

**North Lyon County Fire Protection District**  
195 East Main Street  
Fernley, Nevada 89408  
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

March 14, 2019

**1. Call to Order**

The meeting was called to order by Director Hon at 1800 hours.  
Directors present included: Director Hicks, Matt Johnson. Interim Fire Chief Carr was also present. Director McCassie and Director Riesen were absent.

The Pledge of Allegiance was led by Laurie Swank. A moment of silence followed.

**2. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

**3. Approval of Consent Agenda\*** (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

- 3a. Review & Approval of Board Agenda**
- 3b. Review & Approve Board Minutes**
- 3c. Review & Approve Revenues and/or Expenditures**
- 3d. Review of Summary Reports**

Director Hicks made a motion to approve the Consent Agenda.  
Director Johnson seconded the motion.  
The motion carried as follows: 3-0-0

Hon	Aye	McCassie	Absent
Hicks	Aye	Riesen	Absent
Johnson	Aye		

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**4. Discussion and possible action to Approve Revised Interlocal Agreement with State Fire Marshal\***

Chief Carr said the revised Interlocal Agreement with State Fire Marshal’s Office is to insure compliance with State Fire Marshal Regulations on Inspections/Code Enforcement.

Director Hon made a motion to approve the Revised Interlocal Agreement with State Fire Marshal as presented.

Director Johnson seconded the motion.

The motion carried as follows: 3-0-0

Hon	Aye	McCassie	Absent
Hicks	Aye	Riesen	Absent
Johnson	Aye		

**5. Discussion and Possible Action to Approve Fire Board Standard Operating Procedures\***

Director Hon removed item 5 as it was approved at the last Board Meeting.

**6. Discussion and Possible Action regarding C.E.R.T. Program\***

Chief Carr reported due to the absence of a certified CERT Coordinator, incomplete Grant documentation/reporting for 2016, 2017 and 2018, and low attendance rate of the members; he first recommends reaching out to the Sheriff’s office to explore their interest, if any, in the program. He if law enforcement is not interested, his only other recommendation is to eliminate the CERT Program and offer the current members the opportunity to join or stay with Rehab.

Discussion ensued.

Director Johnson agreed with Chief Carr.

Director Hon directed Mrs. Miller to add further discussion of this item on the upcoming meeting agenda.

**7. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley**

Chief Carr reported inspections are going well and caught-up; the staff did a great job extinguishing the fire at the out-of-town park, saving the City of Fernley’s maintenance shed, and personnel are visiting local businesses to update Fire Plans.

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Administration Assistant Stacey Rowling: None.

Office Manager Mrs. Miller reported an upcoming Budget Meeting Workshop on March 18<sup>th</sup> at 0900; it is not a quorum and will not be posted, but all are encouraged to join. She reported many places are hiring and the possibility of losing people is something the District should think about; the work of Western Fire Chiefs regarding a permanent Fire Chief are going very well, and the District will post of the opening April 20<sup>th</sup> for one-week. Mrs. Miller stated all applications will be sealed upon delivery and go directly to Western Fire Chiefs.

Director Hicks reported people being excited about the upcoming Lantern Festival.

Director Johnson: None.

Director Hon reported filling in as the Director of Chamber of Commerce.

Cert member Becki Howlett reported recent training with LCSO working with drones.

**8. Public Comment** (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

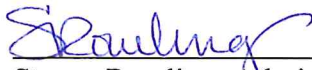
None.

**9. Adjournment\***

Director Hon adjourned at 1900.

**NOTE(s):    All items indicated by an asterisk (“\*”) were Action Items.**  
**A complete and detailed record of this meeting was recorded on Micro SD Recorder March 14, 2019.**


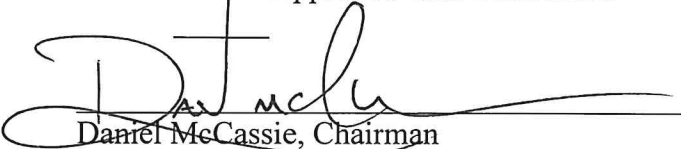
Respectfully Submitted by:

  
\_\_\_\_\_  
Stacey Rowling, Administrative Assistant  
North Lyon County Fire Protection District

4.11, 2019  
Date

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Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
 Approved as Read	<u>5</u>	<u>0</u>	<u>0</u>	_____
Approved with Corrections	_____	_____	_____	_____
 Daniel McCassie, Chairman North Lyon County Fire Protection District			<u>4/11/2019</u> Date	