

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

MINUTES

Workshop

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

November 9, 2017

**1. Call to Order**

The meeting was called to order by Director Osborn at 1803 hours.  
Directors present included; Director Osborn, Director Carr, Director Watson and Director Hon.  
Director McCassie arrived at 1714 hours.

The Pledge of Allegiance was led by Steve Kuntz. A moment of silence followed.

**2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)**

None.

**3. Consent Agenda\* (All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)**

3 a. Review & Approve Workshop Agenda

Director Osborn made a motion to approve Consent Agenda.  
Director Hon seconded the motion.  
The motion carried as follows: 4-0-1

Osborn	Aye	McCassie	Absent
Watson	Aye		
Carr	Aye		
Hon	Aye		

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**4. WORKSHOP: Discussion regarding NLCFPD Strategic Plan**

Director Osborn stated he attended the City Hall Meeting and learned the City must approve any building and it was also reported there is enough water to support an additional 30,000 people.

Chief Huntley stated he will be scheduling a meeting with City Officials to discuss Impact Fees. He said the public needs to be educated and suggested conducting a survey. He said it is important the survey reaches all populous backgrounds, especially those who are not on social media. Rehab Member, Becki Howlett suggested a mailer with return postage. Stacey Rowling suggested having tables at Walmart with the survey consisting of five to ten key questions to expedite the process. Director Carr stated Veterans have done surveys at stores with good results.

Director Carr said legislative changes are needed and the District is already behind due to prior planning. He said the community is growing without a plan for infrastructure. Director Hon agreed and said the input should not be vague.

Chief Huntley agreed with Directors Carr and Hon and said the State has directed revenue from Marijuana sales to cities, and he will be checking on municipalities.

Director McCassie arrived at 1714 hours. He stated the State is looking closer at populations and allocation of water basins. He said the City is pushing for builders to complete existing subdivisions.

Director Osborn mentioned raising funds. Director McCassie stated there is an upcoming meeting at the City regarding possible funding sources. Director Osborn stated there needs to be two Directors and Chief Huntley to attend said meeting.

Director McCassie stated the State receives 3% and the City receives 3% of the Marijuana Tax.

Director Carr stated with new homes inhabited now and the call volume going through the roof, response times vary. He said it will be two years before the District sees any revenue on the services we are providing now.

Citizen, Chris Murphy noted that grant funds cannot be used for labor.

Director Carr reiterated it boils down to legislature foremost and the District must work with developers for additional fees.

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Director Hon asked about impact fees in Lyon County and reiterated the verbiage to get legislation passed is to spell it out for common people to understand.

Director Carr agreed with Director Hon and said the District facilities are in good shape, but the current apparatus is 1998's. He said the ambulance transports are at least 75-miles round-trip which has those staff out 1 to 2 hours making staffing one of the biggest concerns. He said we are in trouble with staff working incredible hours and when some staff are out-of-town, the pool of 12 goes down to 10 and running 2600 calls a year is a safety issue. He said we must increase funding.

Chief Huntley stated staff will be tasked with collecting numbers to hire additional single-role staff. He reminded the Board that additional revenue will come from the Paramedicine program when it starts.

Director Osborn said it is essential to have out-of-town assignments and inquired as to hiring seasonal staff and use out-of-district funds to pay them.

Chief Huntley responded in the affirm and said we also have more reserves, and surrounding districts currently have the same troubles.

Director Osborn noted there were 207 Single-Role EMS calls in October. He suggested each Director bring 5 questions regarding a survey to the next meeting and there will be discussion regarding collections rates for EMS also.

Director Osborn scheduled the next Strategic Plan Meeting for January 11, 2018 at 1700 hours.

Mrs. Miller suggested Chief Huntley prepare a plan for review with a working guideline for said meeting.

**5. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)**

None.

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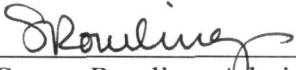
**6. Adjournment**

Director Carr made a motion to adjourn at 1758 hours.  
Director Osborn seconded the motion.  
The motion carried as follows: 5-0-0

Osborn        Aye  
Watson       Aye  
Carr           Aye  
McCassie     Aye  
Hon        Aye

**NOTE(s):    All items indicated by an asterisk (“\*”) were Action Items.  
A complete and detailed record of this meeting was recorded on Micro SD  
Recorder November 9, 2017.**


Respectfully Submitted by:

  
Stacey Rowling, Administrative Assistant  
North Lyon County Fire Protection District

Jan 18, 2018  
Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
<u>      </u> Approved as Read	<u>  5  </u>	<u>  0  </u>	<u>  0  </u>	<u>                </u>
<u>      </u> Approved with Corrections	<u>    </u>	<u>    </u>	<u>    </u>	<u>                </u>

  
Jon Osborn, Chairman  
North Lyon County Fire Protection District

1/18/18, 2018  
Date