



**NORTH LYON COUNTY FIRE  
PROTECTION DISTRICT  
EMPLOYMENT APPLICATION**

195 East Main Street  
Fernley, Nevada 89408  
(775) 575-3310  
fax (775) 575-3314  
www.northlyonfire.com

If you have a disability and believe you require accommodation for the disability during the selection process, please contact us to make appropriate arrangements.

North Lyon County Fire Protection District is an equal opportunity provider and employer.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Telephone:** (\_\_\_\_) \_\_\_\_\_

**Email address:** \_\_\_\_\_

Are you a current Lyon County employee? Yes  No  If yes, what Department? \_\_\_\_\_

**Position Applied For:** \_\_\_\_\_ **Department:** \_\_\_\_\_

Have you been given a job description or had the requirements of the job explained to you? Yes  No

Do you understand the job requirements? Yes  No

Can you perform the requirements of this job with or without reasonable accommodations? Yes  No

**EDUCATION RECORD**

Did you graduate from high school or receive a GED certificate? Yes  No

School Name	Location	Hours Earned	Diploma, Degree or Certificate	Major Field of Study
Business/Technical/Vocational				
1.				
2.				
College/University (Undergraduate)				
1.				
2.				
Graduate School				

For positions which require a high school graduation or GED or a college degree, a copy of the high school diploma/GED certificate or college diploma may be required.

**LICENSES:** (Optional, unless required for the position for which you are now applying.)

List driver's license and other current licenses, certifications, or registrations required for the position for which you are applying. Indicate types, state license numbers, and expiration dates.

\_\_\_\_\_

\_\_\_\_\_

List any special skills you possess and/or equipment or office machines you can operate.

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### OTHER INFORMATION

If you are not a current Lyon County employee, have you previously worked for Lyon County?

Yes  No  When? \_\_\_\_\_

Do you have a relative(s) who are currently employed by Lyon County? Yes  No  \_\_\_\_\_

Name(s): \_\_\_\_\_

Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication for a felony or any lesser crime, other than a minor traffic infraction? Yes  No  A conviction or guilty plea will not necessarily disqualify you for this job. If yes, list all such offenses and provide date, name of court, and disposition. You may omit minor violations for which you paid a fine of \$50 or less.

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Have you ever been disciplined in your employment related to workplace violence? Yes  No  If yes, please explain: \_\_\_\_\_

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Do you presently use illegal drugs? Yes  No

Have you failed or refused a DOT pre-employment drug/alcohol test in the last two years? Yes  No

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### EMPLOYMENT HISTORY

Provide information regarding all paid, military, and volunteer work for the prior 10 years. Describe your most recent position first; then list other positions in order, working down from the most recent. Use a separate block for each position -- even though with the same organization. Use additional sheets if necessary. Do NOT use references such as "See Resume" in place of completing this section.

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May we contact all employers listed? Yes  No  (Attach a list of any exceptions with an explanation.)

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Present Employer: \_\_\_\_\_ Present Position: \_\_\_\_\_

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Full-Time (30 + hrs./wk.) \_\_\_ Part-Time (< 30 hrs./wk.) \_\_\_

Supervisor's Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_ Salary: \_\_\_\_\_

Related Duties: \_\_\_\_\_

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Reason for Leaving: \_\_\_\_\_

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Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Full-Time (30 + hrs./wk.) \_\_\_ Part-Time (< 30 hrs./wk.) \_\_\_

Supervisor's Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_ Salary: \_\_\_\_\_

Related Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Full-Time (30 + hrs./wk.) \_\_\_ Part-Time (< 30 hrs./wk.) \_\_\_

Supervisor's Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_ Salary: \_\_\_\_\_

Related Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Full-Time (30 + hrs./wk.) \_\_\_ Part-Time (< 30 hrs./wk.) \_\_\_

Supervisor's Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_ Salary: \_\_\_\_\_

Related Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Full-Time (30 + hrs./wk.) \_\_\_ Part-Time (< 30 hrs./wk.) \_\_\_

Supervisor's Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_ Salary: \_\_\_\_\_

Related Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Please state below any other information that would be helpful in determining your qualifications for this position. You may include significant accomplishments, previous career highlights, or any other information that is not included in this employment application.

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## ACKNOWLEDGMENTS

Please **READ ALL** of the following statements and **INITIAL EACH** of the boxes to indicate you have read and understand each of the statements. If you have questions, contact the Human Resources Director.

- Following an offer of employment, you will be required to submit verification of your legal right to work in the United States.
- All offers of employment and all information regarding compensation and other terms and conditions of employment will be made in writing. Verbal statements may not be relied upon.
- Employment will be *at will* unless specifically stated to be otherwise. “*At will*” means North Lyon County Fire Protection District may terminate my employment at any time with no advance notice and for any reason or no reason.
- This application is the property of North Lyon County Fire Protection District and will become part of my personnel file if I am hired.

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I authorize North Lyon County Fire Protection District to contact any organization or individual that I have listed on my employment application and/or resume or mentioned in job interviews, and to obtain from them any relevant information regarding my previous employment, education, certificates, licenses, military service, criminal history, characteristics or traits, or other qualifications for employment with North Lyon County Fire Protection District.

In exchange for North Lyon County Fire Protection District’s consideration of my employment application, I authorize anyone possessing this information to furnish it to North Lyon County Fire Protection District upon request, and I release the individual company or institution and all individuals providing the information or acquiring the information, including North Lyon County Fire Protection District, from all claims, liability, and damages whatsoever in furnishing, obtaining, or using said information including, but not limited to, claims for defamation, libel, slander, infliction of emotional distress, and interference with current or prospective economic relations.

Additionally, my signature below certifies that the information provided is true and correct to the best of my knowledge.

**Print Name of Applicant:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **TEAMWORK\*\*INTEGRITY\*\*SERVICE**

*North Lyon County Fire is an Equal Opportunity Employer  
In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.*