

**North Lyon County Fire Protection District**  
**195 East Main Street**  
**Fernley, Nevada 89408**  
**District Office (775) 575-3310 District Fax (775) 575-3314**

MINUTES

NORTH LYON COUNTY FIRE PROTECTION DISTRICT

May 24, 2018

**1. Call to Order**

The meeting was called to order by Co-Chairman Watson at 1800 hours.  
Directors present included: Director Hon, Director Osborn and Director McCassie.  
Chairman Carr was present via telephone.

The Pledge of Allegiance was led by Sue Seidl. A moment of silence followed.

**2. Public Comment (No action will be taken on any subject during public participation until it has been properly placed on an Agenda for a subsequent meeting. Public comments are limited to 3 minutes.)**

Paul Murphy, President Local 4547 read into record the following letter dated 4/20/2018:

*“Directors,*

*Please accept this letter as a formal Vote of No Confidence against District Fire Chief Scott Huntley by the undersigned membership of the North Lyon Firefighters Association, IAFF Local 4547.*

*The Union membership unanimously shares in the opinion, based on continued observation, that District Chief Huntley has willfully neglected to capture additional revenue sources for the District, provide a direction or future plan for the District, develop and maintain positive working relationships with the City of Fernley and neighboring agencies, demonstrate intimate knowledge of the District’s Budget, demonstrate appropriate fireground safety in relation to fireground strategies and tactics, nor maintain a positive and working relationship with the Union.*

*The result of the aforementioned shortcomings and failures has culminated into the current stagnation of the District, an ultimate failure to provide optimal service to the community, and substandard safety for Staff. This vote was conducted amongst all members of the Union after much discussion and careful consideration of all currently known facts.*

*Respectfully,*

*Paul Murphy, President*  
*William Snyder, Vice-President*

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*Timothy Myers, Secretary-Treasurer*  
*Joshua Cohen- Executive Member*  
*Steven Kuntz, Executive Member*  
*John Criscione, Member*  
*John Renaud, Member*  
*JT McCoy, Member*  
*Kelli Cartwright, Member*  
*Jeb Browning, Member*  
*Ryan Arnaud, Member.”*

Terri Pape stated, “I don’t know if you all here remember the 5 people that were murdered on Jessica Lane; I want to put in my full support of Scott because he saved the evidence, had the DA and bunch of detectives tell me the way he and his crew put out that fire saved the evidence for trial where we might not have not gotten the 5 death penalties and 195 years. Now I don’t know what it means; I don’t know how fires run or what ya’ll do, and I just don’t understand what losing confidence in somebody means. I mean if he’s done a bad job or something, you know that’s one thing, but for my part in what I know, the man has gone above and beyond, he’s heart, he’s soul, you know, myself and my family we think he went above and beyond. So that’s our feelings. I don’t know the politics of all this stuff and that, but I do know that he deeply cares about Fernley, and I did put something out on Facebook to have people come and support him, and some fellow; I don’t know if you’re here today, Mr. Murphy; this was not a publicity stunt. I am here because I care. I don’t want to see a good, hard-working, honest public official lose his job over politics or I don’t even know what. I don’t know what you all’s beef is with him, and that, but I would like somebody explain to me real short and simple why you don’t want him here any-more; if you can do that.”

Fernley Mayor Roy Edgington thanked the District, Captain Kuntz and crew as well as Becki Howlett for their help with the Church Camp the last Sunday; they all did a remarkable job.

Susan Seidl said, “I have been a volunteer at this department for about 9 years and have seen two different Chiefs during that time, and when Chief Huntley took over this department was in debt tens of thousands of dollars. But the budget was not balanced, it was in the hole. He has turned that around, and look out at those bays at that equipment. They’re two new engines, we got them from another department. We have those, when we started the ambulance program we had used ambulances from Carson City; he’s worked hard to improve the equipment, and as far as I am concerned he’s done a great job for this department; nobody cares more about it than does. It’s the best that I’ve seen it under the past two Chiefs beforehand.”

**TEAMWORK\*\*INTEGRITY\*\*SERVICE**

North Lyon County Fire Protection District is an Equal Opportunity Employer

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Fernley resident Kevin Standlee stated in the years him and his wife have followed the affairs here; they support the department very much, and feels staff are underpaid. He said he feels the Chief is doing a fine job and he supports his efforts; particularly in fire prevention.

Paul Murphy stated, “To clarify Ms. Seidl, those engines were acquired exclusively by the efforts of one our staff members, not the fire Chief.”

**3. Approval of Board Agenda\***

Director Hon made a motion to accept Board Agenda as presented.

Director McCassie seconded the motion.

