

# North Lyon County Fire Protection District



(REHAB)

Incident Support Team

Job Description

## **THE POSITION**

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This volunteer position is located in the jurisdiction of North Lyon County Fire Protection District/Fernley Nevada with the responsibility to provide support for members of the District during emergency and non-emergency incidents when requested.

## **EXAMPLES OF DUTIES AND RESPONSIBILITIES**

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The applicant should have demonstrated experience, skills and characteristics which include, but not limited to:

- Perform all interactions with the public and other agencies with a professional attitude of cooperation and an understanding
- Perform under adverse working conditions
- Responds to emergency and non-emergency incidents when requested
- Keeps personnel on incidents hydrated
- Coordinate meals and snacks on incidents
- Assist with traffic and crowd control on incidents
- Assist with fire ground duties if trained with proper certification (i.e. SCBA reservice)
- Performs general maintenance/house-keeping work of District property
- Performs maintenance on historic equipment and memorabilia
- Assist with District functions such as parades, breakfasts, fundraisers, etc.
- Assist with office and clerical duties as requested
- Delivery and/or pickup of a vehicles, equipment or paperwork to ensure staff is available for emergency response
- Follows instructions, adheres to directives, orders, standard operating procedures and policies
- Perform all other duties as assigned
- Attend trainings required by the District Chief

## **KNOWLEDGE, ABILITIES AND SKILLS**

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- Awareness of scene safety and security
- Communicates concisely, clearly and effectively in both written and verbal form
- Self motivated
- Able to safely operate vehicles in accordance with State and local Statues
- Ability to act in accordance with District, State and Federal laws, regulations, operational procedures, policies and statutes

## **MINIMUM QUALIFICATIONS**

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Must meet the following requirements at time of appointment and continued employment:

- 18 years of age or older
- Valid Class C Nevada Drivers License
- Live within District boundaries
- High School Diploma or GED

## **DESIRABLE QUALIFICATIONS**

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The following trainings, qualifications, and certifications will be provided by the District:

- CPR certification
- Basic First Aid
- Radio Protocols
- ICS

## **SPECIAL CONDITIONS**

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All Volunteer candidates must go through the application, selection, and probation process. All Volunteer candidates will be required to meet all attendance and participation requirements.

All candidates being considered for a position with the NLCPD will be required to submit to an extensive background investigation, physical exam and drug screen.

*In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.*  
*North Lyon County Fire is an equal opportunity employer. This job description in no way implies an offer or contract of or for employment.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_