policy 10 as presented.

Director Riesen seconded the motion.

The motion carried as follows: 5-0-0

McCassie	Aye
Hon	Aye
Riesen	Aye
Callagy, Jr.	Aye
McCaffrey	Aye

10. Discussion and possible action regarding Fire Captain Testing Process and Procedure*

Chief Nicholl stated as in the CBA, the Board of Directors have authority to authorize testing for promotional positions; currently, one position is open, and he and staff have been preparing the test to be administered for said position. He requested Board approval for the testing process as presented.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

Director Riesen made a motion to approve Fire Captain Testing Process and Procedure as presented.

Director McCaffrey seconded the motion.

The motion carried as follows: 5-0-0

McCassie	Aye
Hon	Aye
Riesen	Aye
Callagy, Jr.	Aye
McCaffrey	Aye

11. Discussion regarding the Strategic Plan

Chief Nicholl stated work is being done daily on the Timeline Task List, and that will continue in the coming months. He said Phase 2 Operational Profile FY 20-21 is a Safer Grant entirely for personnel and will enable the hiring of an additional twelve (12) firefighters. He said the total grant is just over \$1.8 million and covers 3-years; the District match for years one and two will be 25% of all wages and benefits which will be approximately \$200,000.00 per year, and year three will be a match of 75% and the fourth year, the District will pay 100%. Chief Nicholl said if the grant is awarded, the District would then have the appropriate number of firefighters necessary for our community, and additionally increase the operating budget accordingly. He said it will fully staff both Stations with (5) firefighters; (2) dedicated full-time engines, (2) dedicated full-time ambulances, and (2) ready stand-by ambulances, every day.

Discussion ensued.

12. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley

Director McCaffrey apologized for being late.

Director Riesen requested clarification of the budget statement regarding fire and ambulance; Mrs. Miller confirmed the figures are ending numbers for last fiscal year ending June 30, 2019. She said there are still adjustments to be made and when it is complete, she will forward to the Board; that will be sometime in September.

Director Hon congratulated Chief Nicholl on the Distinguished Citizen of Fernley awarded by the Chamber of Commerce.

Director Callagy, Jr. congratulated Chief Nicholl.

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

Kasey Miller reported the award banquet has been moved from September to October; authorization is pending.

Chief Nicholl reported the first ambulance in production with anticipated arrival in October; the second ambulance from the City of Fernley is also in production with anticipated arrival the end of October or beginning of September; the Nevada Energy Type 5 Brush Truck is anticipated to arrive the end of October or beginning of September, and completion of the new Engines are anticipated the last week of November or beginning of December.

Volunteers: None.

Local 4547: None.

City of Fernley: None.

Fire Marshal Myers reported inspections are going well and plan reviews are current; the Mark V project is progressing.

Wildland Coordinator Piper reported NV Energy project is progressing; expressed condolences for the pilots that died fighting the Bishop, CA fire; the fuels project is progressing.

13. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

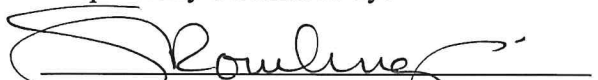
None.

14. Adjournment*

Chairman McCassie adjourned the meeting at 1850.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder August 13, 2020.

Respectfully Submitted by:


Stacey Rowling, Administrative Assistant
North Lyon County Fire Protection District

October 8, 2020
Date

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Vacant</u>	
<input checked="" type="checkbox"/> Approved as Read	<u>3</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>3</u>
<input type="checkbox"/> Approved with Corrections	_____	_____	_____	_____	_____



 Greg McCaffrey, Director
 North Lyon County Fire Protection District

October 8, 2020
 Date