

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

August 8, 2019

1. Call to Order

The meeting was called to order by Chairman McCassie at 1600 hours.
Directors present included: Director hon, Director Riesen, Director Hicks and Director Johnson.
Chief Nicholl was also present.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approval of Board Agenda

3b. Review & Approve Board Minutes

3c. Review & Approve Revenues and/or Expenditures

3d. Review of Summary Reports

Director Riesen made a motion to accept Consent Agenda.
Director Hon seconded the motion.

Director Hon requested item 3b removed due to error in June 26, 2019 Board Minutes regarding her attendance via telecom, saying she was physically present.

Director Riesen amended the motion to approve Consent Agenda items 3a, 3c and 3d as presented; and approve item 3b with noted correction.
Director Johnson seconded the motion.

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The motion carried as follows: 5-0-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

4. Discussion and possible action requesting assistance and approval to produce Fernley Lantern Festival*

Dan Simpson of Fernley 95A Speedway requested a permit for an October 26, 2019 Lantern Festival, including the attendance of the District. Mr. Simpson reported the last event only had 1,000 attendees' but expects at least 3,000 at the October event. Mr. Simpson stated due to the elimination of tickets at the gate, traffic control was not an issue; about 90% of the lanterns were picked up the same night as the event, and the other 10% were disposed of the next day. Mr. Simpson added the farthest any lanterns were found from the launch site was ¼ mile; approximately 150 got caught on fencing, and a few crossed the highway.

Director Johnson referred to Chief Nicholl to explain the agreement signed the previous year regrading Lantern Festivals.

Chief Nicholl stated there is a 2018 Northern Nevada Amendments to the 2018 International Fire code; a compact entered into by thirteen different agencies surrounding us that are all mutual aid and automatic aid partners. He said it takes our approved 2018 Fire Code and makes modifications that are germane to our area; one of the areas in that 2018 code, Sky Lanterns are prohibited if they are untethered. Chief Nicholl said as part of our agreement, that language was scratched; the original language in Section 308.1.6.3 reads, "A person shall not release or cause to be released an untethered sky lantern." He said our compact agreement changed that language to, "Sky lanterns are prohibited." Chief Nicholl stated the reason for that is because of our particular geography, with Sky Lanterns the fire risk is much greater than in some other places. He said he has been in contact with the other agencies and they have expressed their concern about this; it does violate not only our 2018 agreement, which has multiple different changes to the fire code that helps us operate better in northern Nevada, but it puts in jeopardy our mutual aid and automatic aid agreements with them also.

Director Johnson stated the bottom line is, the agreement was signed saying we would not partake in that stuff; and if we do partake in it, we are at risk of losing other support.

Director Hon added that if we did partake, they wouldn't come help us.

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Chief Nicholl clarified we would have help, but they would not be happy about it and there is a possibility the District could be charged for negligence in violating the compact causing the District to have to pay for mutual aid, instead of it being a transactional and reciprocal

relationship. He said he had the opportunity to meet with Mr. Simpson earlier that day, and while it is true the Fire Code the Authority Having Jurisdiction does have the ability to approve these things, as the AH he is not inclined to do so and jeopardize our agreements with our neighbors. He said he did provide an avenue for Mr. Simpson to approach our neighbors at the next Northern Nevada Fire Chief's Association Meeting; if Mr. Simpson is able to gain their support for the event, he would reconsider an AHJ override to the Fire Code. Chief Nicholl stated and this time, he recommends not pursuing approval of this item.

Discussion ensued.

Director Riesen asked Mr. Simpson if he would prefer the Board to table the item or deny the request.

Mr. Simpson responded in the latter.

5. Discussion and possible action to amend the Zoll purchase request*

In Agenda Item 5 Discussion Chief Nicholl stated;

“The approved purchase from the June 13, 2019 of \$95,229.45 was presented without full review and vetting. Upon meeting with the Zoll rep and a full review of the purchase contract beginning after July 1, 2019, several deficiencies were identified in the original quote from Zoll. Those deficiencies are as follows:

1. Price quotes for the EKG's was done based on used and refurbished units.
2. AED's were excluded from the quote.
3. Insufficient battery charger/conditioners were included.
4. Initial soft supplies for the change were not included.
5. Service contract information was incomplete and did not adequately cover the requested purchase.

We have concluded that moving forward with the approved purchase is not in the best interests of the District of the citizens. We have received a new quote that addresses the deficiencies identified above. The new quote price(s) range from \$123,845.15 to \$129,905.15. We believe that the District can proceed with the purchase using existing funding to bridge the gap between the approved amount and the new quote price.”

Chief Nicholl recommended approving additional \$34,675.70 for purchase.

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Discussion ensued.

Director Johnson made a motion to approve \$129,905.15 for Zoll purchase modification. Director Hon seconded the motion.

Director Riesen suggested Director Johnson modify his motion to approve an increase of \$34,675.70 for the Zoll purchase.

Director Johnson modified his motion to approve an increase of \$34,675.70 for the Zoll purchase.

Director Hon seconded the motion.

