

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310    District Fax (775) 575-3314**

MINUTES

of a Meeting of

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

June 16, 2016

**1. Call to Order**

Meeting called to order by Director Osborn on June 16, 2016 at 1600 hours. Directors present include Director Osborn, Director Carr and Director Watson (via telephone). Director Daggitt and Director Heston were absent.

The Pledge of Allegiance was led by Director Osborn. A moment of silence followed.

**2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting)**

None

**3. Consent Agenda\***

- 3a. Review and Approve Board Minutes
- 3b. Review and Approve Revenues and/or Expenditures
- 3c. Review of Summary Reports

Director Carr made a motion to approve Consent Agenda as presented.

Director Watson seconded the motion.

The motion carried as follows: 3-0-2

Carr	Aye	Daggitt	Absent
Watson	Aye	Heston	Absent
Osborn	Aye		

**4. Discussion and possible action to approve a Resolution to Augment the 2015-2016 General Fund Budget in the amount of \$258,015.00\***

Chief Huntley states that the process of approving the Resolution to Augment the General Fund Budget has been the same every year and this year is no different.

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Director Osborn motioned to approve as presented.

Director Watson second the motion.

The motion carried as follows: 3-0-2

Osborn	Aye	Daggitt	Absent
Watson	Aye	Heston	Absent
Carr	Aye		

**5. Discussion and possible action to approve a Resolution for New Subdivisions\***

Chief Huntley states that he brought forth the Codes to the contractors and after reviewing with them noted nothing outstanding and they are in line with prior reviews and approvals. Director Osborn agrees that the majority of the information is simply common knowledge and uncomplicated. Chief Huntley adds that the high standards will be upheld.

Director Carr motioned to approve the Resolution for New Subdivisions as presented.

Director Osborn second the motion.

The motion carried as follows: 3-0-2

Carr	Aye	Daggitt	Absent
Osborn	Aye	Heston	Absent
Watson	Aye		

**6. Discussion and possible action to select a committee to work with the City of Fernley to secure additional funding sources to address impacts on Emergency Services in our community due to growth\***

Council woman Susan Seidle states that the two delegates from the City of Fernley working on the committee will be herself and Mayor Roy Edgington.

Director Osborn and Director Watson from the Fire District have agreed to be on the committee.

Based on the employment schedules of the participating Board and Council Members, the meetings will be scheduled in the evenings at 1800 and discussed further aside from this meeting.

**7. Public Comment**

Chief Huntley advised that the BLM Crew Engine 3636 arrived at Station 62, Monday the 13<sup>th</sup> and will be the initial response team to any Wildland Fires in our area. This is a great crew and will also be assisting our volunteer and fire fighters in training and response techniques as well.

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Chief Huntley reported that the billing issues with EF Recovery have been identified and addressed and that he will be following the process closely so as to avoid future problems. EF Recovery has committed to working the accounts longer before turning them over to collections as well.

Chief Huntley stated that the repairs to Station 62 will be starting soon and will have specific dates at a later time.

Chief Huntley reported that King Construction will begin prepping and paving Station 61 east side and south side parking/training areas on June 26<sup>th</sup> and 27<sup>th</sup>. He will email staff and members with particulars when he has them.

Chief Huntley thanked the crew whom assisted Truckee Meadows Fire Protection District with the June 15<sup>th</sup> Hawkes Fire saying that it is important for NLCFPD to assist neighboring counties whenever possible as North Lyon County may need assistance at some point as well. Also, the experience and potential education for our staff and volunteers is critical as well as the additional funding that results from assistance.

Chief Huntley announced the arrival of NLCFPD's newest Type II Brush Truck. The proceeds from work outside Lyon County for the last two years has resulted in enough funds to purchase this important apparatus. There will be a formal introduction to the community as well as a dedication to Jayme King, a local community member, on July 12, 2016.

Director Osborn reported the Volunteer Meeting on June 14<sup>th</sup> had great attendance with many new faces present. He stated the July 4<sup>th</sup> staffing is secured and full, presently there are six licensed pyrotechnics as well as two more individuals that will be licensed prior to the event.