The motion carried as follows: 4-0

Watson	Aye	Carr	Aye
Hon	Aye		
McCassie	Aye		

**4. Public Hearing on NLCFPD FY 2018-19 Tentative Budget**

Mrs. Miller stated the Tentative Budget was explained by Dave Silva and agreed on during the preceding workshop; because of that, accountant Dave Silva excused himself from the meeting.

Discussion ensued.

Chairman Carr excused himself from the meeting via telephone at 1817 hours.

**5. Consent Agenda\*** (All matters listed under the consent agenda are considered routine and may be acted upon by the Board of North Lyon County Fire Protection District with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.)

**5a. Review & Approve Board Minutes**

**5b. Review & Approve Revenues and/or Expenditures**

**5c. Review of Summary Reports**

Director Hon made a motion to approve Consent Agenda as presented.

Co-Chair Watson seconded the motion.

The motion carried as follows: 4-0

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Watson        Aye                Carr    Aye  
Hon            Aye  
McCassie     Aye

**6. Discussion and action to approve the 2018-19 Final Budget, establish the tax rate and spending authorization for Fiscal Year 2018-19\***

Director Hon made a motion to approve the Final Budget for Fiscal Year 2018-19 as presented. Director Watson seconded the motion.  
The motion carried as follows: 4-0

Watson        Aye                Carr    Aye  
Hon            Aye  
McCassie     Aye

**7. Presentation from Nevada State Bank regarding District’s banking and payroll services**

Mrs. Miller stated there have been ongoing issues with the District’s current bank causing her to investigate other banking options. She said the City uses Nevada State Bank and they are very happy with them. Mrs. Miller contacted Nevada State Bank Manager, Tracy Johnson and invited her to give a presentation of the services they provide.  
Mrs. Johnson introduced herself and presented the Board with information regarding payroll services, business accounts and accounting support.

Director McCassie noted the State uses Nevada State Bank as well.

Mrs. Miller clarified for the Board this is not an action item, and does not require a vote; the Board can just agree to the change and move forward with it.

Director Hon, Director McCassie, Co-Chair Watson and Chairman Carr all agreed to make said change in banking to Nevada State Bank in Fernley.

**8. Discussion and action regarding Fire District Insurance Carrier, Presentations from FAIRA and POOL/PACT\***

Representing FAIRA was: Senior Vice-President, Susan Blankenburg, and Gallagher Client Services Manager, Britni Parsons.

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Discussion ensued.

Representing A&H Insurance, Inc was: Sales Executive, Tina Peterson, Executive Director Wayne Carlson and Risk Manager Marshal Smith.

Discussion ensued.

ISU Insurance Services submitted an email prior to the Board Meeting stating the carriers couldn't make the deadline due to their current renewals.

Co-Chair Watson called for a 5-minute recess at 1900.

Co-Chair Watson reconvened the meeting at 1907.

Mayor Roy Edgington and Sue Seidl both attested to the fact the City uses POOL/PACT and they have nothing bad to say about their services.

Co-Chair Watson tabled this item for June 14, 2018 meeting.

**9. Discussion and action regarding Longevity Pay\***

Co-Chair Watson tabled this item for the June 14, 2018 meeting.

**10. Discussion and action regarding District Fire Chief Annual Evaluation\***

Co-Chair Watson tabled this item for the June 14, 2018 meeting.

**11. Discussion and action regarding POOL PACT Risk Management Grant for 2 PowerLOAD units\***

Co-Chair Watson tabled this item for the June 14, 2018 meeting.

Chairman Carr excused himself from the meeting at 2000.

**12. Discussion and action regarding Paramedic and EMT Advanced Job Descriptions and Pay Scale\***

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Mrs. Miller stated the attached job description is for single-role positions with the proposed pay scale which is comparable to surrounding counties, adding all would start July 1, 2018.

Discussion ensued.

Director Hon made a motion to approve action as presented.

Director McCassie seconded the motion.

The motion carried as follows: 3-0-1

Watson	Aye	Carr	Absent
Hon	Aye		
McCassie	Aye		

**13. Discussion and action regarding hiring Paramedics and EMT Advanced\***

Director Hon made a motion to approve action as presented.

Director McCassie seconded the motion.

The motion carried as follows: 3-0-1

Watson	Aye	Carr	Absent
Hon	Aye		
McCassie	Aye		

**14. Discussion and action regarding staff becoming a Notary Public\***

Discussion ensued regarding the benefit and possible revenue source of Ms. Rowling becoming a Notary Public for the District.

Director Hon made a motion to approve Administrative Assistant, Stacey Rowling becoming a Notary Public.

Director McCassie seconded the motion.