The motion carried as follows: 5-0-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

6. Discussion and possible action to auction excess apparatus*

Chief Nicholl stated the 1988 Luverne Fire Engine has incurred a catastrophic motor failure and referred to the attached letter from Captain Cohen requesting liquidation of said apparatus. He said he met with Mayor Edgington earlier in the day and is aware that Luverne is the first commercial Engine owned exclusively by the district; noting there are some cultural and sentimental values attached to it, which he appreciates. Chief Nicholl said based on the information available, there are three options to consider:

1. Hire a tow company to load and transport Luverne to Reno, at an approximate cost of \$2,500.00 for diagnosis and financial prognosis.
2. Liquidate Luverne.
3. Keep Luverne and fix it over several years to use as a parade Engine

Chief Nicholl added, from an operational standpoint he cannot recommend utilizing Luverne for response anymore. He explained she is 31 years old, technologies and safety regulations have changed, and the minute we take her in for anything other than an engine repair, all of the current safety standards will become required at an exponential cost.

Chairman McCassie ordered a recess for anyone wanting to look at the Engine.

Chief Nicholl stated even though Luverne is at reserve capacity, it does drop down the operational capacity and we need to start working toward the purchase of a new engine.

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He said this fall when federal fire grants are available, we will put in for a grant for a new fire engine; if that were to fail, there are other financing options for a new fire engine. Chief Nicholl explained the new engine is in the capital improvement plan, it is just accelerated by a couple of years.

Chairman McCassie asked if Luverne could be used as a trade-in; Director Riesen asked if it could be refurbished; Chief Nicholl referred to Firefighter Snyder.

Firefighter Snyder stated Fire Trucks Unlimited could take it, refurbish it, sell it for a profit and hold any credit toward a future purchase.

Discussion ensued.

Director Johnson made a motion to auction the 1988 Luverne Spartan fire engine.
Director Hicks seconded the motion.
The motion carried as follows: 5-0-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

7. Discussion and possible action to approve the Strategic Plan*

Chief Nicholl said with the ongoing growth of the City, the fire district must grow as well. He said the fire department cannot be behind the times; it is much like any other large organization that has to overcome inertia; as the City and the Fire District enter into this time of exciting growth, there needs to be a plan for how we get to where we want to be in the future. He said the proposed Strategic Plan is the first written specifically to address the needs of North Lyon County as the previous Strategic Plans did not address our specific community and our specific needs. Chief Nicholl stated the motto for the District is now, "People First"; we will always put others needs first, and continued by outlining the Mission, Vision, Values, Plan Process and Goals. Chief Nicholl summarized in saying the Strategic Plan is intended to be reviewed and revised on a routine basis, and requested the item be standing on upcoming agendas.

Discussion ensued.

Director Hon made a motion to approve the Strategic Plan as written and presented.
Director Johnson seconded the motion.

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The motion carried as follows: 5-0-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

8. Discussion and possible action regarding the new District AOR's, Area of Responsibilities*

Chief Nicholl presented an Area of Responsibility diagram outlining the areas of Administration, Capital/Fleet Services, Training, EMS, Volunteer Corps and Wildland.

Director Hon made a motion to accept the AOR's as presented.

Director Hicks seconded the motion.

The motion carried as follows: 5-0-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

9. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley

Director Johnson: None.

Director Hicks stated she likes the Strategic Plan.

Director Reisen thanked the City of Fernley and Chief Nicholl for assistance with an abandoned house in his neighborhood.

Chairman McCassie: None.

Chief Nicholl reported total calls in July were 283; 243 were EMS, with 114 calls overlapping. He said 41% of the call volume last year resulted in all staff being gone. Chief Nicholl said there were many times when there was no more coverage in Fernley, and that is what the Strategic Plan is working toward fixing. He said the apparatus has been consolidated in the Stations, which has cut response times down to 2-minutes and 30-seconds; saving about 30-seconds.

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Chief Nicholl said he met with Sheriff Hunewill, and in the future there will be joint command training as well as other projects utilizing each other's technologies. He reported three open arson cases; in October there will be a Firefighter I Class for single role staff and volunteers, the public and other agencies. Chief Nicholl reported recent donations including a dining room table and rug in the day room, and a chainsaw. He reported two conditional job offers for wildland reserves; changing uniform companies; upcoming discussions on policies for mass gatherings and fee schedule changes. Chief Nicholl encourage all to create defensible space by cleaning yards and weeds.

Volunteer Jim Sullivan reported Potluck BBQ at the In-Town-Park at 5:00 p.m. on Tuesday the 13th; the Volunteer meeting will be at 7:00 p.m.; there will not be a Rehab meeting.

Local 4547: None.

Mayor Edgington reported the 4,300-acre existing industrial park is under new management, and there will be an 800,000 square foot spec building built very soon. He reported Councilwoman Seidl will be leaving and at 5:00 p.m. Tuesday a replacement will be chosen. Mayor Edgington said the City approved staff to bring in Engineering Firms to help keep plan reviews going quickly; there are private hydrants that are not being serviced as they are not on City property, and he has spoken with the City Engineer to eliminate them; he is excited about he Fire Board and Chief.

10. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

11. Adjournment*

Chairman McCassie adjourned the meeting at 1952.

NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder August 8, 2019.

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Respectfully Submitted by:

Stacey Rowling
 Stacey Rowling, Administrative Assistant
 North Lyon County Fire Protection District

9.12, 2019
 Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
<u>2</u> Approved as Read	<u>5</u>	<u>0</u>	<u>0</u>	<u>5</u>
Approved with Corrections	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Daniel McCassie
 Daniel McCassie, Chairman
 North Lyon County Fire Protection District

9/12/2019
 Date