

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

April 11, 2019

1. Call to Order

The meeting was called to order by Chairman McCassie at 1800 hours.
Directors present included: Director Hon, Director Riesen, Director Hicks, Matt Johnson.
Interim Fire Chief Carr was also present.

The Pledge of Allegiance was led by Linda Carr. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

Linda Carr announced the June 2019 NFSA Conference in Laughlin, NV and reminded all whom plan to attend to register and make reservations as soon as possible.

3. Approval of Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

- 3a. Review & Approval of Board Agenda**
- 3b. Review & Approve Board Minutes**
- 3c. Review & Approve Revenues and/or Expenditures**
- 3d. Review of Summary Reports**

Director Hon made a motion to approve the Consent Agenda as presented.
Director Hicks seconded the motion.
The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

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4. Discussion and possible action to approve Fiscal Year 2019-2020 Tentative Budget*

Director Hon stated the Budget Committee met several times and they are waiting on final numbers, but the Tentative Budget is close.

Director Riesen stated it has to be submitted by April 14th, but there will be changes made to reflect the final numbers and he feels it is a good budget.

Office Manager Kasey Miller stated the next Budget Workshop will be May 23, 2019.

Director Johnson made a motion to approve the Fiscal Year 2019- 2020 Tentative Budget.
Director Hon seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

5. Discussion and Possible Action to Adopt 2018 IFC Fire Codes*

Director Hon made a motion to adopt the 2018 IFC Fire Codes.

Director Riesen seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

6. Discussion and Possible Action to Approve Fire Chief Recruitment Committee*

Director Hon and Chairman McCassie volunteered to participate on the Fire Chief Recruitment Committee.

Director Hicks made a motion to appoint Directors Hon and McCassie as the Fire Chief Recruitment Committee.

Director Johnson seconded the motion.

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The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

7. Discussion and Possible Action to Approve Interlocal Agreement between Department of Conservation and Natural Resources, Nevada Division of Forestry and North Lyon County Fire Protection District*

Chief Carr stated the Interlocal Agreement is an ongoing agreement with lower rates this year, and should the District need the NDF, it will be covered.

Director Hon made a motion to approve the Interlocal Agreement between Department of Conservation and Natural Resources, Nevada Division of Forestry and North Lyon County Fire Protection District.

Director Johnson seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

8. Discussion and Possible Action regarding C.E.R.T.*

Chief Carr stated he spoke with Sheriff Hunewill regarding C.E.R.T. and Sheriff Hunewill agreed the program is under law enforcement and that he is willing to move with it. Chief Carr said while he is acting Interim Fire Chief, he will stay in contact with Sheriff Hunewill but recommended disbanding C.E.R.T. and offering the members to join Rehab. He said he has accounted for approximately \$10,000.00 of the \$18,000.00 grant funds as the paper trail is poor.

Office Manager Kasey Miller stated the District was under Lyon County during some of the grants, so she has no way of accessing the records; she has requested copies of their reports but still has not received any.

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Director Riesen made a motion to disband C.E.R.T.
Director Johnson seconded the motion.
The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

9. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley

Director Hon reported still filling in at the Chamber of Commerce and hopes to be relieved by a new-hire soon.

Director Riesen: None.

Director Hicks: None.

Director Johnson: None.

Office Manager Kasey Miller congratulated Firefighter/Paramedic Tim Myers for passing his ICC Fire Inspector II course and his 14th year with the District, and she shared a card of thanks to EMS staff from a local family.

Administrative Assistant Stacey Rowling: None.

Chief Carr reported working with Tasha at the City of Fernley updating hydrant maps and said the City maps are all current. He congratulated Mr. Myers on his ICC Fire Inspector II and praised the firefighters for the great job they did on a recent structure fire. Chief Carr announced several staff changes as well.

Volunteers: None.

Rehab member Becki Howlett stated they were not called to the recent structure fire. She said of the 6 members of CERT, only 2 are Rehab members.

Local 4547: None.

City of Fernley Mayor Roy Edgington reported on the City's work on fire hydrants, the finished tentative budget and thanked the District firefighters for saving the City's Out-of-Town Park equipment shed from fire in March.

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Mayor Edgington reported an April 27, 2019 City Clean Sweep event at the Out-of-Town Park from 8:00 a.m. to 12:00 p.m., with lunch served at 11:00 a.m.; Stericycle on East Newlands Drive will be accepting hazard waste during those hours as well.

Chairman McCassie thanked Chief Carr for acting as Interim Chief and always making himself available.

Chairman McCassie called a 5-minute recess at 1835 hours.

10. CLOSED SESSION to Discuss Labor Negotiations*

Closed Session at 1841 hours.

Open Session at 2023 hours.

11. Discussion and Possible Action to Ratify Labor CBA *

Director Hicks made a motion to Ratify labor CBA:

Article 11, section A1 remove or reword.

Article 20 is going to be pending review with Fire Chief and the Chief's signature page changed to the newly appointed Chief's name for the signature.

Article 52, section A will add specific verbiage on what degrees that pertain to the job.

Article 52, section B stricken entirely.

Article 52, section C add verbiage that does not pertain to requirements to do the job description for those certifications.

Director Johnson seconded the motion.

The motion carried as follows: 5-0

McCassie	Aye	Johnson	Aye
Hon	Aye		
Riesen	Aye		
Hicks	Aye		

12. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