The motion carried as follows: 3-0-1

Watson	Aye	Carr	Absent
Hon	Aye		
McCassie	Aye		

**15. Discussion and action regarding 2018 Ballot Question\***

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Firefighter/EMT A, Bill Snyder joined the meeting via telephone at 2006 hours and stated there is another option regarding the ballot measure by doing an exemption of the abatements for the Fire District which would give the District about an additional \$800,000.00. He said he is seeking approval to ask the voters to exempt the District from the abatement, which would be in addition to the tax rate question. Mr. Snyder said both questions can be on the ballot or one or the other; it is the decision of the Board.

Kevin Standlee stated, "I'd like to suggest, politically you're going to have a hard time with any tax in this city because we are inundated with people who don't think; who are opposed to the concept of government which I find very frustrating." Mr. Standlee stated the exemption of the abatement would generate more revenue, enable the department to hire more firefighters, and would be easier to put on the ballot than two questions at the same time.

Mayor Roy Edgington said, "I would really recommend that you be real careful about staff; that you make it clear you're only going to hire 'this' and then the remainder of the money go for equipment. You can make a valid argument for equipment and people will buy equipment; they did that when we were Volunteers. We took a piece of equipment around; they saw it and we would get donations. Arguments I've heard the last few times is staff; you just want to build a kingdom. No, what we're trying to do is.... But the argument I make, and I made that Sunday when they brought the engine out; we're our own worst enemies. It's bright, it's red, it's shiny, we keep care of it; but it was 15 years old when we got it, and it's going on 3 or 4 years now and it should be a reserve. You could make a good argument for equipment, and I think the public will buy that if you explain the age of all the stuff out here."

Director Hon made a motion to approve action regarding to looking at the abatement for the 2018 Ballot Question item.

Co-Chair Watson seconded the motion.

The motion carried as follows: 3-0-1

Watson	Aye	Carr	Absent
Hon	Aye		
McCassie	Aye		

Mr. Snyder excused himself from the meeting at 2017 hours.

## **16. Reports of Directors, Staff, Volunteers, Local 4547, City of Fernley**

Mayor Roy Edgington reported the City of Fernley finalized their budget, did some reorganization, are moving ahead with the 5-cent tax increase for diesel and thanked District Staff and Volunteers for their participation in their church event last Sunday.

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Rehab member, Sue Seidl reported her and Becki Howlett spent 5 hours last week at the District assembling Wildland packs, and all are ready to go for wildland season.

CERT member Becki Howlett reported having 8 members, continuing training with the Chief and reminded all the next Volunteer Meeting will be a potluck and all are invited.

Volunteers President, Louie Diaz reported there are several volunteers attending NSFA in Ely this year, and a new E-Board has been elected and will commence in June. The positions are as follows: President Joseph Mendoza, Jr., Vice-President Michael Ochs, Secretary/Treasurer Marcos Gomez.

IAFF Local 4547: None.

Co-Chair Watson congratulated Volunteer Gomez for completing EMT Advanced certification.

Director Hon: None.

Director McCassie: None.

Office Manager, Mrs. Miller reported considering Director Osborn's resignation; the position of Board Director will be posted for June 14, 2018 meeting. She thanked Louie Diaz and Jim Sullivan for service to the District and welcomed the new E-Board. She thanked the staff that attended FIS Special Olympics, it was a great event. Mrs. Miller reported previous Volunteer Firefighter/EMT A, Jesse Richardson has been hired and will be at June 14, 2018 meeting for introduction to the Board.

Admin. Assistant, Stacey Rowling congratulated the new E-Board and the continuing influx of Ambulance Saver Subscription renewals.

**17. CLOSED SESSION to discuss Personnel Issues**

None.

**18. Public Comment**

Kevin Standlee said, "If you all are intending to have a detailed discussion of insurance matters as you did in the main meeting here, I might suggest you might want to schedule another 5 p.m. workshop."

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**19. Adjournment\***

Director McCassie made a motion to adjourn at 2034 hours.  
 Director Hon seconded the motion.  
 The motion carried as follows: 3-0-1

Watson	Aye	Carr	Absent
Hon	Aye		
McCassie	Aye		

**NOTE(s):    All items indicated by an asterisk (“\*”) were Action Items.**  
**A complete and detailed record of this meeting was recorded on Micro SD Recorder May 24, 2018.**

Respectfully Submitted by:

Stacey Rowling, Administrative Assistant North Lyon County Fire Protection District	_____, 2018 Date
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Approval of Minutes

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	
Approved as Read _____	—	—	—	_____
Approved with Corrections _____	—	—	—	_____

Steve Carr, Chairman North Lyon County Fire Protection District	_____ Date
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