Director Osborn suggested there be a meet and greet with the Volunteers and CERT members in order to familiarize everyone as well as giving thanks for their time and service to the department and community. Scheduling such a time will be explored at a future date.

Chief Huntley stated that NLCFPD has hired a new seasonal fire fighter at an entry level status, paid for by income from supplemental assignments. Starting Monday June 20<sup>th</sup> Christina Kralich will be hired as a Seasonal Wildland Firefighter. Her top priority tasks will be responding to In-District Wildland and Out-of-District Wildland responses. She will also be supporting on 3<sup>rd</sup> Out Medical Incidents when needed as a driver and Exterior Support on Structure Incidents. A large portion of her daily tasks will be apparatus and station maintenance. He reported that FF Kralich brings with her experience from Elko City Fire and Lemmon Valley Fire Department. She has a good base of Wildland, EMS and Structural Certifications. Additionally, she has a great educational background including an Associate's Degree.

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Grant Administrator and CERT Coordinator, Ron Johnny reported that he is working on a 2016 Pack Risk Management Grant as well as a Transportation Enhancement Grant which are further noted in his report. He is working with Mr. Ehrman, Red Cross Disaster Program Manager, who wants to work with CERT to donate and install smoke detectors in local surrounding neighborhoods. Mr. Johnny reported that from January 1 to March 31, 2016 there were 15 CERT team members that participated in many activities including training, 90 people with Fire Extinguisher safety as well as attending the CERT Rodeo.

Director Osborn reported the Open House on May 21<sup>st</sup> was a success with good attendance and many activities including Live Fire Training. The Safer Grant funded the event.

Rehab members, Susan Seidle and Mary Lint are working on buckets for wildland fire crews that will include toiletries, etc. Lowes donated a full cart of supplies and there have been several generous private citizen donations as well. Rehab hopes to have the majority of the buckets ready for the crews by next week.

Becki Howlett reported an upcoming meeting with the Lyon County Search and Rescue at Station 61 on July 11, 2016. This will be very informational and a great opportunity to attend for anyone interested.

Kasey Miller stated the Fernley Intermediate School sent a thank you letter for the Special Olympics and several business and private party donations were received as well. The event was a success.

Director Watson stated he would like to dispel the recent rumors about the NLCFPD not working with the Lyon County Sheriff's office during local events such as the recent Lantern Fest, which BLM was also involved. Safety is the primary concern for both entities and even with very short notice the two departments work well together and the event was a success.

Chief Huntley explained that four to five weed complaints are received each week at this time of year and he investigates each one personally usually within 24 hours, he adheres to the Fire Code and does have the authority to write citations for debris including weeds, acetylene tanks, etc. He stated the he verbally communicates with the property owner first and writes citations when necessary. Chief Huntley stated this takes a lot of time but he feels it is worth it. He added the new seasonal employee and a volunteer member I will be aiding with these complaints.

Chief Huntley extends thanks to the City Council members at this meeting for their support.

Director Carr stated that the NSFA Conference is in Hawthorne this year and will be represented by volunteers whom will be reporting back to the board. She added that this year has the potential to be an extremely dangerous fire season and to be vigilant about property clean up and

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maintenance, preventative measures are paramount in addition to being willing to help your neighbors with adjoining properties.

Steve Pritchered thanked the NLCFPD and City for working together and being supportive of each other.

**8. Adjournment\***

Director Osborn motioned to adjourn.  
 Director Carr second the motion.  
 The motion carried as follows:

Osborn	Aye	Daggitt	Absent
Carr	Aye	Heston	Absent
Watson	Aye		

**NOTE(s):    All items indicated by an asterisk (“\*”) were Action Items.**  
**A complete and detailed record of this meeting was recorded on CD**  
**June 16, 2016.**

Respectfully Submitted By:

\_\_\_\_\_  
 Stacey Rowling, Clerical Assistant  
 North Lyon County Fire Protection District

August 11, 2016  
 Date

Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
○ Approved as Read	_____	_____	_____	_____
○ Approved with Corrections	_____	_____	_____	_____

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Edward Heston, Chairman

Date

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**TEAMWORK\*\*INTEGRITY\*\*SERVICE**

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