

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT
INCLUDING VIRTUAL ONLINE ZOOM ACCESS

June 11, 2020

1. Call to Order

The meeting was called to order by Co-Chair Hon at 1804 hours.
Directors present include Director Riesen; Director Hicks attended via Zoom.
Directors McCassie and Johnson were absent.

The Pledge of Allegiance was led by Becki Howlett. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

Battle Born Wildland Crew introduced themselves: Joseph Strange, Nicholas Parino and Alesha Garcia; the Board welcomed them.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review & Approve Revenue and Expenditure Reports

3d. Review of Summary Reports

Director Riesen made a motion to approve Consent Agenda as presented.

Director Hicks seconded the motion.

The motion carried as follow

Hon	Aye	McCassie	Absent
Riesen	Aye	Johnson	Absent
Hicks	Aye		

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4. Discussion and possible action to appoint Board of Director to upcoming vacant position*

Office Manager Kasey Miller announced Director Hicks resignation letter was received June 11, 2020; Co-Chair Hon read said letter into record:

“North Lyon County Fire Protection District Board, I am submitting my formal resignation as I am unfortunately no longer residing within the fire protection district. I am grateful for the opportunity to have been a part of the NLCFPD and look forward to seeing its continued success!

Sincerely,
Terrin Hicks”

Director Hicks thanked the Board and Chief Nicholl, stating she enjoyed serving the District.

Co-Chair Hon requested Mrs. Miller post to the public of the two vacant positions with instruction to submit letters of interest prior to the next Board meeting for appointment during the July meeting.

5. Discussion and possible action regarding purchase of Brush Truck*

Chief Nicholl referred to the Type 6 specifications, noting the purchase price listed is \$165,428.00; he requested approval of \$170,000.00 in the event of additional add-ons.

Director Riesen made a motion to approve the purchase of Brush Truck not to exceed \$170,000.00.

Director Hicks seconded the motion.

The motion carried as follows: 3-0-2

Hon	Aye	McCassie	Absent
Riesen	Aye	Johnson	Absent
Hicks	Aye		

6. Discussion and possible action regarding purchase of ambulance for FY 2020-21*

Chief Nicholl stated the funding for the ambulance was approved for FY 2020-21; he requested authorization to order the unit now to expedite the delivery. He stated the monies will not be expended until July; this is the first in a series of ambulances to be purchased. Chief said the budget year authorization was for \$213,000.00 however, this purchase has been narrowed down to \$204,779.00; he requested the authorized amount not to exceed \$213,000.00 for ‘cushion’. Chief Nicholl reported the return of the ambulance being repaired in Washington, saying he is not 100% pleased and it is currently at Fernley Dodge in need of another \$8,000.00 to \$10,000.00 in additional repairs.

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Director Riesen made a motion to approve the purchase of one (1) 2020 Ford F-450 4X4 AEV Custom 157” Type I Ambulance not to exceed the purchase price of \$213,000.00.

Director Hicks seconded the motion.

The motion carried as follows: 3-0-2

Hon	Aye	McCassie	Absent
Riesen	Aye	Johnson	Absent
Hicks	Aye		

7. Discussion and possible action to ratify Labor Collective Bargaining Agreement*

Director Riesen made a motion to approve the ratification of the Labor Collective Bargaining Agreement dated 06/05/2020.

Terrin Hicks seconded the motion.

The motion carried as follows: 3-0-2

Hon	Aye	McCassie	Absent
Riesen	Aye	Johnson	Absent
Hicks	Aye		

8. Discussion regarding the Strategic Plan

Chief Nicholl stated all previous Strategic Plan tasks have been cleared, and he will present an annual report at the next meeting that will summarize everything completed to this point. He said the new year’s Strategic Plan will continually update as we move forward.

Co-Chair Hon voiced her appreciation of the format of the timeline, thanking Chief Nicholl for completing each task as promised; Director Hicks agreed.

9. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley

Director Hicks thanked all for her time on the Board, Chief Nicholl for his hard work and is excited for the direction things are going. She said she will miss everyone.

Director Riesen wished Director Hicks luck in her new home, saying she will be missed.

Director Hon; none.

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Stacey Rowling read into record a Thank You card received for Paramedic Taylor and Paramedic Silverberg; “Just wanted to thank you for taking such great care of me last Saturday and getting me into Reno. I was a little disappointed that we couldn’t go full lights and sirens, but you got me there safe and sound.” She reported a Thank You card received from Heather Wolf at Fernley Estates, offering to help with anything they can during the pandemic.

Kasey Miller announced a meeting on Wednesday June 24, 2020 at 1800 for Budget Augmentation and approval of FY 2020-21 Pool Pact Insurance package approval.

Volunteers; none.

Local 4547; none.

City of Fernley; none.

Chief Nicholl reminded all that fireworks are illegal and celebrating July 4th will be tough this year. He thanked the Board for their support and reminded his performance evaluation will be at the next Board meeting, so the Directors documentation need to be turned in to Mrs. Miller.

Duke Piper reported the Battle Born Crew has completed additional training and have responded to three small fires. He said on June 1, 2020 they began the NV Energy contract and fuels mitigation projects continue.

10. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on a n Agenda for a subsequent meeting. Public comments are limited to 3-minutes.)

None.

11. Adjournment*

Co-Chair Hon adjourned at 1831.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder June 11, 2020.

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Respectfully Submitted by:

Stacey Rowling
 Stacey Rowling, Administrative Assistant
 North Lyon County Fire Protection District

June 24, 2020
 Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	
<u>3</u> Approved as Read	<u>3</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>3</u>
<u> </u> Approved with Corrections	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Dan McCassie
 Dan McCassie, Chairman
 North Lyon County Fire Protection District

June 24, 2020
 Date