

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

March 20, 2018

1. Call to Order

The meeting was called to order by Chairman Carr at 1800 hours.
Directors present included: Chairman Carr, Director Watson, Director Hon, and Director Osborn.
Director McCassie attended via telephone.
Leah Lamborn, CPM was also present via telephone.

The Pledge of Allegiance was led by Stacey Rowling. A moment of silence followed.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

3. Consent Agenda* (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

3a. Review & Approve Meeting Agenda

Director Osborn made a motion to accept Consent Agenda 3a, as presented.
Director Hon seconded the motion.
The motion carried as follows: 5-0-0

Carr	Aye	McCassie	Aye
Watson	Aye		
Hon	Aye		
Osborn	Aye		

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4. Discussion regarding 2016- 17 Audit

Mrs. Miller stated all the bank accounts and books are up to date and reconciled. She said she and Melinda (Rife & Associates Accountant) will be taking a class on April 10th regarding running reports, and the reports will be available for the April 12, 2017 Board Meeting. Mrs. Miller stated there will hopefully be Budget Projections as well, because the Budget must be submitted by April 15th and Dave Silva from Rife & Associates will be attending the meeting to discuss that and answer questions.

5. Discussion and action regarding GEMT*

Director Hon stated she and Director McCassie met with Leah Lamborn, CPM regarding the application and processing of the GEMT paperwork. She said Leah has been doing this for other Districts in Nevada for some time. Director Hon stated after Ms. Lamborn has input the correct data, there must be a required audit of the Medicaid information prior to moving forward with the application process. She said a national company administers the audit for a fee of \$7,500.00, and Leah's fee is up to \$5,000.00. Director Hon said she is very comfortable with Ms. Lamborn doing the work, and there is a short window to submit the paperwork to recoup monies for 2016.

Director McCassie agreed with Director Hon, saying he is very impressed with Ms. Lamborn's knowledge and that she handles 10 other Districts, making her well versed, as well as up front regarding the entire process.

Ms. Lamborn stated the Medicaid audit is a review of the cost report and how she completed it. She said specific information is requested, and it is done over the Internet.

Director Osborn asked Ms. Lamborn how many Fire Departments are doing this themselves and how long it would take a Department NLCFPD's size to do it.

Ms. Lamborn responded to the best of her knowledge, Lyon County Yerington, NV and Clark County Henderson NV have been successful in submitting their own reports. She said she didn't know how long it would take as it would depend on the staff and their understanding of the cost report. She said cost allocations are a specialized area and if there is no familiarity or understanding of it, answering the questions during the review process can be difficult. Ms. Lamborn said an extension request would have to be made from the Medicaid Office for 2016 and 2017 and submission for 2016 would have to happen within the next three weeks. She said cost reports are due December 1st of every year.

Discussion ensued.

Page 2 of 4

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Chairman Carr asked Mrs. Miller her opinion, and she said it is cut and dried; Leah is the only way to go.

Director Hon made a motion to contract with Creative Consulting Solutions, LLC to prepare the paperwork and oversee the audit for GEMT.

Director Watson seconded the motion.

The motion carried as follows: 5-0-0

Carr	Aye	McCassie	Aye
Watson	Aye		
Hon	Aye		
Osborn	Aye		

Director McCassie left the meeting at 1813 hours.

Ms. Lamborn left the meeting at 1813 hours.

6. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

None.

7. Adjournment*

Director Hon made a motion to adjourn at 1814 hours.

Director Watson seconded the motion.

The motion carried as follows: 4-0-1

Carr	Aye	McCassie	Absent
Watson	Aye		
Hon	Aye		
Osborn	Aye		

**NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder March 20, 2018.**

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Respectfully Submitted by:

Stacy Rowling
 Stacy Rowling, Administrative Assistant
 North Lyon County Fire Protection District

4-12, 2018
 Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
<u>X</u> Approved as Read	<u>4</u>	<u>0</u>	<u>1</u>	<u>Absent Carr</u>
Approved with Corrections	—	—	—	—

Steve Carr, Chairman
 North Lyon County Fire Protection District

Vern Watson
 Vern Watson, OC

4-12-18
 Date