

North Lyon County Fire Protection District
195 East Main Street
Fernley, Nevada 89408
District Office (775) 575-3310 District Fax (775) 575-3314

MINUTES

of a Meeting, of

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

June 15, 2017

1. Call to Order

The meeting was called to order by Director Osborn at 1810 hours. Directors present included; Director Osborn, Director Watson, Director Carr, Director McCassie and Director Hon.

The Pledge of Allegiance was led by Director Carr. A moment of silence followed in remembrance of Retired Board Director Paul Rand, Retired Volunteer Marlin Hanneman and District Photographer Rick Norton.

2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

City of Fernley Mayor, Roy Edgington said he watched North Lyon County Fire fight a brush fire off Farm District Road on Saturday, June 10th. He said he was very impressed the crew did it by the numbers, and all did a good job. He thanked Firefighter/EMT Bill Snyder and the other crew members for their service.

3. Consent Agenda* (All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

- 3a Review & Approve Meeting Agenda
- 3b Review & Approve Board Minutes
- 3c Review & Approve Revenues and/or Expenditures
- 3d Review of Summary Reports

Director Carr made a motion to accept Consent Agenda. Director Osborn seconded the motion. Office Manager, Mrs. Miller stated that item C will be discussed at a special meeting on June 29th, at 1800 hours, with the District Accountant in attendance, to go over the final budget numbers for the end of the year, and make a budget transfer of new funds for next year's budget.

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Director Hon stated she did not feel Agenda Item C should be included in the vote since the Board has not actually seen the report yet.

Director Carr withdrew his initial motion.

Director Carr made a motion to accept the Consent Agenda as presented. Director Osborn seconded the motion.

The motion carried as follows: 5-0-0

Osborn	Aye	Hon	Aye
Watson	Aye		
Carr	Aye		
McCassie	Aye		

4. Discussion and action regarding Standard for Firefighter Fitness*

Director Osborn tabled this item.

5. Discussion regarding Board Members being a Volunteer for North Lyon Fire

Director McCassie stated he has been asked several times as to why District Board Directors are unable to be Volunteers, especially considering several of the Directors knowledge and experience in the Fire service.

Director Osborn stated that for his own education, he has completed Firefighter I training as well as CERT, Rehab and ICS Training online, and he suggested the rest of the Board should also. Director Carr stated there is nothing stating a Director cannot be a Volunteer, although in past years, there have been incidents when a Director did not recognize the chain-of-command resulting with the Director being ordered off the scene. He said most people are not aware of over 100 hours of training that is required, in addition to many safety and Osha certifications to become a firefighter. He said it is imperative the individual be completely committed to being a Volunteer, as one of the biggest hurdles for the District, is it is extremely expensive to train, and purchase PPE. He said the application is available to anyone interested in becoming part of the team concept. Chief Huntley agreed.

6. Discussion and action to approve weed removal of properties not in compliance*

Chief Huntley stated this is the first step of implementation with properties that have been carried over from 2016. He said the properties are those that the District cannot find anyone to notify, and only one of the properties has a current citation as well as an arrest warrant for non-compliance through Fernley Municipal Court. He said eliminating the hazards of the properties will potentially save surrounding properties, as well as lives. He said there have been several fires this year and as the firefighters were mopping up the scene, he educated the property

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owners to eliminate the vegetation to avoid a similar situation. He said he estimates \$75.00 per hour for two workers, but wants to meet with a company to discuss itemization further. He said some of the properties are large and not all of the debris can be removed, but if the removal cleared a 30' barrier between the road and the property it would work. He said getting the hazard eliminated most cost effectively is the goal. He said after the work has been done, the owner would be given an allotted amount of time to reimburse the District, and if the reimbursement is not made, with the Board's approval, the District would act through the County Clerk and assess the property.

Director Osborn asked if CCR's (covenants, conditions, restrictions) could help.

Chief Huntley said most the properties do not have CCR's. He said the HOA (homeowner's association) of the Golf Course have reported that at a certain point, their hands are tied as well. Chief Huntley said he feels the Fire District should act per NRS 474, and anticipates once NLCFPD starts, the surrounding Districts will follow suit.

Director Osborn said he is concerned about the District paying for services without the guarantee of reimbursement any time soon after.

Chief Huntley said to remember the properties discussed are the only properties left from last year that were not compliant. He said everything in the department must be measured and checks and balances are important and why the Board will need to approve such action.

Director Watson asked how many have been eliminated thus far, and Chief Huntley introduced Ray Bretz, a Volunteer Consultant, who goes to the properties, takes photographs and gathers the documentation to move forward. Ray Bretz said, the most problems are with vacant properties and all last year he went out and photographed, a letter was sent to the owner, and after the allotted time given the owner, he would re-inspect and photograph again and most owners had cleaned the debris.

Director Hon asked if some of the properties are bank owned, and Chief Huntley said, that some are companies that are in California, or absentee owners.

Fernley resident, Michael Holter stated one of the mentioned properties is directly behind his home. He stated he keeps a well-manicured and debris free yard, but the weeds on the back of his fence are over 4' high and it is a definite fire hazard to him. He said he is very proud of his home and yard, and fears just one match could start the vacant properties and spread to his very fast.

