

North Lyon County Fire Protection District



Incident Support Team

Job Description

THE POSITION

This volunteer position is located in the jurisdiction of North Lyon County Fire Protection District/Fernley Nevada with the responsibility to provide support for members of the District during emergency and non-emergency incidents when requested.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

The applicant should have demonstrated experience, skills and characteristics which include, but not limited to:

- Perform all interactions with the public and other agencies with a professional attitude of cooperation and an understanding
- Perform under adverse working conditions
- Responds to emergency and non-emergency incidents when requested
- Keeps personnel on incidents hydrated
- Coordinate meals and snacks on incidents
- Assist with traffic and crowd control on incidents
- Assist with fire ground duties if trained with proper certification (i.e. SCBA reservice)
- Performs general maintenance/house-keeping work of District property
- Performs maintenance on historic equipment and memorabilia
- Assist with District functions such as parades, breakfasts, fundraisers, etc.
- Assist with office and clerical duties as requested
- Delivery and/or pickup of a vehicles, equipment or paperwork to ensure staff is available for emergency response
- Follows instructions, adheres to directives, orders, standard operating procedures and policies
- Perform all other duties as assigned
- Attend trainings required by the District Chief

KNOWLEDGE, ABILITIES AND SKILLS

- Awareness of scene safety and security
- Communicates concisely, clearly and effectively in both written and verbal form
- Self motivated
- Able to safely operate vehicles in accordance with State and local Statues
- Ability to act in accordance with District, State and Federal laws, regulations, operational procedures, policies and statutes

MINIMUM QUALIFICATIONS

Must meet the following requirements at time of appointment and continued employment:

- 18 years of age or older
- Valid Class C Nevada Drivers License
- Live within District boundaries
- High School Diploma or GED

DESIRABLE QUALIFICATIONS

The following trainings, qualifications, and certifications will be provided by the District:

- CPR certification
- Basic First Aid
- Radio Protocols
- ICS

SPECIAL CONDITIONS

All Volunteer candidates must go through the application, selection, and probation process. All Volunteer candidates will be required to meet all attendance and participation requirements.

All candidates being considered for a position with the NLCPD will be required to submit to an extensive background investigation, physical exam and drug screen.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer. North Lyon County Fire is an equal opportunity employer. This job description in no way implies an offer or contract of or for employment.

Signature: _____ Date: _____