Fernley Resident, Kevin Standlee stated that he lives on 1st Street and tries to keep down the weeds, and now he must address the weeds from properties on either side of him as well. He said he encourages the Board to adopt this action as the cost of cleaning the hazards from the properties would be substantially less than that of fighting a fire caused by said debris.

Michael Holter said that he knows it will not be an immediate fix, but it is going to be 100 degrees next week and he is worried about tomorrow.

Chief Huntley said that the Board has already adopted this, and the properties discussed then are the ones carried over from last year, that the District has exhausted every measure and now must be addressed. He said as Fire Chief, he will not do anything to damage the financial condition of the District and believes the District has due diligence to the community.

Discussion ensued.

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Director Osborn asked whom is responsible for clearing debris of TCID (Truckee Carson Irrigation District) easements.

Chief Huntley said that legally, the owner of the property is responsible to maintain the easement, not TCID.

Mayor Edgington stated that it is indeed the property owner's responsibility. He said an easement is simply for utilities access, etc. but the property itself belongs to the owner.

Director Hon asked if the cleaning will only entail weed debris.

Chief Huntley said the most will be vegetation, and the District will consider working with other local companies for removal of propane tanks, etc.

Director Osborn asked how to handle an angry property owner and Chief Huntley said that law enforcement would be called and the property owner would then acquire additional citations.

Director Osborn made a motion to approve weed removal of properties not in compliance.

Director Carr seconded the motion.

The motion carried as follows: 5-0-0

Osborn	Aye	Hon	Aye
Watson	Aye		
Carr	Aye		
McCassie	Aye		

7. Reports of Directors, District Fire Chief, Staff, Volunteers, Rehab, CERT

CERT Team Leader, Becki Howlett reported the Open House Relay for Life fundraiser raised \$251.00. She said ten CERT and Rehab members have completed Traffic Training in preparation for the 4th of July events.

Volunteer President, Louie Diaz reported getting ready for the 4th of July parade and fireworks display.

Staff none.

Chief Huntley reported that 3 Captains have been appointed. Captain Steve Kuntz will oversee Fire Training, Captain John Criscione will oversee EMS and CERT, and Captain Josh Cohen will oversee Facility and Apparatus. He said he is excited to be able to work on items he has not been able to for a long time. He said he is working with another entity on Community Paramedicine, which he feels is important for healthcare and reducing call volume for the District. He said BLM has moved into Station 62 on June 15th.

Rehab member, Mary Lint stated she prepared CERT and Volunteer brochures for the public.

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Director Osborn said the 4th of July is a big event with collaborative efforts of the Community, Fire, and Parks, so thank them if you see them. He said the June 10th Open House was fun, and his company donated the chili and there were tours of the Station. He said the Open Houses should be in April so more of the community will be available to come. He said he was present at the Captains assessments and it was fun to watch. He said around the end of Fall, he wants the Board to discuss purchasing Station 62 kitchen improvements, as the current kitchen is aged and lacking.

Chief Carr said the calls lately have been nuts, and the crews are impressive in the way they are doing their jobs. He said they are doing a lot with a little and he thanked all for the work they continue to do for the community.

Director Watson thanked the Staff and Volunteers for the hard work of the Open House and even with the fire calls, it was still a good event, with a lot of people driving by were honking and waving. He said he showed visitors apparatus and ladders. He said he is glad for BLM crews to be here and the team concept is going well. He said he is pleased that there are 5 Volunteers going to Nevada State Fire Association in Fallon, and it should be a great event. He thanked Firefighter/Paramedic, Kelli Cartwright, for helping his neighbor whom had broken her hip.

Director McCassie said that there seemed to be 2 fires per week. He said the public doesn't always understand that there can be several EMS calls at the same time as a fire calls and response time can be prolonged.

Director Hon said that she missed the Open House again due to another obligation and she is going to try to make it to next year.

Office Manager, Mrs. Miller said the Relay for Life is Saturday July 1st and not to forget to sign up.

8. CLOSED SESSION to Discuss Personnel Issues

Nothing discussed.

9. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)

Fernley resident, Don Howard thanked the medics for helping his wife at 5 pm, and again at 3 am, and they did a great job. He said he offered to make them a big breakfast.

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Fernley resident, Kevin Standlee said the cooperation between law enforcement and fire regarding the pedestrian safety enforcement. He said he walks every day, and he appreciates Main Street not being a speedway.

10. Adjournment*

Director Carr made a motion to adjourn at 1920 hours.
 Director Hon seconded the motion.
 The motion carried as follows: 5-0-0

Osborn	Aye	Hon	Aye
Watson	Aye		
Carr	Aye		
McCassie	Aye		

NOTE(s): All items indicated by an asterisk (“*”) were Action Items.
A complete and detailed record of this meeting was recorded on Micro SD Recorder June 15, 2017.

Respectfully Submitted by:

Stacey Rowling
 Stacey Rowling, Clerical Assistant
 North Lyon County Fire Protection District

July 13, 2017
 Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
<input checked="" type="checkbox"/> Approved as Read	<u>5</u>	<u>0</u>	<u>0</u>	_____
<input type="checkbox"/> Approved with Corrections	_____	_____	_____	_____
<u>Jon Osborn</u> Jon Osborn, Chairman North Lyon County Fire Protection District			<u>7/20/2017</u>	_____
			Date	